

# SkillsUSA Advisor of the Year 2023

## Information/Materials-District 11



### At the District Level-District Advisor of the Year

- Step #1 Distribute the attached application throughout your district. Once the district coordinator has received all applications, they will select a panel that will select District SkillsUSA Texas Advisor of the Year.
- Step #2 The District Coordinator will send the name and appropriate paperwork the winning district advisor to your State Executive Director. Each district will award one advisor 'Advisor of the Year' for that district.

### National Criteria

This award will be presented annually to secondary and/or postsecondary educators involved in technical, skilled, and service occupations, including health occupations courses, and who have achieved prominence at local, state or national levels.

### Eligibility

Eligible individuals are individuals who are currently employed by high schools, postsecondary institutions, career centers, area vocational technical schools, etc. Contributions and achievements on which the nomination is based should have been made within the past ten years. The nominee must be a paid SkillsUSA professional member.

**Additionally, new to the application process, advisors must be current Chapter Excellence Program (CEP) Level 2 recipients.**

An exception to eligibility requirements may be made if the advisor has retired during or prior to the year in which they are being submitted for National AOY consideration. The advisor must have been a paid professional member and met the minimum CEP requirement during their last year of teaching. A letter from an administrator stating the date of retirement must be submitted.

### Please note the following deadlines:

- Applications due dates to your district coordinator is 7 Days Prior to your District Conference Awards Ceremony. Scan as one pdf and email to: District11@skillsusatx.org

**Nominator's Instructions:** Anyone from the district including self-nominations

**Nominator should submit to their SkillsUSA Texas District Coordinator:**

- Nomination form
- One page narrative-style biography of the nominee (one page, single-spaced).
- One page accomplishments or resume.
- Three letters of support or recommendation (maximum)  
*More than three (3) letters will disqualify the nominee.*  
Note: Information provided in letters of support weighs heavily in evaluation.
- State Director letter of support indicating the nominee is the "official" nominee. *The State Director's letter does not count as one of the three letters of support/recommendation*
- A high-quality digital color portrait (head and shoulders shot in SkillsUSA attire) of the nominee.
- No additional materials will be accepted.

The file should be labeled as: AOY\_last name\_first name\_district#.pdf

## Advisor of the Year Nomination Application 2023-District 11

Region # \_\_\_\_\_ District # \_\_\_\_\_ Submission Date: \_\_\_\_\_

Name of Nominee \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home/Cell Phone \_\_\_\_\_ Personal E-mail \_\_\_\_\_

Current job title: \_\_\_\_\_ CTE subject area: \_\_\_\_\_

Current paid member of SkillsUSA (required): \_\_\_\_\_ Yes

School Name \_\_\_\_\_

School Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

School Phone \_\_\_\_\_ School E-mail \_\_\_\_\_

School Administrator Signature (recommendation letter will suffice for signature) \_\_\_\_\_

Number of Years as a SkillsUSA Advisor \_\_\_\_\_

Nominator's Name \_\_\_\_\_ Title \_\_\_\_\_

Home/Cell Phone \_\_\_\_\_ Office Phone \_\_\_\_\_

Nominator E-mail \_\_\_\_\_

**Advisor of the Year Nomination - Narrative-style biography of the nominee below**

**Advisor of the Year Nomination - Accomplishments or Resume below**

## Rating Form/Evaluation Sheet SkillsUSA Advisor of the Year 2023



Nominee evaluated: \_\_\_\_\_

<b>Outstanding SkillsUSA contributions and accomplishments</b>					<b>Score</b>
<b>10 points</b>	<b>20 points</b>	<b>30 points</b>	<b>40 points</b>	<b>50 points</b>	
Basic related, minimal		Wide range and ongoing involvement		Active leadership roles, involvement beyond local level	
<b>Significant positions held (in educations or SkillsUSA)</b>					<b>Score</b>
<b>2 points</b>	<b>4 points</b>	<b>6 points</b>	<b>8 points</b>	<b>10 points</b>	
Basic related, minimal		Wide range and ongoing involvement		Active leadership roles, involvement beyond local level	
<b>Honors and/or Recognition</b>					<b>Score</b>
<b>2 points</b>	<b>4 points</b>	<b>6 points</b>	<b>8 points</b>	<b>10 points</b>	
Number of awards		Range of awards community recognition		Many stand-out awards highest honors	
<b>Professional Membership</b>					<b>Score</b>
<b>2 points</b>	<b>4 points</b>	<b>6 points</b>	<b>8 points</b>	<b>10 points</b>	
Basic related, minimal		Wide range of activities, ongoing involvement		Active leadership roles, involvement beyond local level	
<b>Civic, fraternal activities, etc.</b>					<b>Score</b>
<b>2 points</b>	<b>4 points</b>	<b>6 points</b>	<b>8 points</b>	<b>10 points</b>	
1 or 2 activities involving limited time/effort		Expanded range of involvement valuable learning experiences		History of service; long-term personal career goals	
<b>Letters of Recommendation – Maximum of 3 plus State Director</b>					<b>Score</b>
<b>2 points</b>	<b>4 points</b>	<b>6 points</b>	<b>8 points</b>	<b>10 points</b>	
Letters indicate basic support, minimal		Letters indicate expanded range of involvement		Letters indicate wide range of support, ongoing involvement	
<b>Total Points Possible 100</b>					

Comments by evaluator: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Evaluated by: \_\_\_\_\_

Date: \_\_\_\_\_