**SkillsUSA Texas 2023 District Four Contest**

**Substitution / Add Form**

**Deadline to submit: Feb 2, 2023 at 5pm**

1. Make sure the substituted student is a joined member-deadline to join as member Feb 1st
2. Complete the substitution form. If student is being substituted for more than one contest, one form per contest please.
3. Save a copy of this completed form with your contest invoice.
4. ***The substitution is not valid until you receive confirmation from your district coordinator***. Save this response for your records.
5. Forms submitted after the posted deadline may not be valid.
* **Today’s Date:**
* **Contest:**
* **Name of Student being added:**
* **Added Student’s email:**
* **Added student joined as member?**
* **Added student eligible to compete?**
* **Chapter Number:**
* **School Name:**
* **Advisor Name:**
* **Advisor Email and Cell phone:**
* **Student’s first and last name being dropped:**
* **Reason for substitution:**
* **Is the student being added registered as a competitor already in another contest?**
* **Do we need to cancel the registration of the student being dropped?**
* **Invoice Number affected by substitution:**

**Competed forms sent to your district at:**

**District4@skillsusatx.org**