



**SkillsUSA Texas Association  
Secondary Division, Inc.**

# **Organization Bylaws**

**Table of Contents**

ARTICLE I. NAME AND PURPOSES .....3  
    Section A – Official Name .....3  
    Section B – Purposes.....3  
ARTICLE II. DIRECTION AND CONTROL.....3  
    Section A – Functions .....3  
    Section B – Authority and Administration.....3  
    Section C – Texas Education Agency .....3  
ARTICLE III. BOARD OF DIRECTORS ..... 3-5  
ARTICLE IV. ADVISORY COMMITTEE(S) .....5  
    Section A – State Advisory Committee .....5  
    Section B – Student Engagement Advisory Committee .....5  
    Section C – Teachers Advisory Committee .....5  
ARTICLE V. COMPENSATION .....6  
    Section A – Employees .....6  
    Section B – Officers and/or Directors .....6  
ARTICLE VI. FISCAL YEAR.....6  
ARTICLE VII. BOARD POLICY.....6  
ARTICLE VIII. AMENDMENTS.....6

## **ARTICLE I. NAME AND PURPOSES**

### **Section A – Official Name**

The official name of the organization is SkillsUSA Texas Association Secondary Division, Inc., DBA SkillsUSA Texas, herein referred to as SkillsUSA Texas.

### **Section B – Purposes**

1. In furtherance of the educational purposes of the organization set forth in the SkillsUSA Texas Constitution, the Board of Directors shall formulate policies and procedures for the issuance of charter(s) by the organization to local chapters formed under the direction of the officials designated by the Texas State Agencies responsible for the administration of career and technical education or for supervision of the administration of career and technical education in the State, per State law. Hereafter referred to as State Agency(ies).
  2. The SkillsUSA Texas Board of Directors shall establish policies and procedures for the establishment of a state student organization, composed of the chartered local chapters, to be known as SkillsUSA Texas.
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## **ARTICLE II. DIRECTION AND CONTROL**

### **Section A - Functions**

1. The functions of this organization are an integral part of the total instructional program of Career and Technical Education in Texas.

### **Section B – Authority and Administration**

1. The authority and administration of SkillsUSA Texas affairs, with the advice and counsel of the Texas Education Agency (TEA) Career and Technical Division, the State Advisory Committee, SkillsUSA Teachers Advisory Committee, and Student Engagement Advisory Committee shall be vested in the State Board of Directors. Evidence and minutes shall be maintained in the SkillsUSA Texas Association Secondary Division, Inc. state office.

### **Section C – Texas Education Agency**

1. The Texas Education Agency shall designate a representative to be present at all meetings of the Board of Directors and at other meetings as set forth within the Constitution and Bylaws of SkillsUSA Texas.
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## **ARTICLE III. BOARD OF DIRECTORS**

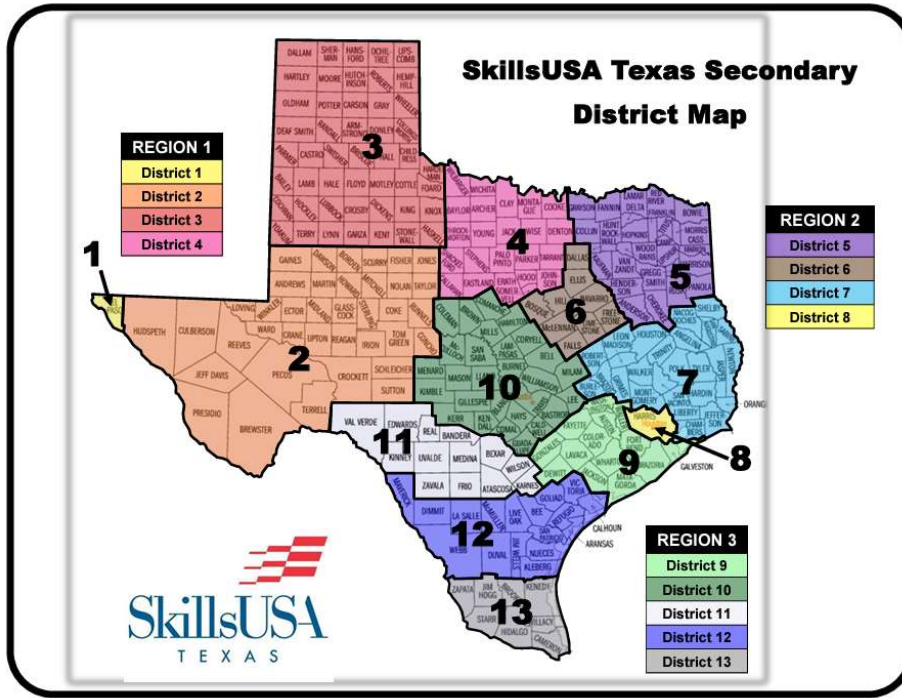
1. The direction, management, and executive authority of SkillsUSA Texas Association Secondary Division, Inc. shall be vested in the SkillsUSA Texas Board of Directors consisting of up to twelve members, who shall pursue such policies and guidelines as shall

**SkillsUSA Texas Association Secondary Division, Inc.  
Organization Bylaws**

Amended: January 13, 2024

be in accordance with the provisions of the SkillsUSA Texas Constitution, SkillsUSA Texas Secondary Division Bylaws, these Bylaws, and the laws of the State of Texas.

2. Six (6) professional members shall be elected for three-year alternating terms by the professional membership at the State SkillsUSA Championships. Two (2) members shall represent each SkillsUSA Texas region and no two members may be elected from the same district. Each elected member shall be a currently certified active teacher or current administrator of an approved CTE program within Texas. Records providing evidence of professional member's qualifications will be forwarded to the SkillsUSA Texas state office one month prior to each election. These records will be maintained in the SkillsUSA Texas state office and updated as necessary by each elected member. No elected member may serve in any other elected or administrative position representing SkillsUSA Texas, or hold any other position that would be determined as a conflict of interest as set forth in the SkillsUSA Texas Board Policy, while serving on the State Board of Directors. In the event of a tie vote for the election, or no candidate receiving a majority of votes, a runoff election shall be conducted according to the Board Policy.
3. A minimum of three (3) but not more than six (6) members from business and industry shall be recommended by either industry partners or the State Advisory Committee in collaboration with the Board Chair representing Business and Industry to the SkillsUSA Texas Board of Directors for appointment to alternating three-year terms.
4. An approved Professional Development Organization shall be appointed as an ex-officio, non-voting member for a three year term.
5. The Chair of the following committees shall be appointed as an ex-officio, non-voting member for a one year term:
  - a. SkillsUSA Texas State Advisory Committee;
  - b. SkillsUSA Texas Student Engagement Advisory Committee; and
  - c. SkillsUSA Texas Teachers Advisory Committee.
6. The TEA representative shall be appointed as an ex-Officio, non-voting member of the Board of Directors.
7. The SkillsUSA Texas Board of Directors shall be responsible for the continuous evaluation and potential restructuring of districts and regions. This commitment is driven by the overarching goal of optimizing program implementation and meeting the dynamic needs of our students. The SkillsUSA Texas Regions and Districts are in accordance with the map below:




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## ARTICLE IV. ADVISORY COMMITTEE(S)

### Section A – SkillsUSA Texas State Advisory Committee

The State Advisory Committee (the “SAC”) shall provide advice, guidance, and oversight to SkillsUSA Texas High School Secondary Division, Inc. The representation, roles, responsibilities, terms, and other details pertaining to the State Advisory Committee can be found in the committee's charter, found in Board Policy.

### Section B – SkillsUSA Texas Student Engagement Advisory Committee

The Student Engagement Advisory Committee (the “SEAC”) shall provide advice, guidance, and oversight to SkillsUSA Texas High School Secondary Division, Inc. The representation, roles, responsibilities, terms, and other details pertaining to the State Advisory Committee can be found in the committee's charter, found in Board Policy.

### Section C – SkillsUSA Texas Teachers Advisory Committee

The Teachers Advisory Committee (the “TAC”) shall provide advice, guidance, and oversight to SkillsUSA Texas High School Secondary Division, Inc. The representation, roles, responsibilities, terms, and other details pertaining to the State Advisory Committee can be found in the committee's charter, found in Board Policy.

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**SkillsUSA Texas Association Secondary Division, Inc.**

**Organization Bylaws**

Amended: January 13, 2024

## **ARTICLE V. COMPENSATION**

### **Section A – SkillsUSA Texas Employees**

1. The Board of Directors shall be empowered to provide compensation to employees and others for actual services rendered to the organization.

### **Section B – Officers and/or Directors**

1. The officers and directors of SkillsUSA Texas, with the exception of the Executive Director, shall not receive any compensation for their services as such officers and directors; but expenses of attendance may be paid to the Board of Directors, according to the SkillsUSA Texas Board Policy.

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## **ARTICLE VI. FISCAL YEAR**

The fiscal year of SkillsUSA Texas shall be September 1 through August 31.

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## **ARTICLE VII. BOARD POLICY**

This document incorporates the SkillsUSA Texas Board Policy by reference. For comprehensive details regarding board composition, policies, procedures, and other pertinent information, please refer to the accompanying Board Policy.

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## **ARTICLE VIII. AMENDMENTS**

### **Section A - Procedure**

1. Amendments to the SkillsUSA Texas Organization Bylaws shall be conducted by a proposed amendment at a SkillsUSA Texas Board of Directors Regular and/or Special meeting and with a two-thirds majority affirmative vote from the SkillsUSA Texas Board of Directors, the proposed amendment is adopted.
2. Amendments to the SkillsUSA Texas Organization Bylaws must be reported to all local chapters at the next Annual SkillsUSA Texas meeting.