# SkillsUSA Texas 2024 District Twelve
# Contest Substitution / Add Form
# Deadline to submit: Jan 24, 2024 at 5pm

1. Make sure the substituted student is a joined member-deadline to join as member Feb 1st, the student being added must be eligible to compete in the contest.
2. Complete the substitution form. If student is being substituted for more than one contest, one form per contest please.
3. Save a copy of this completed form with your contest invoice.
4. ***The substitution is not valid until you receive confirmation from your district coordinator***. Save this response for your records.
5. Forms submitted after the posted deadline may not be valid.
6. The added student must take the PD test online before Jan 26th at 7pm.

    - **Today's Date:**
    - **Contest Name:**
    - **Name of Student being added:**
    - **Added Student's email:**
    - **Added student joined as member?** ☐ **yes**
    - **Added student eligible to compete?** ☐ **yes**
    - **Chapter Number:**
    - **School Name:**
    - **Advisor Name:**
    - **Advisor Email and Cell phone:**
    - **Student's first and last name being dropped:**
    - **Reason for substitution:**

7. **Is the student being added registered as a competitor already in another contest?**

8. **Do we need to cancel the registration of the student being dropped?**
   ☐ yes ☐ no
9. **Invoice Number affected by substitution:**

**Competed forms sent to your district at:**

**District12@skillsusatx.org**