

State Conference Housing

Effective 11/28/23

The SkillsUSA Texas Association High School Secondary/Secondary Inc. has enacted a MANDATORY HOUSING POLICY for the State Leadership & Skills Conference.

The **Purpose of the Housing Policy** is to ensure we can show our economic impact on the city of Corpus Christi, Texas, so we can provide enough rooms to house registrants and that the hotels guarantee a competitive rate to avoid price gauging. By creating this system, we can offer complimentary breakfast for competitors at all contest sites on Friday and Saturday.

ASSIGNMENT

The State Office will assign hotels based on what best suits the school's needs. The details for booking your rooms will be part of the registration form for each person attending.

Do not call hotels to book rooms or make changes to reservations. All housing processes will run through the state office. Room rates are based on a two-night stay.

We will not place your students or advisors with any other school personnel.

Schools needing 15 or more rooms will need to contact amy@skillsusatx.org.

If you have booked a hotel already for 2024, we ask that you release the rooms back to the hotel at your earliest convenience.

PENALTY

1. School booking rooms outside the block will incur a \$50/per night room fee.
2. Possible disqualification from the State Competitions.
3. Effective 2025, booking outside the block will result in automatic disqualification.
4. If your campus is within 75 miles of Corpus Christi, you are exempt from the housing penalty.

REGISTRATION

1. **Roommate Names** - All persons staying in the room must be listed in this line—first and last names required. *(If you share a room with a spouse or family member, please place the letter FAM or SPO in parentheses in the box.)*
2. **Name of Hotel requested** - 1st option.
 - a. (Note: Omni Hotel and Holiday Inn Hotel on Shoreline are used for the State Office corporate attendees, board members, judges, and VIPs during the conference.) All Hotel Options will be listed on the website under the State Conference tab. <https://skillsusatx.org/events/state-leadership-and-skills-conference/>
3. **Share rooms with what school** - If you are sharing transportation with another school or the school is sharing an advisor from 2 separate district campuses, please place the school name here. If this does not apply, please place N/A.
4. **Food/Allergies/Special Needs** - Place any needs or special accommodations in this box for any students or advisors listed in the room names box.

COST BREAKDOWN:

2024 State Conference Hotel Pricing (2-Night Minimum Required)			
Room Type (1bed max 2 ppl, 2 bed max 4 ppl)	Room Charge (2 Nights, per person)	Plus Registration (per person)	Extra Nights (per person)
Single Room, 1 bed *	\$310	\$410	\$155
Double Room, 2 beds	\$188	\$288	\$94
Triple Room, 2 beds	\$126	\$226	\$63
Quad Room, 2 beds	\$94	\$194	\$47
*a second occupant in a single room must be a family member for a single room price			

TIMELINE:

- State Registration & Hotel Opens:** February 25, 2024. **Membership must be PAID in order to register.**
- State Registration & Hotel Closes:** March 11, 2024
- Last Day to Cancel Registration or Substitute** - March 15, 2024 *(Any information in registration that needs to be submitted for an invoice by March 15 will be deleted) Submission must be done before room and registration is guaranteed.*
- No Refunds after** March 15, 2024 (No changes to invoices or hotel reservations)
- Online PD Test Window:** March 20 - March 27, 2024 *(The link will be sent to the student's registration email address on the evening of March 19, 2024.) The resume upload, portfolio upload and required written tests may be part of this link.*
- All Payment Due** April 15, 2024 *(If received after the deadline date, a \$50 per month fee will be assessed) If paying with a credit card please add 3% processing fee. "S" invoices will be due to PO Box 65087 Lubbock, TX 79464.*
- All medals and ribbons must be picked up during closing ceremonies. They will not be shipped after the event.**
- National Packets Released** - April 6, 2024
- Final review and scoring uploads** - April 12, 2024

SHUTTLE ROUTE:

FRIDAY, April 5, 2024				
Bus #1 starts at 6:30am 1 hour, 15 min Loop	Holiday Inn Marina, A&M CC Emerald Beach ABC Del Mar Windward	Del Mar stop last pick up at 4pm, then last loop to hotels, last stop ABC		
Bus #2 starts at 6:30am 1 hour loop	Omni Best Western Shoreline ABC Craft Training Cntr Del Mar Windward	Last bus leaves Craft at 4pm and Del Mar Windward at 4:30pm	At 5pm add Holiday Inn Marina and Emerald Beach	Route ends at 10:45pm leaving ABC after the Ice Rayz to hotels
Bus #3 starts at 6:30am 1 hour, 15 min loop	La Palmera Mall Embassy Suites SPID Del Mar Oso Creek ABC	La Palmera Mall- pick up spot will be at McDonalds in parking lot	Last Bus leaves Del Mar Oso at 4:30pm, last stop ABC	

SATURDAY, April 6, 2024		
Bus starts at 6:30am 1 hour, 15 min loop	Best Western Shoreline Holiday Inn Marina Omni Emerald Beach ABC La Palmera Mall	La Palmera Mall, McDonalds in the parking lot, last bus leaves at 7pm Last Bus Leaves ABC at 10:45pm to hotels only

REGISTRATION:

This is what your registration page could look like, note that the submitted column is the key factor to finalize registration

Edit *	Print	Name	School	Contest	Reg Type	Team	Div	Submitted
1943660	Form	Parker, Eddy	SkillsUSA Texas High School State Office - Lubbock, TX	Automotive Service Technology	Contestant		S	11/28/2023
1943661	Form	Baxmann, Amy	SkillsUSA Texas High School State Office - Lubbock, TX		District/State Officer- Not contestant		S	11/28/2023
1943662	Form	Hyde, Sheila	SkillsUSA Texas High School State Office - Lubbock, TX		Model or Observer		S	11/28/2023
1943664	Form	Downing, Addie	SkillsUSA Texas High School State Office - Lubbock, TX	Cosmetology	Contestant		S	11/28/2023
1943665	Form	Evans, Stephanie	SkillsUSA Texas High School State Office - Lubbock, TX		Advisor-Must Register		S	11/28/2023
1943666	Form	Mills, Darlene	SkillsUSA Texas High School State Office - Lubbock, TX		District/State Officer- Not contestant		S	11/28/2023
1943667	Form	Ford, Tamara	SkillsUSA Texas High School State Office - Lubbock, TX	Audio Radio Production - Individual	JE only no contest		S	11/28/2023

Eddy Parker’s page:
3 roommates
Quad per person pricing
Staying 3 nights, add one night

Registrant Options

☐ State Officer?
☐ Officer Candidate?

Roommate name
Ron B, Larry R, Jim S
Name of Hotel Requested
Holiday Inn
Share rooms with what school?
Sherman HS
Food/Allergies/Medical/Special Needs

Add-On Events

Attend Chapter Officer Training? ☐ YES
(Only for Georgia Secondary registrants)

CONTESTS

Add Contest

For contestants, choose "Contestant" in the Reg Type field above, and click Add Contest.

Save Registration

Edit	Event	Contest	Div	Reg Type	#
-	SkillsUSA Texas Leadership and Skills Conference	Automotive Service Technology	High School	Contestant	Delete

OPTIONAL FEES

Arrival Date/Time:
4/4/2024 9:00:00 AM
Departure Date/Time:
4/7/2024 11:00:00 AM
(Arrival & Departure Dates must be provided in the format "m/d/yyyy hh:mm PM/AM" as in 6/21/2018 6:00 PM. You can leave the TIME off if you are not tracking airline flight times)

Add Optional State Fee Items: [Add](#)
There may be additional or optional fee items available within your state for this particular conference event. Items might include optional dinners, t-shirts, hotel accommodations or other items. Click the drop-down menu to select optional items if applicable for your state. Please contact your state director with additional questions.

Event	Fee Item	Qty	Amount	Extended	Edit Delete
SkillsUSA Texas Leadership and Skills Conference	Quad Room (2 beds, 4ppl max) 2 nights per person	1	\$188.00	\$188.00	Edit Delete
SkillsUSA Texas Leadership and Skills Conference	Quad Room (2 beds, 4ppl max) 2 nights per person	1	\$188.00	\$188.00	Edit Delete

Add New - Records: 1 - 2 of 2 - Pages: 1

Stephanie Evans' page: Staying with husband in single Adding one extra night

Registrar Options

☐ State Officer?
 ☐ Officer Candidate?

Add-On Events

☐ Attend Chapter Officer Training? ☐ YES
 (Only for Georgia Secondary registrants)

Roommate name
 Tom Evans (FAM)
 Name of Hotel Requested
 Emerald Beach

Share rooms with what school?

Food/Allergies/Medical/Special Needs

CONTESTS

Add Contest

For contestants, choose "Contestant" in the Reg Type field above, and click Add Contest.

Save Registration

Edit	Event	Contest	Div	Reg Type	#
No data to display					

OPTIONAL FEES

Arrival Date/Time:
 4/4/2024 10:00:00 AM

Departure Date/Time:
 4/7/2024 6:00:00 PM

(Arrival & Departure Dates must be provided in the format "m/d/yyyy hh:mm PM/AM" as in 8/21/2018 8:00 PM. You can leave the TIME off if you are not tracking airline flight times)

Add Optional State Fee Items: [Add](#)

There may be additional or optional fee items available within your state for this particular conference event. Items might include optional dinners, t-shirts, hotel accommodations or other items. Click the drop-down menu to select optional items if applicable for your state. Please contact your state director with additional questions.

Event	Fee Item	Qty	Amount	Extended	
SkillsUSA Texas Leadership an	Single Room (1 bed, 2ppl max) 2 nights	1	\$310.00	\$310.00	Edit Delete
SkillsUSA Texas Leadership an	Single Room Extra Night	1	\$155.00	\$155.00	Edit Delete

Total Donation Fee: [reset](#)
 (This total includes all conference registration fees and optional state fees listed above.)

Add New
 Records: 1 - 2 of 2 - Pages:
 [1](#)
[2](#)

Registrar Options

☐ State Officer?
 ☐ Officer Candidate?

Add-On Events

☐ Attend Chapter Officer Training? (Only for Georgia Secondary registrants)

Roommate name
 Darlene Mills
 Name of Hotel Requested
 Double Tree

Share rooms with what school?
 State Office

Food/Allergies/Medical/Special Needs
 NA

CONTESTS

Add Contest

For contestants, choose "Contestant" in the Reg Type field above, and click Add Contest.

Save Registration

Edit	Event	Contest	Div	Reg Type	#
No data to display					

OPTIONAL FEES

Arrival Date/Time:
 3/31/2024 1:00:00 PM

Departure Date/Time:
 4/6/2024 4:00:00 PM

(Arrival & Departure Dates must be provided in the format "m/d/yyyy hh:mm PM/AM" as in 6/21/2018 6:00 PM
 You can leave the TIME off if you are not tracking airline flight times)

Add Optional State Fee Items: Add

There may be additional or optional fee items available within your state for this particular conference event. Items might include optional dinners, t-shirts, accommodations or other items. Click the drop-down menu to select optional items if applicable for your state. Please contact your state director with additional questions.

Event	Fee Item	Qty	Amount	Extended	
SkillsUSA Texas Leadership an	Double Room (2 beds, 4 ppl max) 2 nights per	1	\$376.00	\$376.00	Edit / Delete
SkillsUSA Texas Leadership an	Double Room Extra Night Per Person	4	\$94.00	\$376.00	Edit / Delete

Add New
 Records: 1 - 2 of 2 - Pages: 1

Fee Estimate - this is not an invoice, registration is not complete. This shows one amount due per person.

Fee Estimate



Fee Details - this is not an invoice, registration is not complete, this shows the cost breakdown per person.

Fee Details



SkillsUSA Event Fee Summary

SkillsUSA Texas Leadership and Skills Conference

American Bank Center
Corpus Christi TX

Event Start Date: 4/3/2024
Event End Date: 4/6/2024

Name	Reg Type	Submitted	Total \$
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SkillsUSA Texas High School State Office (Lubbock)

Administrators		(Training Program For Registrants)	
Hyde, Sheila	Model or Observer	11/28/23	\$414.00
Downing, Addie	Contestant	11/28/23	\$414.00
Evans, Stephanie	Advisor-Must Register	11/28/23	\$410.00
Parker, Eddy	Contestant	11/28/23	\$476.00
Subtotal for Administrators :			\$1,714.00
Other - Not Listed		(Training Program For Registrants)	
Baxmann, Amy	District/State Officer-Not contestant	11/28/23	\$752.00
Mills, Darlene	District/State Officer-Not contestant	11/28/23	\$752.00
Ford, Tamara	JE only no contest	11/28/23	\$50.00
Subtotal for Other - Not Listed :			\$1,554.00
Totals for SkillsUSA Texas High School State Office (Lubbock) :			7 \$3,268.00

SkillsUSA Event Fee Details Estimate

SkillsUSA Texas Leadership and Skills Conference

American Bank Center
Corpus Christi TX

Event Start Date: 4/3/2024
Event End Date: 4/6/2024

www.skillsusatx.org

Email Event Billing Questions: amy@skillsusatx.org

Event Fee Info: SkillsUSA Texas
P.O. Box 65087
Lubbock

Registration closes March 11th. The last day to cancel your registration or submit a substitution will be Tues March 15, 2024 at 5pm. Any information in registration that is not submitted for an invoice by Mar 15 will be deleted. There is no contest on site registration. No refunds or registration/hotel changes after March 15th, 2024. If paying with a credit card please add a 3% processing fee to the total. Payment is due April 15, 2024 to PO Box 65087 Lubbock, TX 79464.

Name	Fee Item	Div.	Qty	Price \$	Total \$	Submitted?
SkillsUSA Texas High School State Office (Lubbock)						
Downing, Addie	Contestant	S	Administrators			✓
	Conference Fees		1	\$100.00	\$100.00	
	Triple Room (2 beds, 3ppl max) 2 nights Per Person		1	\$251.00	\$251.00	
	Triple Room Extra Night Per Person		1	\$63.00	\$63.00	
					\$414.00	
Evans, Stephanie	Advisor-Must Register	S	Administrators			✓
	Conference Fees		1	\$100.00	\$100.00	
	Single Room (1 bed, 2ppl max) 2 nights		1	\$310.00	\$310.00	
					\$410.00	
Hyde, Sheila	Model or Observer	S	Administrators			✓
	Conference Fees		1	\$100.00	\$100.00	
	Triple Room (2 beds, 3ppl max) 2 nights Per Person		1	\$251.00	\$251.00	
	Triple Room Extra Night Per Person		1	\$63.00	\$63.00	
					\$414.00	
Parker, Eddy	Contestant	S	Administrators			✓
	Conference Fees		1	\$100.00	\$100.00	
	Quad Room (2 beds, 4ppl max) 2 nights per person		1	\$376.00	\$376.00	
					\$476.00	
Baxmann, Amy	District/State Officer-Not	S	Other - Not Listed			✓
	Conference Fees		1	\$0.00	\$0.00	
	Double Room (2 beds, 4 ppl max) 2 nights per person		1	\$376.00	\$376.00	
	Double Room Extra Night Per Person		4	\$94.00	\$376.00	
					\$752.00	
Ford, Tamara	JE only no contest	S	Other - Not Listed			✓
	Conference Fees		1	\$50.00	\$50.00	
					\$50.00	

The invoice is what you would submit to your accounting department for payment not the fee estimate. Your registration is complete once you have the invoice that starts with "S".

amy@skillsusabx.org

Submit Registration



Verify Conference Submission

SkillsUSA Texas High School State Office (Reg/Dist: 99)

There are two invoicing options for your Conference Submission.

Review the options below, run the Estimate of Fees if desired, then click whichever "Submit" button fits your needs.

Invoiced Per Training Program

OR

Invoiced Per School

Submit	Training Program	# Regs	Total Fees
No data to display			
			Sum= \$0.00

School	# Regs	Total Fees
No data to display		
		Sum= \$0.00

☐ I intend to bring the number of registrants indicated in the selected (checked) Training Programs above to this Conference Event and agree to accept responsibility to pay the invoices that will be generated for each amount selected above.

PO or Check Number: *

Submit Checked Training Programs

* - If you need a different PO Number for each Training Program, you need to SUBMIT them one at a time, and provide the desired PO Number each time.

☐ I intend to bring the above number of registrants to this Conference Event and agree to accept responsibility to pay the invoice that will be generated for the amount shown above.

PO or Check Number:

Submit Entire School

SkillsUSA Texas Leadership and Skills Conference



INVOICE

Invoice Date: 11/29/2023

Invoice #: S107556

Invoice Amount: \$2,260.00

Print Date: 11/29/2023

PO #: check

Bill To

Amy Baxmann
SkillsUSA Texas High School State Office
P O Box 65087
Lubbock, TX 79464

Billing Email: crystal@skillsusabx.org

Chapter ID: 4730

Payment Information:

SkillsUSA Texas
P.O. Box 65087
Lubbock
amy@skillsusabx.org

School / Chapter / Training Program

SkillsUSA Texas High School State Office
P O Box 65087
Lubbock, TX 79464

Inv. Created By: amy@skillsusabx.org

Crystal Latham Alford
district5@skillsusabx.org
Administrators

Event Information:

Dates: 4/3/24 - 4/6/24
American Bank Center

Corpus Christi TX

Registration closes March 11th. The last day to cancel your registration or submit a substitution will be Tues March 15, 2024 at 5pm. Any information in registration that is not submitted for an invoice by Mar 15 will be deleted. There is no contest on site registration. No refunds or registration/hotel changes after March 15th, 2024. If paying with a credit card please add a 3% processing fee to the total. Payment is due April 15, 2024 to PO Box 65087 Lubbock, TX 79464.

Name	Fee Item	Qty	Amount	Extended
Baxmann, Amy	Conference Fees	1	\$658.00	\$658.00
Downing, Addie	Conference Fees	1	\$351.00	\$351.00
Evans, Stephanie	Conference Fees	1	\$565.00	\$565.00
Hyde, Sheila	Conference Fees	1	\$351.00	\$351.00
Parker, Eddy	Conference Fees	1	\$335.00	\$335.00

Number Of Registrants: 5

Total Amount Due: \$2,260.00