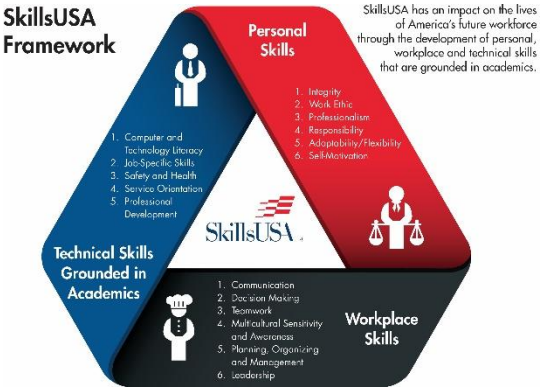
# SkillsUSA Texas

# 2021 - 2022

# Texas Regulations

Updated February 2022



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## PREFACE

These Texas Regulations are updated each Fall. This along with the National Technical Standards and the Leadership Handbook gives you a complete set of SkillsUSA National and Texas contests and guidelines. It will be made available online at www.skillsusatx.org each year after revisions have been made. If the occasion should arise that any changes should be made throughout the year you will be notified through the SkillsUSA Texas updates sent out monthly during the school year. Any rule changes in the national contest guidelines are found on the national web page here. The SkillsUSA Texas Regulations are updated under the direction of the SkillsUSA Texas Board of Directors, the SkillsUSA Texas executive director, the SkillsUSA Texas District Directors, and the SkillsUSA Texas Teachers Advisory Committee. Any recommendations should be directed to your representative from your region or your district.

## PURPOSE

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled work force. We help each student excel.

Our purpose is to promote leadership and trade excellence in a competitive situation and give SkillsUSA Texas student members and opportunity to demonstrate the basic skills of their field. State competitions determine the eligibility of a student to compete at the national level of SkillsUSA.

## MISSION STATEMENT

The mission of SkillsUSA Texas is to provide opportunities for its members to become successful and productive citizens, employees and leaders.

Accomplished through a structured program of leadership training activities, communication and business partnerships.

## COMPLIANCE STATEMENT

SkillsUSA Texas shall comply fully with the nondiscrimination provisions of all federal and state laws, rules, and regulations by assuring that no person shall be excluded from consideration for recruitment, selection, appointment, training, promotion, retention, or any other personnel action, or be denied any benefits or participation in any educational programs or activities which it operates on the grounds of race, religion, color, national origin, gender, disability, age, or veteran status (except where age, sex, or disability constitutes a bona fide occupational qualification necessary to proper and efficient administration). The SkillsUSA Texas Association, High School/Secondary Division, Inc. is an Equal Employment Opportunity/Affirmative Action employer.

## MEMBERSHIP ELIGIBILITY

Membership eligibility may be found in the SkillsUSA Texas Constitution. This document may be found on the SkillsUSA Texas web site. Go to www.skillsusatx.org then documents.

### Active Member

A local chapter will accept for membership of any student currently enrolled or previously enrolled or in a pathway to a Career and Technical Education (CTE) course All active secondary members have full voting privileges and the right to hold elective local and district chapter offices and to participate in district, state and national SkillsUSA contests and events as specified by contest rules. Secondary members in High School hold the privilege of running and holding state or national office.

Texas' 16 career clusters are based on those developed by the US Department of Education. With the endorsement of the Texas Education Agency, and as a nationally recognized CTSO SkillsUSA Texas serves the clusters listed below.

## THE SKILLSUSA PLEDGE

Upon my honor, I pledge:

To prepare myself by diligent study and ardent practice to become a worker whose services will be recognized as honorable by my employer and fellow workers.

To base my expectations of reward upon the solid foundation of service.

To honor and respect my vocation in such a way as to bring repute to myself.

And further, to spare no effort in upholding the ideals of SkillsUSA.

### Meaning of the pledge

**Upon my honor, I pledge**: This is a very strong statement. It means you are committed to follow through on your promise.

**To prepare myself:** Preparation requires self-control. It means effort without immediate reward but with the knowledge that the effort will pay off when the preparation is completed.

**By diligent study**: Diligence implies something far beyond a quick review of assignments. Diligence means perseverance, concentration and not always taking the easy route.

**And ardent practice**: A person of character makes every effort in spite of setbacks or personal loss.

**To become a worker**: SkillsUSA members take pride in making things happen, in being good workers and in their employers.

**Whose services**: Doing things for others is the basis of many occupations. SkillsUSA members strive to be active in their schools and communities.

**Will be recognized as honorable**: The result of preparation, study, practice, work and service is the respect and honor given SkillsUSA members.

**To base my expectations of reward upon the solid foundation of service**: This statement reinforces the attitude that we must first serve in order to gain. This attitude is important to success.

**To respect my vocation**: SkillsUSA members recognize the need to find their vocation and strive to understand its traditions, skills, leaders and potential.

**To bring repute to myself**: SkillsUSA members strive to have a good reputation among their peers, fellow workers, teachers, parents and employers.

**To spare no effort in upholding these ideals:** This means service to the community, school and SkillsUSA chapter getting things done and becoming a leader, all with the ideals of SkillsUSA in mind.

**The opening ceremony, purposes, motto and creed for all SkillsUSA chapters may be found in the Leadership Handbook, which may be purchased from the state or national office.**

## SKILLSUSA CHAMPIONSHIPS AND CONFERENCE THEME

The SkillsUSA competition theme for the 2021 - 2022 year is:

**SkillsUSA: United as One**

The SkillsUSA competition theme is used throughout the year as the topic to be addressed by contestants in the following competitions at local, state and national levels.

- Chapter Display
- Prepared Speech
- Promotional Bulletin Board

**Within this topic, contestants might illustrate or discuss any of the following:**

1. What does “United as One” mean to you in relation to your career readiness?
2. How has participating in the SkillsUSA Program of Work made you feel “United as One”
3. How does the SkillsUSA Framework empower you to succeed?
    - How are you “United as One” with the *personal* skills needed for career success?
    - How are you “United as One” with the *workplace* skills needed for career success?
    - How are you “United as One” with the *technical* skills needed for career success?

4. In what specific ways has SkillsUSA “United as One” led you to be successful in life?
5. What activities or learning within your career and technical education program have “United as One” to succeed?

## SKILLSUSA TEXAS CHAPTER STRUCTURE

### National Charters

Will be issued to a school, or Local Chapter, by the SkillsUSA Texas Executive Director upon receipt of:

- a properly executed Petition for National Chapter (Appendix A)
- no less than 10 members on the registration page
- bylaws that will serve for all sections, programs, in the school. See Appendix A for template.

### SkillsUSA Texas High School Chapter

May be organized by a class or program/section (or combination of two or more classes or sections operated within the same school designated as a Career and Technical Course by the Texas Education Agency). Texas Chapter Numbers will be issued to a class, program or section by the SkillsUSA Texas State Office upon receipt of:

- Evidence of being a chartered member of the national organization of SkillsUSA with By-Laws for the school campus;
- A properly executed Petition for Texas Chapter
- A chapter roster of no less than 7 student members; and
- Evidence of payment of State and National SkillsUSA dues for all members listed on the roster.

Texas Chapters are issued numerically in the order in which the Petition for Texas Chapter document is received by the State Office. The Texas Chapter number originally issued to a dormant or nonexistent local chapter shall not be reissued to any other campus but may be reassigned to another section at the same school.

### SkillsUSA Texas Middle School Chapter

May be organized by school in a program designated in a pathway to CTE. Texas Chapter Numbers will be issued school by the SkillsUSA Texas State Office upon receipt of:

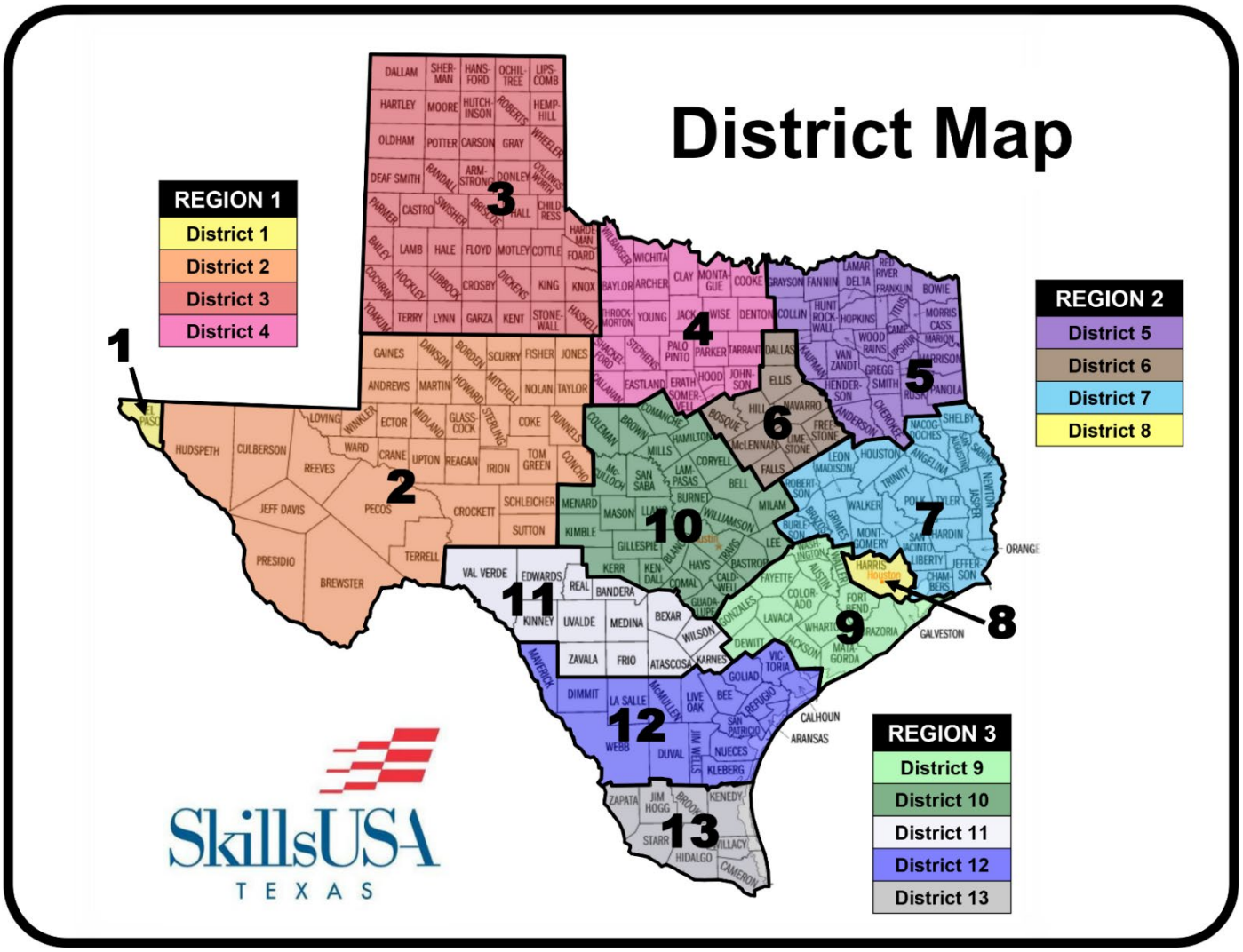
- Evidence of being a chartered member of the national organization of SkillsUSA with By-Laws for the school campus;
- A properly executed Petition for Texas Chapter
- A chapter roster of no less than 7 student members; and\
- Evidence of payment of State and National SkillsUSA dues for all members listed on the roster.

Texas Chapters are issued numerically in the order in which the Petition for Texas Chapter document is received by the State Office. The Texas Chapter number originally issued to a dormant or nonexistent local chapter shall not be reissued to any other campus but may be reassigned to another section at the same school.

**Further details and the forms required for Charter and Chapter are included in Appendix A of this document.**

## SKILLSUSA TEXAS DISTRICT MAP

SkillsUSA Texas has 3 Regions divided into 13 districts. Each district has their own district director, officer advisor and elected teacher advisor. Each region has two representatives elected to represent their region on the Board of Directors.



## STATE STAFF

**SkillsUSA Texas**
**Executive Director**
**Districts 5, 6, 11, 12, 13**

**Jake Lopez**
**jake@skillsusatx.org**
**903-887-4013 x 1**

Mr. Lopez has 25 years of experience in education, including over 10 years dedicated to CTE and STEM. He started as ED in January 2022.

**Districts 1, 2, 3, 4**
**Operations Manager**

**Amy Baxmann**
**amy@skillsusatx.org**
**903-887-4013 x 3**

Amy's career started in advertising agencies and photo studios before moving onto arena sports/event management. She has been involved in SkillsUSA for 20 years.

**Districts 7, 8, 9, 10**
**Membership Specialist**

**Bart Taylor**
**bart@skillsusatx.org**
**903-887-4013 x 4**

Dr. Taylor taught Information Technology before becoming part of the state office staff. He has been involved with SkillsUSA for 21 years.

## SKILLSUSA TEXAS STATE OFFICERS

**State President**
**Leslie Vasquez**
**leslie@skillsusatx.org**

*Judge Barefoot Sanders Law Magnet*
*Dallas, TX 75203*
*Advisor: Keith Jennings*
*kejennings@dallasisd.org*

**State Vice President**
***Zephaniah Zuniga***
**zephaniah@skillsusatx.org**

*Dubiski Career High School*
*Grand Prairie, TX 75052*
*Advisor: Sandra Williams*
*sandra.williams@gpisd.org*

**Secretary**
***Emma Pope***
**emma@skillsusatx.org**

*Dubiski Career High School*
*Grand Prairie, TX 75052*
*Advisor: Sandra Williams*
*sandra.williams@gpisd.org*

**Reporter**
***Jesus Medina***
**jesus@skillsusatx.org**

*Judge Barefoot Sanders Law Magnet*
*Dallas, TX 75203*
*Advisor: Keith Jennings*
*kejennings@dallasisd.org*

**Treasurer**
***Moamen Abdulnabi***
**moamen@skillsusatx.org**

*Dubiski Career High School*
*Grand Prairie, TX 75052*
*Advisor: Sandra Williams*
*sandra.williams@gpisd.org*

**Parliamentarian**
***Madison Palmer***
**madison@skillsusatx.org**

*Wylie East High School*
*Wylie, TX 75098*
*Advisor: David Lanman*
*david.lanman@wylieisd.net*

**Historian**
***Melanie Aguilar***
**melanie@skillsusatx.org**

*Dubiski Career High School*
*Grand Prairie, TX 75052*
*Advisor: Gloria Trevino*
*gloria.trevino@gpisd.org*

## STATE OFFICER SCREENING PROCESS

State and national officer candidate forms may be found on the SkillsUSA Texas web site www.skillsustx.org. Incomplete applications will not be accepted. All pages should be scanned or saved as a PDF file and submitted in one document. Only a complete document in one file will be accepted. Candidates will compete the forms online, print and then scan and then upload or email their application as a single PDF document to destination indicated on the application. Candidates will be asked to complete the officer screening test online.

The top 30 students after the officer screening test will take part in a virtual interview. (Students should be familiar with the virtual conference app determined to be used during the 2022 conference.) Students should have a computer, tablet or phone to conduct the interview. Students will be notified of the scheduled interview times.

**Written test – 20% -** A written exam will be administered as scheduled by the state office. This exam will include knowledge from Career Essentials – Foundations Level 1, SkillsUSA Framework and information found in the SkillsUSA Membership Handbook and the SkillsUSA Texas web page. ***(Results Narrows to top thirty)***

**Oral interview – 30%** - There will be three to five questions asked of each candidate. The same questions will be asked of each candidate. These questions will cover the qualifications for becoming a State Officer as listed in the By Laws, Article XI; Section A and the SkillsUSA Leadership Handbook. Tips: Questions may include specific SkillsUSA Texas knowledge or situational questions about state officer roles and responsibilities. ***(Results Narrows to top 15)***

**House of delegate vote – 30%** – There will be a two-minute **campaign speech** (no props allowed) and problematic question. General topic will be given to top 15. Tip: In your answer state the obvious, what it means to you, and what it means to the organization. House of Delegates will be in person at state contest in Corpus Christi.

**Executive Director – 10 %** Observation (Social Behavior, interaction between candidates and students, interactions between advisors, business and industry and SkillsUSA Texas board of directors and staff.

**Written Application 10 %** – Student's ability to prepare written documents, (spelling, grammar, vocabulary) and meet deadlines judged by the executive director or designee.

Basic steps to election process are:

- Appoint an interview committee to screen candidates and prepare a slate for delegate voting.
- Establish the day and time for candidates to present their speeches and answer the questions posed by the interview committee.
- Conduct a meet the candidate day. Each candidate will provide an introduction, present their speech and respond to interview questions.
- Slate is presented to delegates for final vote. An electronic voting app will be determined and distributed to all paid SkillsUSA Texas members.

Election date will be determined by the State Chapter and Executive Director.

## SKILLSUSA TEXAS BOARD OF DIRECTORS 2021 - 2022

**Professional Members**
Elected by professional membership

***REGION 1 (DISTRICT 1-4)***

Victor Ramirez – 2021-2024
Center for Career and Technology- District 1
El Paso, Texas 79930
varamir1@episd.org

Tommy Spence Treasurer 2017 – 2023
*Seminole High School – District 2*
Seminole, TX 79362
tspence@seminoleisd.net

***REGION 2 (DISTRICT 5-8)***

Shannon Espisita 2020-2024, Secretary
*Rudder High School – District 7*
*Bryan, TX 77808*
*shannon.espitia@bryanisd.org*

Justin Harper 2019 – 2022
Grand Prairie High School – District 6
Grand Prairie, TX 75050
justin.harper@gpisd.org

***REGION 3 (DISTRICTS 9-13)***

Brenda Stanford 2020-2023, Chair
Copperas Cove ISD, District 10
Copperas Cove, Texas 76522
drawdyb@ccisd.com

Gene Hernandez 2019 – 2022
PSHA ECHS – District 13
San Juan, TX 78589
gene.hernandez@psjaisd.us

**SkillsUSA Texas Alumni Representative**
Camron Thomas 2019 – present
genteelgents@gmail.com

**Industrial Board Members**
Recommended by the SkillsUSA State Advisory Committee

Kyle Smith 2017 to present
Capital Industries
Austin, TX 78758
kylerandallsmith@gmail.com

Richard Morales, M.SC, P.E. 2017 to present
Treasurer LB Foster Company
Cumming, GA 30040
RMorales@LBFoster.com

Tony Topping 2020-present
Texas Masonry Council
The Woodlands, TX 77380
tony@texasmasonrycouncil.org

**Ex-officio Members**

Jake Lopez Executive Director SkillsUSA Texas
San Antonio, TX
jake@skillsusatx.org

Diane Ferguson TIVA Executive Director
Austin, TX 78714
www.tiva.org

Les Hudson–TEA
Austin, Texas 78701
Les.Hudson@tea.texas.gov

Board elections for term limits are held at State Contest.
Industry Members are always welcome to request to join the board.

## SKILLSUSA TEXAS DISTRICT MANAGERS

**District 1**
**Jessica Rominsky**
El Paso, TX
district1@skillsusatx.org

**District 2**
**Raymond Bannert**
San Angelo, Texas
district2@skillsusatx.org

**District 3**
**Brandon Grace**
Lubbock, TX
district3@skillsusatx.org

**District 4**
**Derick Simpson**
Iowa Park, TX
district4@skillsusatx.org

**District 5**
**Emily Downing**
Wylie, TX
district5@skillsusatx.org

**District 6**
**Gloria Trevino**
Grand Prairie, TX
district6@skillsusatx.org

**District 7**
**Darlene Mills**
Port Neches, TX
district7@skillsusatx.org

**District 8**
**James Stubblefield**
Houston, TX
district8@skillsusatx.org

**District 9**
**Kristi Foret**
Webster, TX
district9@skillsusatx.org

**District 10**
**Eddy Parker**
Comanche, TX
district10@skillsusatx.org

**District 11**
**Tamara Ford**
San Antonio, TX
district11@skillsusatx.org

**District 12**
**Jaime Trevino**
Corpus Christi, TX
district12@skillsusatx.org

**District 13**
**Minnie Rodgers**
Edinburg, TX
district13@skillsusatx.org

## SKILLSUSA TEXAS TEACHER ADVISORY COMMITTEE

**District 1**
**Israel Cortez**
Socorro High School
iramir13@sisd.net

**District 2**
**Roger Hall**
LIFT
roger.hall@abileneisd.org

**District 3**
**Elizabeth Sewell**
Advanced Technology Center
Brandon.grace@lubbockisd.org

**District 4**
**Shawndelle Harrington**
Gorman ISD
sharrington@gormanisd.net

**District 5**
**Beth Biggerstaff**
Pittsburg High School
ebiggerstaff@pittsburgisd.net

**District 6**
**Haley Patton**
Dubiski High School
haley.patton@gpisd.org

**District 7**
**Joel Casiday**
Coldspring-Oakhurst High School
jcasiday@cocisd.org

**District 8**
**Monserrat Ramirez**
Dr. Kirk Lewis CTE High School
MoRamirez@pasadenaisd.org

**District 9**
**Al Taglivore**
Friendswood High School
atag@fisdk12.net

**District 10**
**LaMisha Stinson-Chair**
KISD Career Center
lamisha.stinson@killeenisd.org

**District 11**
**Juan M. Morales**
Sidney Lanier High School
jmorales3@saisd.net

**District 12**
**Iris Simmons**
Harold T. Branch Academy
Iris.simmons@ccisd.us

**District 13**
**Caroline Hlnojosa**
Edinburg, Texas
ca.hinojosa@ecisd.us

# GENERAL DISTRICT REGULATIONS

Revised September 2021

**PURPOSE**

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled work force. We help each student excel. Our purpose is to promote leadership and trade excellence in a competitive situation and give all SkillsUSA Texas District members the opportunity to demonstrate the basic skills of their field. District competitions determine the eligibility of a student to compete at the state level of SkillsUSA Texas.

These guidelines are written for the administration of district contests. **The district contest guidelines are now the same for All Thirteen Districts.** If there is not a specific regulation in the district section, you will follow the state guidelines

***All contestants should refer to the general regulations found in the National Technical Standards for competitions that advance to the national event when competing for the national event.***

1. **District Eligibility to Compete**

   To be a member of SkillsUSA, students must be enrolled in a coherent sequence of courses or a career major that prepares the student for further education and/or employment related to technology, the health industry, or trades or industry. Further, a secondary contestant must be earning credit toward a high school diploma/certificate or its equivalent during the school year or in the case of the national competition immediately preceding the National Leadership and Skills Conference.

   a. **Skilled and Technical competitions** are open to contestants that have received training at a secondary school in the occupational area registered or are currently receiving training in the occupational area in their CTE program where registered to compete. These training programs must be accepted by the Texas Education Agency.

   b. **Leadership Development competitions** are open to SkillsUSA members in Career and Technical education programs and registered for competition.

   c. **Demonstration competitions** are open to contestants that have received training in the occupational area or are currently receiving training in the occupational area and registered to compete. These competitions are found in registration as a Demonstration Competition.

   d. **Occupationally Related competitions** are open to SkillsUSA members in Career and Technical education programs and registered for competition.

   e. **Health Occupations competitions** are open to SkillsUSA members in Career and Technical education programs approved for membership and registered for competition. receiving training in the occupational area.

   f. **Job Exhibits:** Are open to all SkillsUSA Texas Members. These are Texas only competitions. Job Exhibit participation is limited to one individual entry per person and one chapter or one multiple exhibit. A notebook is required for all exhibits. Guidelines for the notebook are found further into this document titled Job Exhibit Notebooks.

      i. Job exhibits will be registered at the district level. Only the notebook is judged at district.

      ii. Notebooks may be evaluated on site or virtually. If virtually, a complete PDF file of the job exhibit notebook must be uploaded by the stated deadline, to the designated web site.

      iii. Job Exhibits, with a state qualified graded notebook will then advance to the state level to be evaluated in person. The project and the notebook are taken to be judged at state.

   g. The Local Chapter (per National Charter, school campus) has 10 student members and one professional membership prior to February 1 or before district competition whichever comes first. Multiple programs may be combined in the same Texas chapter.

   h. Advisors with multiple Texas chapters at the same campus must have a slate of officers (7 student members) and professional member for each Texas chapter to be eligible for competition.

i. Each SkillsUSA Texas chapter must be in good standing with state and national offices. This means a student must be a member prior to district contest or February 1st whichever occurs first and the **membership fee must be paid** or a copy of the check or signed PO must be presented.

In addition, all past financial obligations concerning the school or chapter must be paid-in-full as stated in ARTICLE VI. FINANCES in SkillsUSA Texas Constitution & By Laws.

j. Each **Texas chapter**, or section on your campus, **is eligible to register:**

**Leadership Contests**
- Per Texas Chapter - 5 members per individual leadership development contest AND
- Per Texas Chapter - 2 leadership teams for each leadership development contests

**Skilled and Technical Contests**
- Per Texas Chapter - 5 members per individual skilled & technical contest AND
- Per Texas Chapter - 2 skilled & technical teams for skilled & technical contests

**Occupational Related Contests**
- Per Texas Chapter - 5 members per individual occupational related contest AND
- Per Texas Chapter - 2 teams for occupational related contests

**Demonstration Contests**
- Per Texas Chapter - 5 members per individual occupational related contest AND
- Per Texas Chapter - 2 teams for occupational related contests

These guidelines for team and individual contests may be modified if preliminary rounds are approved by the District Directors. District Directors may modify the number of teams or individuals competing in each contest. Historical data, size of District and competition space will be factors in this decision.

The exception to the rule is Total Participation Schools. A school with 100% membership meaning **all** CTE students at that school campus are members of SkillsUSA Texas, they may have six competitors in each individual contest and one team per team contest.

If there's more participants in a competition than a district is able to manage in a one-day competition, there will be a written exam to narrow the field. A local competition prior to district registration is the best way choose who will advance to the district level.

k. Each **student** may enter:

- One skilled and technical individual competition **AND** one team skilled and technical competition **AND**
- One individual leadership competition **AND** one team leadership competition **AND**
- One individual demonstration competition **AND** one team demonstration competition
- One individual occupational related competition **AND** one team occupational related competition
- One individual job exhibit **AND** one job exhibit multiple or chapter

Students must be able to compete at the scheduled time of the event. No exception will be made for students that are competing in more than one competition that is scheduled at the same time.

**2. District Competitions**

Contests listed and approved for SkillsUSA members in the current SkillsUSA CHAMPIONSHIPS TECHNICAL STANDARDS and SkillsUSA Texas Regulations. SkillsUSA Texas will host 13 district conferences and competitions to determine the competitors for the Texas SkillsUSA State Championships. The district conferences (state qualifying competitions) are held in February at selected locations in each district or virtually.

Competition guidelines:

a. When two or more schools report eligible contestants for a competition. If only one school reports a contestant in a competition that competitor must be evaluated by completing the state qualifying

test at the district level to be eligible to represent the SkillsUSA Texas District at the SkillsUSA Texas Leadership and Skills Conference.

b. SkillsUSA Texas Chapters may enter: See 1 j. above

c. Each advisor must be a registered SkillsUSA professional member and if attending must be a paid registrant for the conference.

**3. District Competition Registration**

Only **properly registered participants** may enter SkillsUSA Texas District competitions.

a. Registration occurs at www.skillsusa-register.org
b. Contestants must have joined SkillsUSA by February 1 or before your district competition.
c. Online registration must be completed by the deadline posted at www.skillsusatx.org.
d. A Liability and Release form must be entered into the online registration system, all fields completed. The information populates this form so please be sure to complete all fields.
e. COVID Protocol must be followed and forms completed to enter the on-site competition.

**4. District Registration Fees**

Registration fees for SkillsUSA Texas District Conferences are as follows provided contracts are not renegotiated by the venue or SkillsUSA Texas: (Cancellations, if allowed, must be made by posted deadline, generally 2 weeks prior to conference.)

| | |
|---|---|
| SkillsUSA Texas Fall Leadership Conferences | $30.00 per person |
| SkillsUSA Texas District Competitions | $50.00 per person |
| SkillsUSA Texas State Competitions | $100.00 per person |

**5. District Substitutions**:

a. ***In Team Leadership Development and Health Occupations contests***, should a team member drop prior to the district competition, advisors may substitute another student 7 days prior to contest. Teams may compete with one fewer team member in the case of an unforeseen circumstance just prior to the district competition (e.g., student becomes ill, in an accident) as long as a full team was registered originally and the specific contest guidelines do not state otherwise. No more than 50% of a team may be substituted. Scores may be affected if there is not a complete team competing.

b. ***Team Skilled and Technical Competitions*** may replace no more than 50% of your registered team.

c. ***Individual Leadership Development, Skilled and Technical and Demonstration competitions –*** There will be no substitution for individual competitors.

***6.*** **District Materials**

Participants who do not bring the required materials, as specified in the individual contest regulations or information email, will not be supplied said materials or supplies.

**7. District Safety Requirements**

Safety of SkillsUSA Texas contestants in all events is important. Proper safety clothing and proper protective devices are appropriate in contests. General safety regulations are listed in the SkillsUSA National Technical Standards and Texas Regulations. These regulations will apply at all contests. Required recommends of the CDC, and any State of Texas mandates will be followed.

**8. District Mandatory Contest Meetings**

Contestants must report to the mandatory contest orientation meeting, as scheduled for instructions from the technical committee chairs. This is a critical meeting since technical committee chairs provide specific contest instructions. Students should wear contest attire to the orientation meeting to be evaluated and to allow changes before competing.

**9. District Models/Assistants**

Must be active SkillsUSA student members. Models and assistants are not required to be from the same school as the competitor. They are not considered contestants and are not required to attend contestant orientation meetings. Models and assistants must be registered as an observer to participate and dressed appropriately.

**10. District Resume**

A one-page resume is required for all competitions. Resume style is determined by the student but should be of a professional standard. Failure to submit a resume to the contest chair will be a 5-point penalty. If a student is in more than one competition, the contestant must bring a resume for each contest entered.

**11. District General Clothing Requirements**

Contestants in *Leadership Development Competition*s **must wear official clothing** as described in the National Technical Standards or Texas Regulations.

In *Skilled and Technical, Demonstration contests, Health Occupations, and Occupationally Related contests, u*nless otherwise notified by your technical chair, assigned clothing as described in the national Technical Standards or the Texas Regulations is required. However, this may be the same type clothing described without the SkillsUSA logo or being purchased at the official SkillsUSA store. It is not necessary to purchase this clothing from the official store for the district or state competition Items of dress such as shoes, hats, belts, etc. should be appropriate for the occupational training objective and follow safety standards for each competition.

For each contest, the "SkillsUSA: Clothing and Tools" app includes an overview, clothing requirements, and eligibility and safety guidelines, as well as lists the specific tools, equipment or materials that contestants need to provide. The app is available in both the Apple Store and the Google Play Store after March 15th.

**Official SkillsUSA Attire (to purchased: https://www.skillsusastore.org/) updated September 2019**:

- Red SkillsUSA blazer, windbreaker or sweater, or black or red SkillsUSA jacket
- Button-up, collared, white dress shirt (accompanied by a plain, solid black tie), white blouse (collarless or small-collared) or white turtleneck, with any collar not to extend into the lapel area of the blazer, sweater, windbreaker or jacket
- Black dress slacks (accompanied by black dress socks or black or skin-tone seamless hose) or black dress skirt (knee-length, accompanied by black or skin-tone seamless hose)
- Black dress shoes

a. T-shirt-style tops are not approved.
b. All personal jewelry should contribute to a businesslike appearance. Only official SkillsUSA jewelry is to be worn on a SkillsUSA blazer, jacket or sweater. Official jewelry is described as conference pin, SkillsUSA emblem, officer pin, President's Volunteer Service Award pin, statesman pin (one only) and professional development (one only) pin.
c. Shoes: No canvas, vinyl, plastic or leather athletic-type shoes, open-toe or open-heel shoes are permitted in any SkillsUSA Texas contest event without penalty. Contestants may be disqualified where improper footwear constitutes a health or safety hazard. When leather work shoes are required: "work shoes" are technically defined as low or high-top leather, lace-up shoes with rubber, skid-resistant soles. They can be steel-or non-steel-toed as stated. Work shoes can be purchased very inexpensively at any local department store and in most mail-order catalogs. Western-style (cowboy) boots are not allowed, except Roper-style boots that are all-leather, round-toed, flat- soled and with a low heel.
d. Eye protection must meet ANSI Z87 requirements. Prescription and non- prescription safety glasses must include side shields designed for the safety glasses by the manufacturer of the eye protection. An imprint with the mark "Z87" will appear on the frame or lens to identify the safety glasses as meeting ANSI Z87 requirements. Approved safety goggles may also be worn to meet these eye protection requirements.
e. Contestants with long hair that poses a possible safety or sanitary hazard must wear hair containment devices (hairnets).
f. Contestants may be disqualified for lack of safety clothing or attire.
g. The wearing of accessory items (such as belts) is optional unless otherwise specified in the contest rules.
h. Only occupational or career patches, competitor patches and Professional Development Program (PDP) patches may be worn on the left shoulder or above the left pocket without penalty. However, they are not required.
i. No identification of the contestant, school or state is allowed on contest clothing.
j. Check for specific clothing and safety requirements under the guidelines for each contest.

k. Clothing penalties in all skill contests will be assessed by the designated committee member in cooperation with the contest chair. SkillsUSA Texas contest technical committees will assess clothing penalties for all leadership contests.

**12. District Personal Appearance of Piercing and Tattoos**

The policy in regards to piercing and tattoos while participating in SkillsUSA Texas is as follows:

a. Wearing of any piercings should not in any way cause a safety issue. If so determined, the offending item must be removed for the duration of the SkillsUSA Championships contest. Failure to comply will result in a safety penalty or disqualification.
b. Any tattoo that is considered vulgar, sexual or morbid should be covered while competing in any SkillsUSA Championships contest. Failure to comply will result in a clothing penalty or disqualification.

**13. District General Observer Rule**

The observer rule will be optional and determined by the technical chair of each contest.

a. No observers or advisors other than those asked to assist will be allowed inside the contest area, where a technical skill competition is being held.
b. Observers or advisors shall not talk or gesture to contestants or judges.
c. Contestants may be penalized if they accept assistance from observers or SkillsUSA advisors.
d. No observers will be permitted in the contest holding room or at the contest orientation meeting unless specifically invited by the SkillsUSA Texas contest technical committee.
e. Neither cameras with flash attachments, cell phones, nor recording devices of any kind will be permitted in any contest area without the consent of the SkillsUSA Texas Conference director.
f. Neither cameras with flash attachments, cell phones, nor recording devices of any kind will be permitted in any contest holding area without the consent of the SkillsUSA Texas Conference director.

**14. District Tie Breaker**

A SkillsUSA Knowledge or Professional Development test may be used as a part or percentage of any contest score if the technical chair so decides. Each individual contestant in all contests will be given a test taken from Career Essentials Foundations. Exceptions to this will be the Quiz Bowl Competition and students that are part of the competitions regulated by Public Law 105.17, Individuals with Disabilities Education Act, 1997

**15. District Job Exhibits:** Are open to all SkillsUSA Texas Members. These are Texas only competitions. Job Exhibit participation is limited to one individual entry per person and one chapter or one multiple exhibit. A notebook is required for all exhibits. Guidelines for the notebook are found further into this document titled Job Exhibit Notebooks.

i. Job exhibits will be registered at the district level to be judged.

ii. Notebooks may be evaluated on site or virtually. If virtually, a complete PDF file of the job exhibit notebook must be uploaded by the stated deadline, to the designated web site.

iii. Job Exhibits may also be brought to the district competition to be judged in person. Notebooks only will be graded at the district level.

iv. Job Exhibits, with the graded notebook, will then advance to the state level to be evaluated in person.

*SkillsUSA Texas, including each District, is not responsible for the loss or any damages to any job exhibit. SkillsUSA Texas, including each District, is not responsible for setting your project in the correct area. Be sure to follow instructions at the competition, including providing a blank grading sheet, to ensure your project is graded correctly. Job Exhibits left after the removal schedule will be disposed.*

**16. District Awards**

District ribbons and medals will be awarded at closing session.

**17. District Grievances/Resolution**

SkillsUSA Texas District Grievance Committees shall consist of SkillsUSA Texas staff, District Advisors and District Teacher Advisors. The advisor must submit online the rule from the Technical Standards or the Texas Regulations that was not followed.

a. Form may be found here in the Texas Regulations.
b. Action will be taken on any valid resolution properly presented to the SkillsUSA Texas District grievance committee.
c. Upon evaluation of the grievance report, the SkillsUSA Texas grievance committee will notify the teacher filing the report of the action taken.

**18. Delegate Meeting**

Each Texas chapter will have:

a. one delegate for the Texas chapter
b. one delegate for each group of 10 members
c. one delegate for major fraction of 10 members

i.e. 16 members = 3 voting delegates 15 members = 2 voting delegates

The time and location for this meeting at district level will be announced in the agenda for that conference. The time and location for the House of Delegates at the State Leadership and Skills Conference will be announced in the agenda and conference app. Items up for vote must be presented 60 days prior.

**19.** COVID-19. The novel coronavirus (COVID-19), a contagious respiratory virus, has been recognized globally as posing an imminent threat of disaster as it continues to spread person-to-person, and Governor Greg Abbott issued a disaster proclamation on March 13, 2020, addressing this imminent threat and certifying that COVID-19 posed an imminent threat of disaster for all counties in Texas. SkillsUSA Texas will at all times comply with and abide by all policies, rules and regulations established by the Board of Directors of SkillsUSA Texas and/or the SkillsUSA Texas Executive Director including those policies, rules and regulations found at https://www.skillsusatx.org which directly address the threat posed by COVID-19. Further, participants agree and understand that the failure to comply with and abide by all policies, rules and regulations established by the SkillsUSA Texas Board of Directors or SkillsUSA Texas Executive Director may result in the immediate removal from a SkillsUSA Texas event.

# GENERAL STATE REGULATIONS

Revised September 2021

**Purpose**

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled work force. We help each student excel. Our purpose is to promote leadership and trade excellence in a competitive situation and give SkillsUSA Texas student members and opportunity to demonstrate the basic skills of their field. State competitions determine the eligibility of a student to compete at the national level of SkillsUSA.

These guidelines are written for the administration of state contests. They should serve as models for administration of local and district contests but are not considered binding upon local or district conferences**.**

***All contestants should refer to the general regulations found in the National Technical Standards for competitions that are considered national competitions and advance to the national event.***

**1. State Eligibility to Compete**

The Texas chapter and contestant must be a member in good standing with SkillsUSA Texas and SkillsUSA. Chapters with delinquent accounts are chapters that are not in good standing and will be restricted from participating in SkillsUSA Texas and SkillsUSA events.

To be a member of SkillsUSA, students must be enrolled in a coherent sequence of courses or a career major that prepares the student for further education and/or employment related to technology, the health industry, trades or industry. Further, a secondary contestant must be earning credit toward a high school diploma/certificate or its equivalent during the school year or in the case of the national competition immediately preceding the Leadership and Skills Conference.

a. **Skilled and Technical** competitions are open to contestants that have received training in the occupational area they are registered or are currently receiving training in the occupational area registered to compete. These training programs must be accepted by the Texas Education Agency.
b. **Leadership Development** competitions are open to SkillsUSA members in Career and Technical education programs.
c. **Health Occupations** competitions are open to contestants that have received training in the occupational area or are currently receiving training in the occupational area registered to compete.
d. **Technical Information Category I** are open to contestants who placed 2nd or 3rd at their district level in a skill competition. Should the 1st and 2nd place contestant competes in the technical skilled competition then 3rd and 4th place may take the category I technical information test.
e. **Technical Information Category II** are open to SkillsUSA members in Career and Technical education programs and paid a registration fee to the district level contest event. Students must be enrolled in a course related to the technical information test. Students may take on **ONE** Technical Information Test either category I **OR** category II.

Contestants must have first competed at the district level to compete in a state competition unless otherwise stated in the contest scope.

A student must be a member in a SkillsUSA Texas chapter where membership has been paid-in-full and the local chapter is in good standing with state and national offices. This simply means a student must be a member prior to testing date or February 1st whichever occurs first and the membership fee must be paid or a copy of the check or signed PO must be presented as payment.

The Local Chapter (National Charter/school campus) has 10 student members and one professional membership prior to February 1 or before competitions begins. Multiple programs or SkillsUSA Texas chapters may be combined to meet the 10-member local chapter requirement. To begin a new SkillsUSA Texas Chapter said chapter must have a full slate of officers and one professional member.

In addition, all past financial obligations concerning the school or chapter must be paid-in-full as stated in ARTICLE VI. FINANCES in SkillsUSA Texas Constitution & By Laws.

**2. State Competition (in person)**

Contests listed and approved for SkillsUSA members in the SkillsUSA Texas Regulations should be conducted at the State level as closely to national standards or Texas Regulations as possible as the schedule and time allow. Contests listed in the Texas Regulations are those that are held only at the SkillsUSA Texas Championships and Conference and do not advance to the national level. A contest will be provided:

a. When two or more districts report an eligible winner for a competition. (If only one district reports a winner in a competition that competitor must be evaluated at the state conference to be eligible to represent SkillsUSA Texas at the SkillsUSA Championships.)
b. If seven or more districts report a first-place winner in a competition, the first-place winner from each district in each contest is eligible to participate in the skill contest at the SkillsUSA Texas SkillsUSA Texas Championships and Conference.
c. If six or fewer districts report a first-place winner in a competition, the first and second place winner from each district in each contest is eligible to participate in the contest at the SkillsUSA Texas Championships and Conference.

**Leadership Contests**
- Per SkillsUSA Texas District - 1st & 2nd place individual per leadership development contest
- Per SkillsUSA Texas District - 1st & 2nd place team for per leadership development contests

**Skilled and Technical Contests**
- Per SkillsUSA Texas District - guidelines under contest list in this document for individuals
- Per SkillsUSA Texas District - guidelines under contest list in this document for teams

**Occupational Related Contests**
- Per SkillsUSA Texas District - guidelines under contest list in this document for individuals
- Per SkillsUSA Texas District - guidelines under contest list in this document for teams

d. If a Technical Chair of a specific contest requests that more than one place competes at the state level that information will be found in the State Conference APP or contest schedule posted to the state web site.

e. **Number of Contestants from a district in a Competition:**

i. Skilled and Technical, Occupational Related, Demonstration competitions: If seven or more districts report a first-place winner in a competition, the first-place winner from each district in each contest is eligible to participate in the skilled and technical contest at the SkillsUSA Texas Leadership and Skills Conference.

1. If six or fewer districts report a first-place winner in a competition, the first and second place winner from each district in each skilled and technical contest is eligible to participate in the contest at the SkillsUSA Texas Championships and Conference.

2. If a technical chair indicates that more students from each district will be able to advance to the state conference as a competitor, that information will be listed in the contest lists in the Texas Regulations or the Contest Schedule available after March 1.

ii. Leadership Development Competitions: 1st and 2nd place from each district competition may compete at the state level.

iii. **A Texas chapter**:

Each eligible **student** may enter:

- one individual **AND** one team skilled and technical competition **AND**
- one individual **AND** one team leadership competition **AND**
- one individual **AND** one team occupational related **AND**
- one job exhibit individual **AND** one job exhibit multiple or team

*Students must be aware that the contest's schedule may conflict. If this happens a contestant may be required to make a difficult choice.*

f. **Job Exhibits**
- Refer to the Student Job Exhibit General Rules in this document.

- Each student may enter one individual job exhibit and one multiple or chapter job exhibit.
- A completed Job Exhibit with the Job Exhibit Notebook must be present at the state conference to be judged.
- The job exhibit notebook must receive a State Qualified rating at the district conference to advance to the SkillsUSA Texas Championships and Conference.

| Score | DISTRICT | STATE |
|---|---|---|
| 180 - 200 | Qualified for State | Superior |
| 160-179 | Excellent | Excellent |
| 140-159 | Good | Very Good |
| Below 140 | Honorable Mention | N/A |

- A completed copy of the Job Exhibit Notebook Rating sheet, judged at the district level, must be placed in the front of the job exhibit notebook. This rating sheet must include a district stamp to be valid.
- The notebook grade from district judging will stand unless the student requests the notebook be regraded at the state conference. If this is the case a blank copy of the Job Exhibit Notebook Rating Sheet, along with the original district notebook rating sheet must be included in the front of the notebook.
- A blank copy of the proper grade sheet for the job exhibit must be placed in the notebook prior to the state conference to be judged at the state conference.

*SkillsUSA Texas is not responsible for the loss or any damages to any job exhibit. Job Exhibits placed in an incorrect are may result in that job exhibit not being judged. SkillsUSA Texas is not responsible for setting your job exhibit in the correct area. Job Exhibits left after the removal schedule will be disposed.*

g. **Technical Information Testing**
Technical information testing will be provided on a specified day to be determined after state conference registration has been closed. No substitutions will be accepted at the state conference for Technical Information Testing.
- When 1st place participates in the Skilled and Technical competition
  - 2nd and 3rd is eligible for the technical information assessment.
- When 1st and 2nd participates in the Skilled and Technical competition
  - 3rd and 4th is eligible for the technical information assessment.
- When 1st, 2nd and 3rd participates in the Skilled and Technical competition
  - 4th and 5th is eligible for the technical information assessment

**3. State Registration**
Only **properly registered participants** may enter SkillsUSA Texas competitions. Registration requirements for district and state competitions are:

a. Contestants must have joined SkillsUSA by February 1 or before your district contest.
b. Membership dues must be paid before you are able to register for State Conference.
c. Online registration must be completed by the deadline posted at www.skillsusatx.org.
d. A Liability and Release form must be signed and returned to the advisor. That information is then entered into the online registration system during registration. All fields in the registration record must be completed. This is necessary for virtual or on-site competitions.
e. Student and advisor emails are required for registration.

**4. State Registration fees 2020-2021**
Registration fees for Conferences are as follows provided contracts are not renegotiated by the venue or SkillsUSA Texas: (Cancellations, if allowed, must be made by posted deadline, generally 2 weeks prior to conference.)

SkillsUSA Texas State Leadership and Skills Conference $100.00 per member

**5. State Substitutions**:
a. Substitutes are allowed until deadline posted.

b. After the registration deadline, contestants/teams being substituted must be approved by the specific contest chair.
c. Substitutions are not allowed for individual events, instead the next place from state qualifying competitions or test will move up.
d. **Leadership Development, Skilled and Technical, Occupationally Related, Demonstration Team events**: should a team member drop following district contest, advisors may substitute another student or teams may compete with one fewer team member in the case of an unforeseen circumstance just prior to the state competition as long as a full team was registered originally and the specific contest guidelines do not state otherwise. No more than 50% of any team may be replaced. If more than 50% of the team is to be replaced, the next place team from that district will be moved up.

Substitutions may be made for any member of a team provided the substitute:

- ✔ Was a SkillsUSA member by February 1
- ✔ Was registered at the District Contest
- ✔ Is a member of the local chapter entering the contest?

e. **Leadership Development, Skilled and Technical, Occupationally Related, Demonstration individual events – No substitutions** The next highest-ranking contestant from that district and from the state qualifying contest or test who is eligible to participate will be advanced to the state competition.
f. ***Technical Information Contest*** – Category I – (*Those related to a Skills Competition.)*
Substitutions will not be allowed for Category I Testing
g. ***Technical Information Contest*** – Category II - *Open Tests*
Substitutions will not be allowed for Category II Testing.

**6. State Materials**

Participants who do not bring the required materials as specified in the individual contest regulations may be penalized two points for each item by the contest chair.

**7. State Safety Requirements**

Safety of SkillsUSA contestants in all events is important. Proper safety clothing and proper protective devices are appropriate in all contests. Safety regulations are listed in the SkillsUSA National Technical Standards and Texas Regulations and will apply at State contests.

**8. State Mandatory Contest Meetings**

Contestants must report to the mandatory contest orientation meeting, as scheduled in the conference app, for instructions from the technical committee chairs. This is a critical meeting since technical committee chairs provide specific contest instructions and many times administer the written and oral tests at this meeting. Students should wear contest attire to the orientation meeting to be evaluated and allowed changes before competing.

**9. State Models/Assistants**

Must be active SkillsUSA student members. Models and assistants are not required to be from the same school as the competitor. They are not considered contestants and are not required to attend contestant orientation meetings. Models and assistants must be registered as an observer to participate if they are not registered in a contest of their own. Please refer to the contest schedule to prevent conflicts.

**10. State Competition Resume**

A one-page resume is required for all competitions. Resume style is determined by the student but should be of a professional standard. Failure to submit a resume to the contest chair will be a 5-point penalty. If a student is in more than one competition, the contestant must bring a resume for each contest entered.

**11. State General Clothing Requirements**

Contestants in all events must wear the SkillsUSA Championship generic, the same type clothing described in the SkillsUSA Texas Regulations or the National Technical Standards unless otherwise notified by your technical chair. It is not necessary to purchase this clothing from the official store for the state competition. Other items of dress (shoes, hats, belts) should be appropriate for the occupational training objective and follow safety standards for each competition.

For each contest, the “SkillsUSA: Clothing and Tools” app includes an overview, clothing requirements, and eligibility and safety guidelines, as well as lists the specific tools, equipment or materials that contestants need to provide. The app is available in both the Apple Store and the Google Play Store after March 15th.

**Official SkillsUSA Attire (to purchased: https://www.skillsusastore.org/) updated September 2019**:

- Red SkillsUSA blazer, windbreaker or sweater, or black or red SkillsUSA jacket
- Button-up, collared, white dress shirt (accompanied by a plain, solid black tie), white blouse (collarless or small-collared) or white turtleneck, with any collar not to extend into the lapel area of the blazer, sweater, windbreaker or jacket
- Black dress slacks (accompanied by black dress socks or black or skin-tone seamless hose) or black dress skirt (knee-length, accompanied by black or skin-tone seamless hose)
- Black dress shoes

a. T-shirt-style tops are not approved.
b. All personal jewelry should contribute to a businesslike appearance. Only official SkillsUSA jewelry is to be worn on a SkillsUSA blazer, jacket or sweater. Official jewelry is described as conference pin, SkillsUSA emblem, officer pin, President’s Volunteer Service Award pin, statesman pin (one only) and professional development (one only) pin.
c. Shoes: No canvas, vinyl, plastic or leather athletic-type shoes, open-toe or open-heel shoes are permitted in any SkillsUSA Texas contest event without penalty. Contestants may be disqualified where improper footwear constitutes a health or safety hazard. When leather work shoes are required: “work shoes” are technically defined as low or high-top leather, lace-up shoes with rubber, skid-resistant soles. They can be steel-or non-steel-toed as stated. Work shoes can be purchased very inexpensively at any local department store and in most mail-order catalogs. Western-style (cowboy) boots are not allowed, except Roper-style boots that are all-leather, round-toed, flat- soled and with a low heel.
d. Eye protection must meet ANSI Z87 requirements. Prescription and non- prescription safety glasses must include side shields designed for the safety glasses by the manufacturer of the eye protection. An imprint with the mark “Z87” will appear on the frame or lens to identify the safety glasses as meeting ANSI Z87 requirements. Approved safety goggles may also be worn to meet these eye protection requirements.
e. Contestants with long hair that poses a possible safety or sanitary hazard must wear hair containment devices (hairnets).
f. Contestants may be disqualified for lack of safety clothing or attire.
g. The wearing of accessory items (such as belts) is optional unless otherwise specified in the contest rules.
h. Only occupational or career patches and competitor patches may be worn on the left shoulder or above the left pocket without penalty. However, they are not required.
i. No identification of the contestant, school or state is allowed on contest clothing.
j. Check for specific clothing and safety requirements under the guidelines for each contest.
k. Clothing penalties in all skill contests will be assessed by the designated committee member in cooperation with the contest chair. SkillsUSA Texas contest technical committees will assess clothing penalties for all leadership contests.

**12. State Personal Appearance of Piercing and Tattoos**

The policy in regards to piercing and tattoos while participating in SkillsUSA Texas is as follows:

a. Wearing of any piercings should not in any way cause a safety issue. If so determined, the offending item must be removed for the duration of the SkillsUSA Championships contest. Failure to comply will result in a safety penalty.
b. Any tattoo that is considered vulgar, sexual or morbid should be covered while competing in any SkillsUSA Championships contest. Failure to comply will result in a clothing penalty.

**13. State Competition General Observer Rule**

The observer rule will be optional and determined by the technical chair of each contest.

a. No observers or advisors other than those asked to assist will be allowed inside the contest area where a technical skill competition is being held.
b. Observers or advisors shall not talk or gesture to contestants or judges.
c. Contestants may be penalized if they accept assistance from observers or SkillsUSA advisors.
d. No observers will be permitted in the contest holding room or at the contest orientation meeting unless specifically invited by the SkillsUSA Texas contest technical committee.

e. Neither cameras with flash attachments, cell phones, nor recording devices of any kind will be permitted in any contest area without the consent of the SkillsUSA Texas Conference director.
f. Neither cameras with flash attachments, cell phones, nor recording devices of any kind will be permitted in any contest holding area without the consent of the SkillsUSA Texas director.

**14. State Professional Development Test**

SkillsUSA Knowledge or Professional Development test may be used as a part or percentage of any contest score if the technical chair so decides. Each individual contestant in all contests (except when contest requires a letter from the appropriate school official on school letterhead stating that the contestant is classified under the provisions of Public Law 105-17, Individuals with Disabilities Education Act, 1997, and Quiz Bowl contestants) will be given a test taken from Career Essentials Foundations.

**15. State Awards**

Awards are as indicated on the "SkillsUSA Texas Contest List" table below.

**16. State Grievance/Resolution**

The SkillsUSA Texas Teacher Advisory committee will chair the Grievance committee at the SkillsUSA Texas conference.

a. The advisor must submit in writing the rule from the Technical Standards or the Texas Regulations that was not followed. (Forms are at the Grievance booth at the exhibit hall.)
b. Action will be taken on any resolution properly presented to the SkillsUSA Texas grievance committee.
c. Upon evaluation of the grievance report, the SkillsUSA Texas grievance committee will notify the teacher filing the report of the action taken.

**17. Delegate Meeting will be held during the State Conference. Agenda/Schedule to be posted in March.**

Each Texas chapter will have:

- one delegate for the chapter
- one delegate for each group of 10
- one delegate for major fraction of 10

i.e. 16 members = 3 voting delegates 15 members = 2 voting delegates

The time and location for this meeting at district level will be announced in the agenda for that conference. The time and location for the House of Delegates at the State Leadership and Skills Conference will be announced in the agenda and conference app. Items up for vote must be presented 60 days prior.

**18. SkillsUSA Texas Student Business Meeting**

The SkillsUSA Texas student business meeting will be conducted after the Opening Session. At this time, we have amendments to the SkillsUSA Texas Constitution. These amendments may be found on the SkillsUSA Texas website. The SkillsUSA Texas Business meeting date will be determined and posted to the SkillsUSA Texas web site.

*MIDDLE SCHOOL COMPETITIONS*

*Contest rules found in the National Technical Standards provided with paid professional membership from SkillsUSA*

| | Middle School Only | | Advance to State Level # of places | Advance to Nationals | Category | State Awards | Eligible Programs |
|---|---|---|---|---|---|---|---|
| 1. | XAS | ACTION SKILLS | 1st & 2nd | NO | Leadership Development | Trophy or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 2. | XATOOL | AUTOMOTIVE TOOL ID | 10 Per District | NO | Skilled and Technical Sciences | Trophy or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 3. | XCS | COMMUNITY SERVICE | 1st and 2nd | NO | Leadership Development | Trophy or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 4. | XCMI | CONSTRUCTION MATERIALS ID | 1st ,2nd and 3rd | NO | Skilled and Technical Sciences | Trophy or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 5. | XCTOOL | CONSTRUCTION TOOL ID | 10 per district | NO | Skilled and Technical Sciences | Trophy, Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 6. | XEC | EMBLEM CEREMONY | 1st & 2nd | NO | Leadership Development | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 7. | XES | EXTEMPORANEOUS SPEAKING | 1st & 2nd | NO | Leadership Development | Trophy or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 8. | XCBP | JOB INTERVIEW | 1st & 2nd | NO | Leadership Development | Trophy or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 9. | XJSDA | JOB SKILL DEMONSTRATION A | 1st & 2nd | YES | Leadership Development | Trophy or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 10. | XJSDO | JOB SKILL DEMONSTRATION OPEN | 1st and 2nd | YES | Leadership Development | Trophy or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 11. | XMRT | MOBILE ROBOTICS TECHNOLOGY | 1st and 2nd | YES | Skilled and Technical Sciences | Trophy or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 12. | XOCC | OPENING AND CLOSING CEREMONIES | 1st & 2nd | YES | Leadership Development | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 13. | XOUTS | OUTSTANDING CHAPTER | 1st and 2nd | YES | Leadership Development | Trophy or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 14. | XPIN | PIN DESIGN | 1st and 2nd | YES | Leadership Development | Trophy or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 15. | XPS | PREPARED SPEECH | 1st & 2nd | NO | Leadership Development | Trophy or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 16. | XPBB | PROMOTIONAL BULLETIN BOARD | 1st and 2nd | NO | Leadership Development | Trophy or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 17. | XQUIZ | QUIZ BOWL | 1st and 2nd | NO | Leadership Development | Trophy or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 18. | XUSR | ROBOTICS URBAN SEARCH AND RESCUE | TBD | YES | Skilled and Technical Sciences | Team Trophy, or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |
| 19. | XTEC | TEAM ENGINEERING CHALLENGE | 1st and 2nd | YES | Skilled and Technical Sciences | Team Trophy, or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a middle school chapter |

## *OCCUPATIONAL RELATED COMPETITIONS*

*Contest rules found in the National Technical Standards provided with paid professional membership from SkillsUSA*

| Occupationally Related Contests | | | Advance to State Level # of places | Advance to Nationals | State Awards | Eligible Programs |
|---|---|---|---|---|---|---|
| Career Pathways: You may enter one of the categories listed at the district level. 1st place in each may attend the state competitions. However, at the national level, only the bolded cluster areas will be awarded medals or trophies at the state conference and advance to the national level. The showcase with the highest score from all sub categories will represent Texas at the national level in each cluster area. | | | | | | |
| **Career Pathways Showcase: Arts and Communications Cluster Nationals** | | | | | | |
| 1. | CPSAC | Arts & Audiovisual Tech & Communications | YES 1st Place | YES | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a recognized Career Pathways course of a state approved CTE program |
| **Career Pathways Showcase: Business Management and Administration Cluster Nationals** | | | | | | |
| 2. | CPSBMT | Business, Management & Administration | YES 1st Place | YES | Team Trophy/ Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a recognized Career Pathways course of a state approved CTE program |
| 3. | CPSBMT | Finance Services | YES 1st Place | YES | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a recognized Career Pathways course of a state approved CTE program |
| 4. | CPSBMT | Information Technology | YES 1st Place | YES | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a recognized Career Pathways course of a state approved CTE program |
| 5. | CPSBMT | Marketing, Sales and Services | YES 1st Place | YES | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a recognized Career Pathways course of a state approved CTE program |
| **Career Pathways Showcase: Health Services Cluster Nationals** | | | | | | |
| 6. | CPSHS | Health Services | YES 1st Place | YES | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a recognized Career Pathways course of a state approved CTE program |
| **Career Pathways Showcase: Human Services Cluster Nationals** | | | | | | |
| 7. | CPSHUS | Government and Public Administration | YES 1st Place | YES | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a recognized Career Pathways course of a state approved CTE program |
| 8. | CPSHUS | Law, Public Safety and Security | YES 1st Place | YES | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a recognized Career Pathways course of a state approved CTE program |
| 9. | CPSHUS | Education & Training Services | YES 1st Place | YES | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a recognized Career Pathways course of a state approved CTE program |
| 10. | CPSHUS | Human Services | YES 1st Place | YES | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a recognized Career Pathways course of a state approved CTE program |
| 11. | CPSHUS | Hospitality & Tourism | YES 1st Place | YES | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a recognized Career Pathways course of a state approved CTE program |
| **Career Pathways Showcase: Industrial and Engineering Technology Cluster Nationals** | | | | | | |
| 12. | CPSIET | Architecture & Construction | YES 1st Place | YES | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a recognized Career Pathways course of a state approved CTE program |

| Occupationally Related Contests | | | Advance to State Level # of places | Advance to Nationals | State Awards | Eligible Programs |
|---|---|---|---|---|---|---|
| 13. | CPSIET | Manufacturing | YES 1st Place | YES | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a recognized Career Pathways course of a state approved CTE program |
| 14. | CPSIET | Science, Technology & Math | YES 1st Place | YES | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a recognized Career Pathways course of a state approved CTE program |
| 15. | CPSIET | Transportation Distribution & Logistics | YES 1st Place | YES | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a recognized Career Pathways course of a state approved CTE program |
| **Career Pathways Showcase: Natural Resources / Agriculture / Food Cluster Nationals** | | | | | | |
| 16. | CPSNRA | Agricultural, Food & Natural Resources | YES 1st Place | YES | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Students enrolled in a recognized Career Pathways course of a state approved CTE program |
| | | | | | | |
| 17. | CERT | Community Emergency Response Team | 1st and 2nd | NO | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career technical programs with a current certified CERT instructor, or a curriculum that integrates community emergency response team (TEAM) concepts, training and techniques as an integral component of instructional strategies |
| 18. | CUS | Customer Service | 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 19. | ENG | Engineering Technology/Design | TBD | Yes | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical engineering program that integrates engineering/pre-engineering techniques |
| 20. | ENTR | Entrepreneurship | 1st & 2nd | YES | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 21. | CPR | First Aid/CPR | 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 22. | BOWL | Health Knowledge Bowl | 1st & 2nd | YES | Team Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs Health Technology as the occupational objective |
| 23. | HOPP | Health Occupations Professional Portfolio | 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs Health Technology as the occupational objective |
| 24. | MM | Medical Math | 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs Health Technology as the occupational objective |
| 25. | MTM | Medical Terminology | 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs Health Technology as the occupational objective |
| 26. | PT | Principles of Engineering/Technology | 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 27. | RTM | Related Technical Math | 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Program |

## *LEADERSHIP DEVELOPMENT COMPETITIONS*

*Contest rules found in the National Technical Standards provided with paid professional membership from SkillsUSA*

| Leadership Development Contests | | | advance to State Level # of places | Advance to Nationals | State Awards | Eligible Programs |
|---|---|---|---|---|---|---|
| 1. | AS | Action Skills | 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Program & student is classified under Public Law 105-17, IDEA 1997 |
| 2. | AM | American Spirit Award | 1st only | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 3. | AVQB | Audio Visual Production Quiz Bowl | 1st & 2nd | NO | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Team members currently enrolled in audio visual instructional programs |
| 4. | AUTOBO | Automotive Service Quiz Bowl | 1st & 2nd | NO | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Team members currently enrolled in automotive instructional programs |
| 5. | CPD | Career Promotion Demonstration | 1st & 2nd | NO | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Team members must be enrolled or have been enrolled in a career and technical program |
| 6. | CBP | Chapter Business Procedure | 1st & 2nd | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 7. | DIS | Chapter Display | 1st & 2nd | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 8. | CAP | Community Action Project | 1st & 2nd | Yes | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Program & student is classified under Public Law 105-17, IDEA 1997 |
| 9. | CS | Community Service Project | 1st & 2nd | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 10. | COBOWL | Cosmetology Quiz Bowl | 1st & 2nd | NO | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Team members currently enrolled in cosmetology instructional programs |
| 11. | CJBOWL | Criminal Justice Quiz Bowl | 1st & 2nd | NO | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Team members currently enrolled in criminal justice instructional programs |
| 12. | CABOWL | Culinary Arts Quiz Bowl | 1st & 2nd | NO | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Team members currently enrolled in culinary instructional programs |
| 13. | EC | Emblem Ceremony | 1st & 2nd | NO | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Active SkillsUSA student members |
| 14. | EAP | Employment Application Process | 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs IDEA Documentation Required |
| 15. | ES | Extemporaneous Speaking | 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 16. | ITQUIZ | IT Quiz Bowl | 1st & 2nd | NO | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Team members enrolled in Information Technology Instructional programs. |
| 17. | JI | Job Interview | 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 18. | JSDA | Job Skill Demonstration "A" | 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 19. | JSDO | Job Skill Demonstration Open | 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 20. | OHSS | Occupational Health & Safety - Multiple | 1st & 2nd | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 21. | OHSS | Occupational Health & Safety - Single | 1st & 2nd | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |

| Leadership Development Contests | | | advance to State Level # of places | Advance to Nationals | State Awards | Eligible Programs |
|---|---|---|---|---|---|---|
| 22. | OCC | Opening & Closing Ceremonies | 1st & 2nd | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 23. | OUT | Outstanding SkillsUSA Chapter | 1st only | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 24. | OUTM | Outstanding SkillsUSA Texas Member | 1st only | NO | | Active SkillsUSA student members |
| 25. | PIN | Pin Design Contest | 1st & 2nd | Yes | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 26. | PS | Prepared Speech | 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 27. | BB | Promotional Bulletin Board Display | 1st & 2nd | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 28. | QUIZ | Quiz Bowl | 1st & 2nd | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |
| 29. | CAIN | SkillsUSA Texas Memorial Scholarship | 1st only | NO | | Active SkillsUSA student members |
| 30. | TSD | T-Shirt Design | 1st & 2nd | Yes | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs |

## *SKILLED AND TECHNICAL COMPETITIONS*

*Contest rules found in the National Technical Standards provided with paid professional membership from SkillsUSA*

| Skilled & Technical Sciences Contests | | | advance to State Level # of places | Advance to Nationals | State Awards | Eligible Programs |
|---|---|---|---|---|---|---|
| 1. | VA | 3D Visualization and Animation | YES 1st & 2nd | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs utilizing 3-D imaging and animation as occupational objective |
| 2. | AMF | Additive Manufacturing | YES | Yes | Trophy or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in programs with direct digital and additive MFG as the occupational objective. If these programs are not available students enrolled in Computer Aided Design, design classes or MFG classes may compete. |
| 3. | ADV | Advertising Design | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with advertising design or commercial art as the occupational objective |
| 4. | AD | Architectural Drafting | YES 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with architectural drafting as the occupational objective |
| 5. | AE | Applied Engineering | | NO | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with engineering as the occupational objective |
| 6. | RAP | Audio/Radio Production | YES | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with radio/audio production as the occupational objective |
| 7. | MFG | Automated Manufacturing Technology | YES | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with Precision machining, automated mfg or CAD/CAM or CNC as the occupational objective |
| 8. | CAD | Auto CAD - Civil Design | YES | NO | Trophy or Plaque or Medals 1st, 2nd, 3rd | Enrolled in programs utilizing AutoCAD as an occupational objective |
| 9. | ART | Automotive Refinishing Technology | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with automotive refinishing as the occupational objective |
| 10. | AST | Automotive Service Technology | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with Automotive service technology as the occupational objective |
| 11. | ATOOL | Automotive Trades Tool ID | YES | NO | Trophy or Plaque or Medals 1st, 2nd, 3rd | Enrolled in automotive related courses that have completed no more than two semesters in an automotive related course |
| 12. | AMT | Aviation Maintenance Technology | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with Aviation maintenance as the occupational objective |
| 13. | BAR | Barbering | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Open to active SkillsUSA members enrolled in programs with Barbering and Cosmetology as the occupational objective. |
| 14. | CARE | Basic Health Care Skills | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs Heath Technology as the occupational objective |
| 15. | TVN | Broadcast News Production | YES | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with media technology or news broadcasting as part of the curriculum |

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| 16. | BLMT | Building Maintenance | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Program & student is classified under Public Law 105-17, IDEA 1997 |
| 17. | CM | Cabinet Making – Mill Work | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with cabinetmaking and millwork as the occupational objective |
| 18. | BS | Building Search | YES | NO | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Enrolled in CTE programs with Law Enforcement as the occupational objective |
| 19. | CM | Cabinetmaking | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with cabinetmaking or millwork as the occupational objective |
| 20. | C | Carpentry | YES 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with carpentry as the occupational objective |
| 21. | CNCM | CNC Milling Specialist | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with precision machining, automated mfg or CNC as the occupational objective |
| 22. | PMT | CNC Technician | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with precision machining technology as the occupational objective |
| 23. | CNCT | CNC Turning Specialist | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with precision machining, automated mfg or CNC as the occupational objective |
| 24. | CRT | Collision Repair Technology | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with collision repair technology as the occupational objective |
| 25. | CB | Commercial Baking | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with commercial baking/pastry arts as the occupational objective |
| 26. | CP | Computer Programming | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with computer programming as the occupational objective |
| 27. | CMI | Construction Materials ID | YES | NO | Trophy or Plaque or Medals 1st, 2nd, 3rd | Enrolled in construction related courses who have completed no more than two semesters in construction related course |
| 28. | CTOOL | Construction Trades Tool ID | YES | NO | Trophy or Plaque or Medals 1st, 2nd, 3rd | Enrolled in construction related courses who have completed no more than two semesters in construction related course |
| 29. | CO | Cosmetology | YES 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with cosmetology as the occupational objective |
| 30. | 3DNAIL | Cosmetology 3D Freehand Nail Art | YES | NO | Trophy or Plaque or Medals 1st, 2nd, 3rd | Enrolled in career technical programs with Cosmetology/Nail Care as the occupational objective. |
| 31. | CSI | Crime Scene Investigation | YES | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with law enforcement as the occupational objective |
| 32. | CJ | Criminal Justice | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with law enforcement or public security as the occupational objective |
| 33. | CA | Culinary Arts | YES 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with culinary arts or commercial food trades as the occupational objective |
| 34. | CY | Cyber Security | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | (Team of 2) Open to active SkillsUSA members enrolled in programs with Cyber Security, Information Security, or Systems and Networking Security Architecture. |

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| 35. | DA | Dental Assisting | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with dental assisting as the occupational objective |
| 36. | DP | Desktop Publishing | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with graphic communications as the occupational objective |
| 37. | DET | Diesel Equipment Technology | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with diesel equipment technology as the occupational objective |
| 38. | VPD | Digital Cinema Production | YES 1st & 2nd | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with filmmaking/video production as the occupational objective |
| 39. | PRE | Early Childhood Education | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with childcare as the occupational objective. |
| 40. | ECW | Electrical Construction Wiring | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with residential wiring or electrical trades as the occupational objective |
| 41. | ET | Electronics Technology | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with industrial electronics or electronics technology as the occupational objective |
| 42. | EMT | Emergency Medical Technician | YES | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Team enrolled in career and technical education programs with emergency medical technician as the occupational objective. |
| 43. | FACE | Esthetics | YES 1st & 2nd | Yes | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with cosmetology as the occupational objective |
| 44. | FTS | Felony Traffic Stop | YES | NO | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with law enforcement as the occupational objective |
| 45. | FF | Firefighting | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with protective services / firefighting as part of the curriculum and occupational objective |
| 46. | FT | Forensic Science Team | YES | NO | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with forensic science as part of the career objective |
| 47. | GC | Graphic Communications | YES 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with graphic communications as the occupational objective |
| 48. | GIS | Graphic Imaging Sublimation | YES 1st & 2nd | Yes | Trophy or Plaque or Medals 1st, 2nd, 3rd | Students enrolled in technical education programs that teach graphic communications skills |
| 49. | HVAC | Heating, Ventilation, Air Conditioning and Refrigeration | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with heating, ventilation, air conditioning and refrigeration as the occupational objective |
| 50. | MOTR | Industrial Motor Control | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with industrial motor control as the occupational objective |
| 51. | ITS | Information Technology Services | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with computer maintenance technology, electronic product servicing or electronics technology as the occupational objective |
| 52. | IAGD | Interactive Application & Game Development | Yes | Yes | Trophy or Plaque or Medals 1st, 2nd, 3rd | CTE programs utilizing interactive-application and/or video-game design and development as an occupational objective |
| 53. | RSI | Internet of Things Smart Home | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with Electronics, appliance repair, computer networking or smart house technologies as the occupational objective |

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| 54. | WORK | Internetworking | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with computer networking as the occupational objective |
| 55. | SUR | Land Surveying | YES | NO | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with land surveying as the occupational objective |
| 56. | MT | Marine Service Technology | Yes | Yes | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs that include motorcycle service technology as an occupational objective |
| 57. | M | Masonry | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with masonry or bricklaying as the occupational objective |
| 58. | MD | Mechanical Drafting | YES | NO | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with technical/mechanical drafting as the occupational objective |
| 59. | MECH | Mechatronics | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with Mechatronics technology is the occupational objective or industrial electricity, fluid power technology, programmable controls (PLC) technology or industrial automation programs. |
| 60. | MA | Medical Assisting | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs Heath Technology as the occupational objective |
| 61. | MEI | Mobile Electronics Installation | Yes | Yes | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical programs which include Mobile electronics installation |
| 62. | MRT | Mobile Robotics Technology | Yes | Yes | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical programs which include engineering that integrates robotics engineering or Pre-engineering techniques |
| 63. | MST | Motorcycle Service Technology | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs that include motorcycle service technology as an occupational objective |
| 64. | NATX | Nail Art | YES | NO | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with cosmetology / nail care as the occupational objective |
| 65. | NAIL | Nail Care | YES 1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with cosmetology / nail care as the occupational objective |
| 66. | NA | Nurse Assisting | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs Heath Technology as the occupational objective |
| 67. | P | Photography | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with photography as the occupational objective |
| 68. | PLB | Plumbing | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with residential plumbing as the occupational objective |
| 69. | PET | Power Equipment Technology | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with small air-cooled engine repair or power equipment-related repair as the occupational objective |
| 70. | PN | Practical Nursing | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs Heath Technology as the occupational objective |
| 71. | MAT | Residential Commercial and Appliance Technology | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with major appliance as the occupational objective |

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|---|---|---|---|---|---|---|
| 72. | FBS | Restaurant Service | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs that include food and beverage service as part of their instruction and occupational objective |
| 73. | RAT | Robotics and Automation Technology | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with robotics, automation and or mfg as the occupational objective |
| 74. | USR | Robotics: Urban Search and Rescue | Yes | Yes | Team Trophy/Plaque or Medals 1st, 2nd, 3rd | Students in Computer Science, Computer Programming or Robotics |
| 75. | SP | Screen Printing Technology | Yes | Yes | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical programs which include graphic communications as the occupational objective |
| 76. | SM | Sheet Metal | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with sheet metal as the occupational objective |
| 77. | TW | Team Works | YES | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with building trades as the occupational objective<br>*NEW: Team members may be from different schools.* |
| 78. | TECH | Technical Computer Applications | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs enrolled in programs with computer literacy as part or all of the occupational objective |
| 79. | TD | Technical Drafting | YES<br>1st & 2nd | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with technical drafting as the occupational objective |
| 80. | CAB | Telecommunications Cabling | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with carpentry as the occupational objective |
| 81. | TV | Television (Video) Production | YES | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with video production as the occupational objective |
| 82. | WEB | Web Design and Development | YES | YES | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs utilizing web design or web development as an occupational objective |
| 83. | W | Welding | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with welding as the occupational objective |
| 84. | W1TX | Welding 1 | YES | NO | Trophy or Plaque or Medals 1st, 2nd, 3rd | Enrolled in year one of a program where welding is the main objective. |
| 85. | WA | Welding Applications | YES | NO | Trophy or Plaque or Medals 1st, 2nd, 3rd | Enrolled or previously enrolled in programs in which welding is **NOT** the main objective and are not currently enrolled or previously enrolled in a program where welding is or was the main objective. |
| 86. | WAS | Welding Art/Sculpture | Yes | Yes | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with welding or Metal Trades as the occupational objective |
| 87. | WF | Welding Fabrication – Team | Yes | Yes | Team Trophy, Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs where welding is the main objective |

## *NATIONAL DEMONSTRATION COMPETITIONS*

*Information for these competitions are found at the national web site,* Check in January for other Demonstration competitions to be added to this list

| National Demonstration Contests | | | Advance to State Level # of places to advance | Advances to National Level | State Awards | Eligible Programs |
|---|---|---|---|---|---|---|
| 1. | MLR | Automobile Maintenance and Light Repair | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with Automotive service technology as the occupational objective |
| 2. | CNC5 | CNC 5-Axis Milling Programmer | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with precision machining technology as the occupational objective |
| 3. | CDA | Collision Damage Appraisal | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Career and Technical Programs with collision technology as the occupational objective |
| 4. | DC | Commercial Drone Demo | YES | YES | Trophy or Plaque or Medals 1st, 2nd, 3rd | Enrolled in Career and Technical Programs with drone applications. |

## *JOB EXHIBITS*

State Only. Job Exhibit participation is limited to one individual entry per person and one chapter or one multiple. A notebook is required for all exhibits

| Job Exhibits | | | Advance to State Level | Advance to National Level | State Awards | Eligible Programs |
|---|---|---|---|---|---|---|
| 1. | SJE | Single Student Job Exhibit* | State Qualified | NO | Rosette Ribbon | Enrolled in a Career and Technical Program relevant to the job exhibit |
| 2. | MJE | Multiple Job Exhibit* 2 – 5 Students | State Qualified | NO | Rosette Ribbon for each project card attached to the project Trophy provided for the school | Enrolled in a Career and Technical Program relevant to the job exhibit |
| 3. | CJE | Chapter Exhibit* 6 students or up to chapter enrollment Paid Membership roster required | State Qualified | NO | Rosette Ribbon for each project card attached to the project Trophy provided for the school | Enrolled in a Career and Technical Program relevant to the job exhibit |
| 4. | NBOOK | Student Notebooks* | State Qualified | NO | Rosette Ribbon | Enrolled in a Career and Technical Program relevant to the job exhibit |
| 5. | EP | Employment Portfolio* | State Qualified | NO | Rosette Ribbon | Enrolled in a Career and Technical Program relevant to the job exhibit |

# TECHNICAL INFORMATION CONTESTS (Texas Only)

**PURPOSE**
To determine the amount of related technical information each student has acquired specific to related study in their Career and Technical Program.

**ELIGIBILITY Technical information tests are conducted at the state level only.**
Technical Information tests will be given in trade areas related to courses where SkillsUSA student members are enrolled throughout the state, and provided there are at least three (3) eligible contestants reported to the state office by the SkillsUSA District Directors. **Students may take one Technical Information Test at the state level.**

Eligibility: There are two categories of tests for contestants to participate in the Technical Information contest at the state meeting. (Refer to technical information contest list in this publication)

**Category I -** Limited to only 2nd and 3rd place contest winners in the Skilled and Technical Science Competitions as well as some demonstration competitions determined from each district level meeting in categories that are offered or as otherwise designated on the technical information contest list in this publication. Should the 1st and 2nd place contestant compete in the skills competition then 3rd and 4th place may take the Technical Information Tests. No substitutions will be made for technical information testing.

**Category II** - Open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency and paid a registration fee to the district level contest event. Students must be enrolled in a course related to the technical information test, or have an individual training plan in related technical information test. No substitutions will be made for technical information testing.

**CLOTHING REQUIREMENT**
1. Official Dress as described in the SkillsUSA Leadership Handbook OR
2. White polo with black slacks or black skirt OR
3. Official SkillsUSA Texas State Conference T-shirt with black slacks, black skirt, or nice jeans. (No shorts, tattered jeans or anything that would be considered unacceptable in an office environment.) OR
4. SkillsUSA Texas district polo or t-shirt with black slacks or black skirt or with nice jeans or casual pants. (no shorts, tattered jeans or anything that would be considered unacceptable in an office environment.)

**OBSERVER RULES**
Since the Technical Information Tests are given as a written test in a classroom situation or on the computer as an individual test, there will be no observers present during the test.

**PROCEDURE**
1. Students are allowed to take one Technical Information Test.
2. Contestants must report to the designated room at the scheduled time.
3. A written or computerized test will be given to each contestant.
4. There will be a two-hour limit for taking the test.
5. Questions will be asked pertaining to the trade area where the contestant has been registered and professional development questions.
6. Students and advisors should check the contest schedule for additional information specific for state conference. www.skillsusatx.org then click on conference button.

**AWARDS**
Awards will be based on the following standard. Gold, silver and bronze medals will be awarded based on scores**:**

**100 – 90 = Gold Medal** **89 – 80 = Silver Medal** **79 – to Cut Score = Bronze Medal**
In any testing area where no student receives a score above the cut score no medal will be awarded.

# TECHNICAL INFORMATION TESTS

High School Students Only

***This list is constantly being re-evaluated. When a Career Essentials Assessment test is made available, it will be substituted for any association or other test. Blueprints for assessments that are made available from the Career Essentials Assessment may be viewed at their web site – www.workforcereadysystem.org . All tests will be completed electronically at the conference.***

**Students may take only ONE test at the state conference.**

| *Types of Tests* | | | |
|---|---|---|---|
| *Trade Associations meet at the TIVA professional development conferences* | *Trade Association will send a test bank to the state office. Professional development questions will be added by the state office* | *Written Test Or computer-based test* | *End of year type test to be updated by each trade association* |
| *Career Essentials Assessment* | *Test is part of the* Career Essentials Assessment *created by SkillsUSA* | *Electronic Test* | *Industry Driven*<br>*Approved as 3rd party testing for Perkins V Act*<br>*Certificate available for tests with a passing grade. Career Essentials passing scores vary. See the web site for that information.*<br>*http://www.careeressentials.org/assessments/assessment-areas* |

**Scratch paper may be used for all assessments requiring math calculations.

**Open book or the internet is NOT permitted for test taking.

| | CODE | Technical Information Name | Category | Type of Test |
|---|---|---|---|---|
| 1. | TI3D | 3D Visualization & Animation | Category I | Career Essentials Assessment, Auto Desk Materials allowed |
| 2. | TIAD | Advertising Design | Category I | |
| 3. | TIARD | Architectural Drafting | Category I | Career Essentials Assessment |
| 4. | TIRP | Audio-Radio Production | Category I | Career Essentials Assessment |
| 5. | TIAAC | Auto Air Conditioning | Category II | A-7 Delmar Study Guide 5th Edition |
| 6. | TIAAT | Auto Automatic Transmission | Category II | A-2 Delmar Study Guide 5th Edition |
| 7. | TIAB | Auto Brakes | Category II | A-5 Delmar Study Guide 5th Edition |
| 8. | TICAD | Auto CAD Civil Design | Category I | |
| 9. | TIAE | Auto Electricity & Electronics | Category II | A-6 Delmar Study Guide 5th Edition |
| 10. | TIAER | Auto Engine Repair | Category II | A-1 Delmar Study Guide 5th Edition |
| 11. | TIAMA | Auto Engine Performance | Category II | A-8 Delmar Study Guide 5th Edition |
| 12. | TITRANS | Auto Manuel Drive Trains & Axels | Category II | A-3 Delmar Study Guide 5th Edition |
| 13. | TIAPC | Auto Parts Specialists | Category II | P-2 Delmar Study Guide 5th Edition |
| 14. | TIAS | Auto Suspension and Steering | Category II | A-4 Delmar Study Guide 5th Edition |
| 15. | TIAMT | Automated Manufacturing | Category I | Career Essentials Assessment, calculator allowed |
| 16. | TIMLR | Automotive Maintenance & Light Repair | Category I | Classmarker |
| 17. | TIART | Automotive Refinishing Technology | Category I | |
| 18. | TIAST | Automotive Service Technology | Category I | A1 – A7 Delmar Study Guides |
| 19. | TIBAR | Barbering | Category I | Salon Fundamentals, Pivot Point current version, Milady standard 2016 |
| 20. | TIBHC | Basic Health Care | Category I | |
| 21. | TITVN | Broadcast News Production | Category I | Association |
| 22. | TIBS | Building Search | Category I | TCOLE |
| 23. | TICERT | C.E.R.T | Category I | |

| | | | | |
|---|---|---|---|---|
| 24. | TICAB | Cabinetmaking | Category I | Career Essentials Assessment, non-programmable calculator allowed |
| 25. | TICAR | Carpentry | Category I | Career Essentials Assessment, non-programmable calculator allowed |
| 26. | TICNC | CNC Milling & Turning Technology | Category I | Career Essentials Assessment, machinist calculator allowed |
| 27. | TICDA | Collision Damage Appraisal | Category I | I-Car – ASE-AYES |
| 28. | TICR | Collision Repair Technician | Category I | I-Car – ASE-AYES |
| 29. | TICB | Commercial Baking | Category I | Career Essentials Assessment, non-programmable calculator allowed |
| 30. | TICP | Computer Programming | Category I | |
| 31. | TICT | Computer Technology – Theory | Category II | Association |
| 32. | TICOS | Cosmetology | Category I | Salon Fundamentals, Pivot Point current version, Milady standard 2016 |
| 33. | TI3DNAIL | Cosmetology 3D Freehand, Nail Art | Category I | Salon Fundamentals, Pivot Point current version, Milady 2016 |
| 34. | TICOST | Cosmetology Theory | Category II | Salon Fundamentals, Pivot Point current version, Milady standard 2016 |
| 35. | TICSI | Crime Scene Investigation | Category I | Career Essentials Assessment |
| 36. | TICJ | Criminal Justice | Category I | Career Essentials Assessment |
| 37. | TICJT | Criminal Justice – Theory | Category II | TCOLE |
| 38. | TICA | Culinary Arts | Category I | Career Essentials Assessment, non-programmable calculator allowed |
| 39. | TICS | Customer Service | Category I | Career Essentials Assessment |
| 40. | TICYS | Cyber Security | Category I | |
| 41. | TDP | Desktop Publishing | Category I | |
| 42. | TIDE | Diesel Equipment Mechanics | Category I | To Be Determined |
| 43. | TIRW | Electrical Construction Wiring | Category I | Career Essentials Assessment, 2008 or newer national code book allowed |
| 44. | TIET | Electronics Technology | Category I | Career Essentials Assessment, non-programmable calculator allowed |
| 45. | TICR | Employability | Category II | Classmarker – Proctor Free |
| 46. | TIENG | Engineering Technology | Category I | Career Essentials Assessment |
| 47. | TIFAC | Esthetics | Category I | Salon Fundamentals, Pivot Point current version, Milady standard 2016 |
| 48. | TIFTS | Felony Traffic Stop | Category I | TCOLE |
| 49. | TICPR | First Aide CPR | Category I | |
| 50. | TIFS | Forensic Science Test | Category I | Saperstein Forensic Science 3rd Edition |
| 51. | TIGC | Graphic Communications | Category I | Career Essentials Assessment (PrintED co-brand) replaces Ad Design |
| 52. | TIHVAC | HVAC | Category I | |
| 53. | TIIMC | Industrial Motor Control | Category I | Association |
| 54. | TIWORK | Internetworking | Category I | Career Essentials Assessment |
| 55. | TIITS | Information Technology Services | Category I | Career Essentials Assessment |
| 56. | TISUR | Land Surveying | Category I | Association - TSPS |
| 57. | TIMT | Marine Service Technology | Category I | Career Essentials Assessment |
| 58. | TIMAS | Masonry | Category I | Career Essentials Assessment |
| 59. | TIMECH | Mechatronics | Category I | Career Essentials Assessment, calculator allowed |
| 60. | TIMA | Medical Assisting | Category I | Career Essentials Assessment |
| 61. | TIMRT | Mobile Robotics Technology | | |
| 62. | TIMS | Motorcycle Service Technology | Category I | Career Essentials Assessment |
| 63. | TINART | Nail Art | Category I | Salon Fundamentals, Pivot Point current version, Milady standard 2016 |
| 64. | TINC | Nail Care | Category I | Career Essentials Assessment |
| 65. | TINA | Nurse Assisting | Category I | Career Essentials Assessment |

| | | | | |
|---|---|---|---|---|
| 66. | TP | Painter | Category II | NCCER |
| 67. | TIP | Photography | Category I | Career Essentials Assessment |
| 68. | TIPLB | Plumbing | Category I | Career Essentials Assessment |
| 69. | TIPET | Power Equipment Technology | Category I | Career Essentials Assessment |
| 70. | TIPRN | Practical Nursing | Category I | |
| 71. | TIPCM | Precision Machining | Category I | Career Essentials Assessment |
| 72. | TIRS | Restaurant Services | Category I | TBD |
| 73. | TIMAR | Residential Commercial Appliance | Category I | |
| 74. | TIUSR | Robotics – Urban Search and Rescue | Category I | |
| 75. | TIR | Robotics and Automation | Category I | Career Essentials Assessment |
| 76. | TISP | Screen Printing Technology | Category I | Career Essentials Assessment (PrintED co-brand) |
| 77. | TITW | Team Works | Category I | Each student may register for 1 test in their area of expertise, Plumbing, Carpentry, Electrical, Masonry etc. NOT A GROUP TEST |
| 78. | TITCA | Technical Computer Applications | Category I | Association |
| 79. | TITD | Technical Drafting | Category I | Career Essentials Assessment, machinist handbook allowed |
| 80. | TICAM | Television Camera Operator | Category II | Cyber College |
| 81. | TITV | Television Video Production | Category I | Career Essentials Assessment |
| 82. | TIWPD | Web Page Design | Category I | Association |
| 83. | TIW | Welding | Category I | Career Essentials Assessment, non-programmable calculator allowed |
| 84. | TIWELDI | Welding 1 | Category I | Career Essentials Assessment, non-programmable calculator allowed |
| 85. | TIWAP | Welding Applications (welding test) | Category I | Career Essentials Assessment, non-programmable calculator allowed |
| 86. | TIWFAB | Welding Fabrication (welding test) | Category I | Career Essentials Assessment, non-programmable calculator allowed |

# Individual Student Notebooks

These notebooks are considered Job Exhibits for registration purposes.
There is no exhibit that accompanies this notebook to the state conference.

# Automotive Advanced Service Technology Student Notebooks

**PURPOSE**
The Notebook Contest is designed to encourage students to keep a notebook documenting and recording the diagnosing and repairing of vehicle systems using current industry standard information systems and procedures.

Drivability Issues, Engine Diagnosis, Fuel Systems, Emissions, ABS, ECM, Four Wheel Alignment, OBD or equivalent technology as well as industry standard repairs which are current occurrences in shops across the state today. Suspension repairs, disc and drum brake repairs, electrical system repairs and many others.

**NOTE TO ADVISORS**
Each Chapter advisor is encouraged to screen each member's notebook so those member notebooks submitted contains outstanding examples of material related to the Automotive Service Industry. These notebooks should demonstrate current automotive technology repair and service in alignment with current expectations of repairs being made in dealership and independent shop service departments.

**OBSERVER RULE**
Notebooks shall be judged in the exhibit hall. Observers will not be allowed in the exhibit hall while notebooks are being judged. After the notebooks are judged, they will be on display for viewing.

**RULES**
**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook.**
The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook. All text should be typed or computer generated. The use of preprinted materials such as Mitchell on Demand, All Data, or Manufacturer Service Manuals is allowed only as reference material of technical specifications or of specific repair procedures and **will not** replace the student narrative.

## Automotive Service Technology Student Notebook Rating Sheet

*Please place a copy of the rating sheet at the front of the report folder.*

**Contestant Number: _____**

This contest is designed to allow students to document the knowledge and procedures used in their classes and labs on real life repairs and diagnostics. Trainers and live work are all part of their curriculum, this notebook is intended to allow students to demonstrate and document their ability to service the complicated systems on modern automobiles without having to produce the complete vehicle at contest.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

Judges will rate each of the following items in accordance with these ratings.

| Judging Criteria | Points Allowed | Points Received |
|---|---|---|
| 1. Does the notebook meet all of the requirements set forth in the rules? | 100 Points | |
| 2. Does the narrative adequately explain all steps taken in the proper order, with the proper documentation of specifications used? | 0-40 Points | |
| 3. Is the procedure documented typical of one found currently in the workplace? | 0-20 Points | |
| 4. Do the required photographs demonstrate the repair or diagnostics described, and are the proper safety precautions being demonstrated? | 0-20 Points | |
| 5. Does the notebook and its contents display the level of professionalism which should be expected of the student(s) involved? | 0-20 Points | |
| | **Total Score** | |

| Score | DISTRICT | STATE |
|---|---|---|
| 180 - 200 | Qualified for State | Superior |
| 160-179 | Excellent | Excellent |
| 140-159 | Good | Very Good |
| Below 140 | Honorable Mention | N/A |

* If a notebook is rated less than qualified for state or superior, then judges should explain why below:

| |
|---|
| |
| |

# Employment Portfolio Student Notebook

**Purpose:** to evaluate contestants understanding of written employment procedures they will face when applying for positions in the occupational areas for which they are training. Notebooks should follow instructions found in the Rubric used to judge the portfolios.

**Eligibility:** Open to active SkillsUSA student members.

**Observer Rule**: Notebooks shall be judged in the exhibit hall or specified location. Observers will not be allowed in the exhibit hall or room while notebooks are being judged. After the notebooks are judged, they will be on display for viewing in the exhibit hall.

**Equipment & Materials**

- Supplied by the technical committee:
- All necessary information and furnishing for judges and technical committee to judge the notebooks.

**Event Preparation**

The following requirements must be included in the Employment Portfolios:

1. 3 ring, “one” inch notebook in red, black, or white is required. SkillsUSA notebooks are acceptable, no decorations.
2. Table of Contents is the first page of the notebook. It identifies all the documents as dictated by the syllabus and have been included in the notebook.
3. Description of current job, work, and or student activities being performed presently or in the past by the student should be included in the resume.
4. A job description is the advertisement/internet job posting or other documentation which describes the position, and the necessary skills required by the employer. This is critical for judges determining if the job seeker possesses the skill sets as required by the employer.
5. Key words in the student’s resume, letter of application, letters of recommendation, and thank you letter should be consistent with the key words, phrases, and or elements discussed or requested in the job description. This is a critical requirement as many companies making hiring decisions use key word search of job seeker responses, (using computer application software), to reduce the about of time spent reading every line.
6. Each document submitted in the project notebook must demonstrate continuity of thought and work with other written documents contained in the notebook. The job seeker is advised to use the same stationary for all typed written letters and documents.
7. Students may use or quote other sources to support their leadership essay. Students using a source must give credit and acknowledge the source. If a student uses a source and does not give credit a score of “0” will be given.

Employment portfolios will be rated by skilled professionals on the guidelines discussed above and the criteria detailed below.

1. Neatness and readability - frankness, consistency, accuracy, initiative, ingenuity on the part of the job seeker.
2. Quality of written documents -correct and appropriate use of grammar, vocabulary, spelling, punctuation, sentence structure, document format and appearance.
3. Ability to express self in written form, convince and impress a new employer with regards to the standards of the occupation/job being sought – careful attention to detail, content, persuasiveness, and job seeker confidence.
4. Job seeker qualifications, education and occupational experiences, discretion, and tactfulness. Document demonstrates consistency and continuity with other documents in the portfolio.
5. Quality, effort, and originality. Portfolio documents and elements indicate considerable study, research, and effort expended in its development, construction, design, or arrangement.

Points awarded for each syllabus element on the rating sheet are divided by 5 and awarded based on achieving the above criteria. Example: Letter of Application has 10 available points. Using the above criteria, divide 10 points by 5 resulting in 2 points being allocated for each criterion stated above.

# Employment Portfolio Student Notebook (cont.)

**Employment Portfolio Rubric**

Points awarded will be at the discretion of an experienced judge. One judge will determine the rating/score and write the rating on all sections of the entry card attached to the student exhibit. Judges are reminded to keep all information confidential until the exhibit hall is open for viewing and not to compare one exhibit/project with another. Rate each project individually without comparison of notebooks.

## State Contest Guidelines

Comments/recommendations/feedback can be given on the back of score sheets to help contestants with future endeavors. However, it is recommended that the student submit an original and copy of their notebooks. (The copy may be placed behind the original marked as "For Judges Comments") This will allow the judge to make comments and suggestions that are applicable for each document without having to spend a great deal of time writing out explanations and leaves your original in pristine condition. Example – 2 (two) job seeker resumes… one that is the "Original" and the other is "For Judge's Comments".
The Employment Portfolio notebooks will be evaluated using the contest Employment Portfolio Syllabus and Rating Sheet. Grade sheets from the district should be included in the notebook when presented at state.

1. ***Binder:*** - Black, red, or white 3 ring, "one" inch binder. SkillsUSA notebooks are also acceptable. No decorations.
2. ***Title Page:*** As described in the syllabus
3. ***Table of Contents:*** Is the first page of the notebook. It identifies all the documents as dictated by the syllabus and included in the notebook.
4. ***Resume:*** The job seeker should convey their qualifications, work and or classroom experiences for the desired job by highlighting strengths, accomplishments, and responsibilities that demonstrate their ability to perform. The resume is to contain a clearly stated job objective which supports or applies to the job sought. It should speak to the job as described in the **Job Description** (see below) as required by the syllabus. The resume should be pleasing to the eye as to capture the interviewer's interest with its layout and easy readability. The resume may contain the following – job objective, educational background, work experiences/skills, special experiences, activities, honors, and references. Careful attention to content is expected.
5. ***Request Letters of Recommendation*** – Letters ask specifically for a recommendation "letter" to be completed by a specified date. For consistency, the recommendation providers should be the same as those indicated in the job seeker's resume. These letters are formal requests and contain an address line, (contact information of the job seeker), date, greeting, and opening, reason for the letter, body, closing, salutation, and signature. The request should ask the provider to speak to the job seeker's performance, specific skills sets, and or accomplishments and be consistent with the job seeker's resume. Careful attention to content & detail is expected.
6. **Letter requesting a letter of Recommendation (max of three)**: These are formal letters. It is recommended that these letters contain an address line, (contact information of the respondent), date, greeting, and opening with a reason for the letter, body (name job seeker who is the subject of the recommendation letter), closing, salutation and signature. It is recommended that the letter of recommendation address the employer specifically. For letters of recommendation to be effective, they should address the employer by name and title instead of "To whom it may concern". The body of the letter should state the relationship of the respondent to the job seeker. Letters will be judged on neatness, readability, content, and consistency in complying with specifics asked for in "Request Letters of Recommendation" above. Letters of recommendation must come from individuals who actually know the job applicant. Judges want letters from those who were requested to write a letter or where given as a reference on the applicant's resume and supports continuity with the other syllabus documents. Letters of recommendation should speak to the job seeker's skills, accomplishments, and responsibilities and be consistent with the job seeker's resume. The letter of recommendation should add value to the job seeker's portfolio, not detract from it. Letters of acceptance from a college are commendable, may be included, but cannot be considered as one of the three required letters. Why...because a college/university does not know the job seeker personally and cannot make recommendation in employment situations. Use of college acceptance letter for the required letter of recommendation is cause for point deduction. Care should be taken when deciding which letter of recommendation, a student uses in their portfolio. Although the student does not produce the letter, it is advisable to use only those letters which exemplifies professionalism and leadership. No matter how readable, neat and well formatted a letter may be a poorly written letter should never be used in the portfolio for competition or in the real world. The objective of this contest is to prepare job seeker/students for the expectations of hiring decision makers in this new millennium. We recognize that the student cannot control what is written by someone else. However, the bottom line is if a recommendation letter is not carefully written, it can cause the job seeker/student un-recoverable harm in their job seeking process and should not be used. Total points may not be received for poorly written letters that are used in the portfolio.
7. ***High School Transcript:*** An "official high school transcript" is required. It contains specifics as to honor and general courses taken by the job seeker, final grades and test scores achieved, the embossed high school seal, recommend or distinguished diploma track, and TAKS achievement ratings, SAT or ACT scores are also indicated. Other pertinent information is usually included on the back of transcripts. Example – student's health or shot record.

# Employment Portfolio Student Notebook (cont.)

8. ***Leadership Essay:*** The job seeker speaks to the elements of leadership and its impact on themselves and others. The essay is a composition devised by the student and is relevant to the job seeker/student as they prepare for the writing requirements of the job and writing portions of college entrance exams such as THEA, SAT, ACT or Accuplacer. Careful attention to content is expected. Student must give source credit for any reference material or quotes used. If a student uses a source in their essay and does not give credit, score of "0" will be given.
9. ***Job Description:*** This is a description of the job that the applicant seeks. It can be the ad from the newspaper or Internet, retyped of course for presentation in the portfolio. This should not be the description of the job the job seeker currently holds. The student should provide their current job information in their resume. The job description is the document used by judges to determine if the job seeker's resume and other support materials/documents included in the portfolio qualifies, meets the requirements and expectations of the interviewer/employer. Consistency and continuity with other documents in the job seeker's portfolio is expected.
10. ***Letter of Application:*** This is commonly referred to as a "cover letter" for the job seeker's resume. This is a formal document in the job seeker's arsenal to explain their reason for contacting the company or individual, expresses interest, and maintains consistency with the job seeker's resume. The letter refers to the ad and the position sought or the insider source providing the information about the job opening. The cover letter may highlight an important aspect of the applicant's background, include information that does not necessarily appear in the resume, ask specifically for the opportunity to interview, and ask for a timely response. The letter should be typed and use the same stationary as the resume. It should contain an address line, date, subject line, greeting, and opening, with a reason for the letter, body, closing, salutation, and signature. Careful attention to detail and content is expected.
11. ***Thank You Letter (follow-up letter):*** This is a formal letter and expresses the job seeker's appreciation and interest in the position and addresses the interviewer/employer by name. It contains an address line, date, subject line, greeting, and opening, a reason for the letter, body, closing, salutation, and signature. It must contain the interviewer's/employer's name and applicant's signature. The job seeker has a small amount of space to get the interviewer's attention. This is where the job seeker uses what was learned in the interview and makes use of it to write, "sales copy" highlighting qualifications, assets, accomplishments, and or convincingly describes how they can benefit the employer. All those words said during the interview are dwindling down to one or two remarks; the job seeker's image is fading fast and is competing with others for the position. Content should be created carefully. This is the one letter in the portfolio that can be submitted in the contestant's own handwriting. This is because in the real world, the handwritten thank you letter with envelop stands out above the pile of mail or e-mail that decision makers receive daily.
12. ***Letter of Acceptance from job seeker***: This letter demonstrates the job seeker's confidence in their decision to accept the job opportunity as offered by the interviewer/employer. This is where the job seeker may say they are anticipating an opportunity to contribute. This is a formal letter and should contain an address line, date, subject line, greeting, and opening, reason for the letter, body, closing, salutation, and signature with careful attention to content. It must contain the interviewer's name and job seeker's signature. Careful attention to content is expected.
13. ***Letter of Regret from job seeker:*** This letter demonstrates the job seeker's confidence in their decision "not" to accept the job as offered by the interviewer/employer. This is where the applicant says in writing that they have made another decision and why. Their reason should be short, use action words, be specific, and maintains continuity with the other documents contained in the portfolio. This is a formal letter and should contain an address line, date, subject line, greeting, and opening, reason for the letter, body, closing, salutation, and signature. It must contain the interviewer/employer's name and job seeker's signature. Careful attention to content is expected.
14. ***Certificates, Awards, newspaper articles of job seeker:*** These are considered icing on the cake and should support the job seeker's accomplishments, responsibilities, skills set, and goals achieved and be consistent with resume and other elements of the portfolio. Certificates may be placed in sheet protectors.

**Reference Materials:** This list of references is not intended to be inclusive. Other sources may be utilized and educators are encouraged to make use of the very best instructional materials available. The following list contains references that may prove helpful during event preparation.


- ""The Quick Reference Resume & Cover Letter Book" – Second Edition by J. Michael Farr ISBN 1-56370-634-2
- "The Career Tool Kit for High School Students Making the Transition from School to Work" by Carol Carter, Gary Isumo, Sarah Lymar Kravets, Diane Liadsey Reeves ISBN 0-13-08847-0
- "The Gregg Reference Manual" by William A. Sabin ISBN 0-02-804047-3
- "Cover Letters that Knock 'em Dead" by Martin Yate ISBN 1-58062-793-5
- "Resumes that Knock 'em Dead" by Martin Yate ISBN 1-55850-955-0
- "The Complete Job Interview Handbook" by John J. Marcus ISBN 0-06-273266-8
- "Now, Discover Your Strengths" by Marcus Buckingham & Donald O Clifton PHD ISBN 0-7432-0114-0
- "The Elements of Style", Third Edition by William Strunk Jr. and E. B. White ISBN 0-02-418230-3
- "25 Reasons Why I Won't Hire You" by Zenja Glass ISBN 0-9667452-0-5
- "Resumes for Dummies" by Joyce Lain Kennedy ISBN 0-7645-5226-0
- "The Resume" by Jeff Allen ISBN 0-471-52536-7
- "Get the Interview" by Jeff Allen ISBN 0-471-52546-4
- "Win the Job" by Jeff Allen ISBN 0471-52551-0
- Microsoft Word Professional Office Templates

## Employment Portfolio Student Notebook Rating Sheet

*Please place a copy of the rating sheet at the front of the report folder.*

| **Contestant** | | |
|---|---|---|
| **Topic** | **Points Available** | **Points Received** |
| Binder – Black | 5 | |
| Title Page includes (total of 5 points) | 5 | |
| "Employment Portfolio" -1 point | | |
| Student's Name -1 point | | |
| Name of occupation -1 point | | |
| Chapter Number -1 point | | |
| 1st or 2nd year student -1 point | | |
| Resume (Include three references on second page) | 50 | |
| Letter Requesting Letters of Recommendations | 20 | |
| 1. Letter of Recommendation | 10 | |
| 2. Letter of Recommendation | 10 | |
| 3. Letter of Recommendation | 10 | |
| High School Transcript | 10 | |
| SkillsUSA Leadership Essay | 10 | |
| Job Description | 10 | |
| Letter of Application | 10 | |
| Thank You Letter (follow-up letter) | 10 | |
| Letter of Acceptance | 10 | |
| Letter of Regret | 10 | |
| Certificates, Awards since the 9th grade | 10 | |
| Overall Appearance | 10 | |
| **Total Points** | **200** | |

| **Score** | **DISTRICT** | **STATE** |
|---|---|---|
| 180 - 200 | Qualified for State | Superior |
| 160-179 | Excellent | Excellent |
| 140-159 | Good | Very Good |
| Below 140 | Honorable Mention | N/A |

* If a notebook is rated less than qualified for state or superior, then judges should explain why below:

Comments:

# Individual Member Student Notebook Contest

**PURPOSE**
The Notebook Contest is designed to encourage students to keep a notebook containing items of technical information related to the trade they are learning. Notebooks will be complete with questions answered by the students in their own handwriting.

**NOTE TO ADVISORS**
Each chapter advisor is encouraged to screen each member's notebook so that member notebooks submitted contains **outstanding** examples of written material related to their Career and Technical Education.

**OBSERVER RULE**
Notebooks shall be judged in the exhibit hall. Observers will not be allowed in the exhibit hall while notebooks are being judged. After the notebooks are judged, they will be on display for viewing.

**RULES**

1. Notebooks to be bound in regular two (2) or three (3) ring notebook covers.
   (Plain covers or official notebooks only)

2. Lined loose-leaf notebook paper must be used for all written work and unlined paper or graph paper for drawings. (Plastic fillers may be used for preserving drawings only.)

3. Notebooks must contain the following in this order:

    a. Individual Note Book Grade Sheet
    b. Cover Sheet
        i. Student's name
        ii. Name of occupation
        iii. Chapter number
        iv. 1st or 2nd year student
    c. Table of contents
        i. Title of related assignments
        ii. Page number of assignments in notebook
    d. Preface or Introduction Body
    e. Bibliography-Sources of all material used in notebook.
    f. Student Resume

4. All pages in notebook must be numbered and correspond with numbers in the table of contents.

5. Grades and error marking of teachers must appear on written assignments. (Teachers should carefully check each page of the notebook.)

6. All written assignments are to be written in student's handwriting as prepared in class. DO NOT TYPE ASSIGNMENTS.

7. Notebooks rated "State Qualified" at District may advance to State meeting.

## Individual Member Student Notebook Rating Sheet

*Please place a copy of the rating sheet at the front of the report folder.*

*Contestant Number:* _____

The judges will rate each notebook in accordance with the following ratings, considering the points indicated.

| Judging Criteria | Possible Points | Points Awarded |
|---|---|---|
| The notebook shows originality and initiative on the part of the student | 0-30 points | |
| The notebook contains handwritten information, sketches, drawings, diagrams and printed material directly related to the trade the student is learning, and typical of what should be taught in a related theory class in this occupation for the length of time the student has received training | 0-80 points | |
| Notebooks to be bound in Plain Cover or Official notebook. Lined loose-leaf notebook paper to be used. Plastic fillers may be used for preserving drawings ONLY. | 0- 10 points | |
| Cover sheet-name of student's name, occupation, chapter number, 1st or 2nd year student. | 0- 10 points | |
| Table of Contents.<br>a. Title of related study assignment<br>b. Page number of assignments in notebook | 0- 10 points | |
| Preface or Introduction | 0- 10 points | |
| Sources of pictures and cutout periodicals used in notebook. | 0- 10 points | |
| Bibliography. | 0- 10 points | |
| All pages must be numbered and correspond to table of contents | 0- 10 points | |
| Grades and error marking of teacher must appear on written assignments. | 0- 10 points | |
| Student Resume | 10 Points | |
| **TOTAL SCORE** | **100 Points** | |

Comments: _____

_____

| Score | DISTRICT | STATE |
|---|---|---|
| 180 - 200 | Qualified for State | Superior |
| 160-179 | Excellent | Excellent |
| 140-159 | Good | Very Good |
| Below 140 | Honorable Mention | N/A |

# Job Exhibits Texas Only

## Job Exhibit Best of Show Guidelines

**PURPOSE**

- Best of Show is only awarded at the State level. Job exhibits must be present, at the state conference to be considered for Best of Show awards.
- Job exhibits with superior ratings from the state conference are considered for Best of Show.
- Best of Show Divisions may include an individual and/or group job exhibit indicated in the categories below. (Individual and group categories awarded at the judge's discretion)
- There will be no Best of Show Awards for the Student Notebook or Photo Panel Categories.

**JUDGING CRITERIA**

1. Objective of the exhibit.
2. Amount of time needed to achieve the objective.
3. Complexity of the exhibit.
4. Uniqueness of the exhibit
5. Craftsmanship demonstrated.
6. Documentation in the exhibit notebook.

**Best of show or overall best of show awards may not be given in all categories if judges determine none meets the criteria.**

## Overall Best of Show Awards

**One (1) Overall Best of Show will be chosen from each of the CTE Career Clusters eligible to participate in SkillsUSA Texas. Job Exhibits must be present at the state conference to be considered for an Overall Best of Show award. The winner will be announced at the closing awards ceremony.**

***All Best of Show and Overall Best of Show Committee decisions are final. There will be no appeal or grievance allowed. Written suggestions should be given to the Teacher Advisory Committee.***

**Overall Best of Show Clusters**
Architecture & Construction
Arts, A/V Technology and Communications
Hospitality & Tourism
Human Services
Information Technology
Law, Public Safety Corrections & Security
Manufacturing
Science, Technology, Engineering & Mathematics
Transportation Distribution & Logistics

| Best of Show Cluster and Categories | |
|---|---|
| **Architecture & Construction** | **Human Services (cont.)** |
| Architectural Drafting – Hand Drawn | Cosmetology Salon |
| Civil Engineering | Cosmetology Flat Nail Art |
| General Carpentry | Cosmetology Nail Art 3D |
| Finished Woodwork | Cosmo Women's Edge Cut/Color |
| CAD - Architectural Drafting | Fashion Design |
| CAD - Technical Drafting | Health Sciences Display Panel |
| Commercial Wiring | Interior Design |
| Electrical Trades | **Information Technology** |
| HVACR | Computer Maintenance Technology |
| Innovative Architecture & Construction | Internet of Things |
| Plumbing | Innovative Information Technology |
| Technical Drafting – Hand Drawn | Internetworking |
| **Arts, A/V Technology & Communications** | Web Page Design |
| Audio Radio Production | **Law, Public Safety, Corrections & Security** |
| Advertising Design | Criminal Justice Crime Scene Model |
| Animation 2D/3D Short Film | Criminal Justice Display Panel |
| 3D Animation Technical Rendering | Innovative Law, Public Safety Corrections & Security |
| Digital Illustrations | **Manufacturing** |
| Graphics Communications Offset | Innovative Manufacturing |
| Graphic Communications Digital | Precision Machining |
| Innovative Arts, A/V Technology and Communications | Welding Furniture |
| Photography General | Welding General |
| Photography Commercial | Welding Pits |
| Photography Portrait | Welding Trailers |
| TV (Video) Production | **Science, Technology, Engineering & Mathematics** |
| **Hospitality & Tourism** | Electronic Kit |
| Commercial Baking Showpieces | Innovative STEM |
| Commercial Baking Innovative | Engineering Related Design |
| Commercial Baking 1-2 Tiered Cakes | **Transportation Distribution & Logistics** |
| Innovative Hospitality & Tourism | Auto Service Technology |
| **Human Services** | Automotive Single Engine |
| Cosmo Braiding and Hair Extensions | Collision Repair Tech and Custom |
| Cosmo Day Evening Hair Design | Diesel Equipment Tech |
| Cosmetology Fantasy | Innovative Transportation Distribution & Logistics |
| Cosmetology Innovative | Motorcycle Technology |
| Cosmetology Men's Classic Cut | Power Equipment Technology |
| Cosmetology Men's Cutting Edge Cut | Motorcycle Technology |
| Cosmetology Innovative | |
| | |

# JOB EXHIBIT LIST

| Job Exhibit Name | Categories | Grading Sheet | Best of Show Category |
|---|---|---|---|
| 2D/3D Animation Short Film | Ind, Mult, Chap | Specific | Arts, A/V Tech & Comm |
| Advertising Design Campaign | Ind, Mult | Specific | Arts, A/V Tech & Comm |
| Advertising Design | Ind | Specific | |
| Animation 3D | Ind, Mult, Chap | Specific | |
| Audio Production | Ind, Mult | Specific | Arts, A/V Tech & Comm |
| Auto Advanced Service Technology | Mult | Auto/Diesel General | |
| Auto Automatic Transmissions Trans Axle | Ind, Mult, Chap | Auto/Diesel General | |
| Auto Brake Components | Ind | Auto/Diesel General | |
| Auto Cylinder Head | Ind, Mult | Auto/Diesel General | |
| Auto Diesel Components | Ind, Mult, Chap | Auto/Diesel General | |
| Auto Electrical Components | Ind, Mult, Chap | Auto/Diesel General | |
| Auto Engine Long Blocks | Ind, Mult, Chap | Auto/Diesel General | |
| Auto Engine Short Blocks | Ind, Mult, Chap | Auto/Diesel General | |
| Auto Manual Transmission Trans Axles | Ind, Mult, Chap | Auto/Diesel General | |
| Auto Rear Wheel Drive Differential | Ind, Mult, Chap | Auto/Diesel General | |
| Auto Service Technology | Ind, Mult, Chap | Auto/Diesel General | Transp, Dist & Logistics |
| Automotive - Single Engine | Ind, Mult, Chap | Specific | Transp, Dist & Logistics |
| Aviation Maintenance Technology | Ind, Mult, Chap | Generic | |
| Cabinetmaking and Millwork | Ind, Mult, Chap | Generic | Arch & Construction |
| Carpentry | Ind, Mult, Chap | Carpentry General | |
| Collision Repair Custom | Ind, Mult, Chap | Specific | Transp, Dist & Logistics |
| Collision Repair Tech | Ind, Mult, Chap | Specific | Transp, Dist & Logistics |
| Commercial Baking | Ind | Specific | |
| Commercial Baking 1-2 Tier | Ind | Specific | Hospitality & Tourism |
| Commercial Baking 3-5 Tier | Ind, Mult | Specific | Hospitality & Tourism |
| Commercial Baking Showpiece | Ind, Mult | Specific | Hospitality & Tourism |
| Computer Maintenance Technology | Ind, Mult | Specific | Information Technology |
| Cosmetology 3D Nail Art | Ind | Specific | Human Services |
| Cosmetology Braiding | Ind | Specific | Human Services |
| Cosmetology Day or Evening | Ind | Specific | Human Services |
| Cosmetology Fantasy | Ind | Specific | Human Services |
| Cosmetology Flat Nail Art | Ind | Specific | Human Services |
| Cosmetology Men's Classic | Ind | Specific | Human Services |
| Cosmetology Men's Cutting Edge | Ind | Specific | Human Services |
| Cosmetology Salon | Ind, Mult | Specific | Human Services |
| Cosmetology Women's Cutting Edge | Ind | Specific | Human Services |
| Criminal Justice Crime Scene Model | Ind, Mult | Specific | Law, PS, Corr & Sec |
| Criminal Justice Display Panel | Ind, Mult | Specific | Law, PS, Corr & Sec |
| Culinary - Restaurant Model | Ind, Mult | Specific | |
| Diesel Equipment Tech | Ind, Mult, Chap | Auto/Diesel General | Transp, Dist & Logistics |
| Digital Illustration | Ind | Specific | |
| Digital Image Manipulation | Ind | Specific | |
| Drafting Architectural Hand Drawn | Ind | Specific | Architect & Construction |

| Job Exhibit Name | Categories | Grading Sheet | Best of Show Category |
|---|---|---|---|
| Drafting Architectural Modeling | Ind, Mult, Chap | Specific | |
| Drafting CAD Architectural Project | Ind, Mult, Chap | Specific | Architect & Construction |
| Drafting CAD Technical | Ind, Mult, Chap | Specific | Architect & Construction |
| Drafting Civil Engineering | Ind | Specific | Architect & Construction |
| Drafting Technical Hand Drawn | Ind | Specific | Architect & Construction |
| Drafting Technical Illustration | Ind, Mult, Chap | Specific | |
| Electrical Trades | Ind, Mult, Chap | Specific | Architect & Construction |
| Electronic Design | Ind, Mult, Chap | Specific | STEM |
| Electronic Kit Project | Ind, Mult, Chap | Specific | |
| Employment Portfolio | Ind | Specific | |
| Engineering Related Design Exhibit | Ind, Mult, Chap | Specific | STEM |
| Fashion Design | Ind, Mult, Chap | Specific | Human Services |
| Graphic Communications Digital Exhibit | Ind, Mult | Specific | Arts, A/V Tech & Comm |
| Graphic Communications Offset Exhibit | Ind, Mult | Specific | Arts, A/V Tech & Comm |
| Health Sciences Display Panel | Ind, Mult | Specific | Human Services |
| Heating, Ventilation, AC, Refrigeration | Ind, Mult, Chap | Generic | Architect & Construction |
| Individual Member Notebook | Ind | Specific | |
| INDIVIDUAL NOTEBOOK MIDDLE SCHL | Ind | Specific | |
| Innovative Architecture & Construction | Ind, Mult, Chap | Innovative General | Architect & Construction |
| Innovative Arts A-V Tech & Communication | Ind, Mult, Chap | Innovative General | Arts, A/V Tech & Comm |
| Innovative Cosmetology | Ind, Mult, Chap | Innovative General | Human Services |
| Innovative Hospitality & Tourism | Ind, Mult, Chap | Innovative General | Hospitality & Tourism |
| Innovative Information Tech | Ind, Mult, Chap | Innovative General | Information Technology |
| Innovative Law Public Safety & Correction | Ind, Mult, Chap | Innovative General | Law, PS, Corr & Sec |
| Innovative Manufacturing | Ind, Mult, Chap | Innovative General | Manufacturing |
| Innovative STEM | Ind, Mult, Chap | Innovative General | STEM |
| Innovative Tran Distribution & Logistics | Ind, Mult, Chap | Innovative General | Transp, Dist & Logistics |
| Interior Design | Ind, Mult, Chap | Specific | |
| Internet of Things | Ind, Mult, Chap | Specific | Information Technology |
| Internetworking | Ind, Mult, Chap | Specific | Information Technology |
| JOB EXHIBIT MIDDLE SCHOOL | Ind, Mult, Chap | Generic | |
| Major Appliance Technology | Ind, Mult, Chap | Generic | |
| Motorcycle Service Technology | Ind, Mult, Chap | Specific | Transp, Dist & Logistics |
| Other | Ind, Mult, Chap | Generic | |
| Photo Panel | Ind | Specific | |
| PHOTO PANEL MIDDLE SCHOOL | Ind | Specific | |
| Photography Commercial | Ind, Mult | Specific | Arts, A/V Tech & Comm |
| Photography General | Ind | Specific | |
| Photography Portrait | Ind | Specific | |
| Plumbing | Ind, Mult, Chap | Generic | Architect & Construction |
| Power Equipment Technology | Ind, Mult, Chap | Specific | Transp, Dist & Logistics |
| Precision Machining Technology | Ind, Mult, Chap | Specific | Manufacturing |
| TV Video Production | Ind, Mult, Chap | Specific | Arts, A/V Tech & Comm |
| Web Page Design | Ind | Specific | |

| Job Exhibit Name | Categories | Grading Sheet | Best of Show Category |
|---|---|---|---|
| Welding Furniture | Ind, Mult, Chap | Welding General | Manufacturing |
| Welding General | Ind, Mult, Chap | Welding General | Manufacturing |
| Welding Pits | Ind, Mult, Chap | Welding General | Manufacturing |
| Welding Trailers | Ind, Mult, Chap | Welding General | Manufacturing |

**Categories:**
Individual – 1 member per notebook
Multiple – 2 to 5 members per notebook
Chapter – 5 to 50 members per notebook

**Grading Sheets:**
If the table states “specific” please to go that job exhibit in this document and print the specific rating sheet. You will need a notebook grading sheet and specific grading sheet.

If the table states “generic” please go the generic job exhibit rating sheet and print that for the notebook. The generic grading sheet includes the notebook scoring.

Please include a blank grading sheet for district and if the exhibit advances to state, please leave the district grading sheet in the notebook and include a black copy for state judges. The notebook portion will not be judged again at state so only include the specific sheet for that exhibit for state.

**Best of Show Category:**
If there is not one listed that job exhibit does not qualify for a Best of Show category.

# JOB EXHIBIT NOTEBOOKS

Job Exhibits are designed to allow students to document the real-world knowledge, procedures and job skills used in their programs. Trainers and live work are all part of the curriculum; therefore, this notebook is intended to allow students to demonstrate and document their ability to perform trade specific skills within their program. The notebook is calculated as a 200-point value of each job exhibit total rating. This notebook is required for all job exhibits unless otherwise stated in the scope for the exhibit. The Notebook only is judged at the district level. The project and the notebook are judged in person at state.

**RULES**

1. All text is typed or computer generated. The use of preprinted materials such as manuals or course textbook is allowed only as reference material of technical specifications or of procedures and **will not** replace the student narrative.
2. Job Exhibit Notebook for multiple and chapter entries:
    a. One Notebook for the job exhibit
    b. Must contain a resume for all members of the team
3. For all Job Exhibit Notebook, must contain the following in this order:
    a. Job Exhibit Notebook Grade Sheet
    b. Job Exhibit Grade Sheet
    c. Cover Sheet:
        i. Student's name (if Multiple or chapter include the other team members)
        ii. School
        iii. contestant number
        iv. Course enrollment
        v. 1st or 2nd year student
        vi. Chapter number
        vii. Four pictures of completed project from Multiple angles, one should include contestant
    d. Table of contents:
        i. Title of pages.
        ii. Page number of materials in notebook
    e. Resume (If a group or Multiple project - each student must have resume.)
    f. Preface or Introduction
    g. Body of notebook – project description Student(s) narrative of task (if a group each student should have their own narrative).
    h. Including any pre-planning, brainstorming or sketch-ups.
    i. Step by step list of tasks performed.
    j. Drawings, sketches, schematics, measurements, etc.
    k. List of parts, ingredients, products, etc.
    l. Tool/Implementation/Equipment/Software List
    m. Material List (with receipts) or if donated list of items (acknowledge donator)
    n. Student Work photos - a minimum of six photographs showing the student(s) involvement in each aspect or phase of the job completion. These photos should be time and date stamped, taken from Multiple angles and proximity highlighting quality of work. Photos should depict critical steps and proper safety procedures.
    o. Bibliography – Sources of all material, including electronic, used in notebook.
    p. Complete Project photos - a minimum of four photos or documentation showing the completed project from Multiple angles, at least one should include the student.
4. All pages must be numbered and correspond with numbers in the table of contents.
5. Students should include detailed step-by-step description that contains charts and diagrams explaining work performed, specifications, tests, safety considerations, and results.

a. Detailed descriptions of work. Pre-planning/Brainstorming, Design/Construction, Testing/problems that changed plan, final result.
b. Quality of writing - correct use of grammar, spelling, vocabulary, document format
c. Quality, effort, and originality

6. Documentation of final project, several angles, showing details or close-ups. At least one photo should be the entire project with the student. If a team submission each team member should have one photo with the project.
7. Job Exhibit participation is limited to one individual entry per person**;** only one exhibit and/or one individual notebook may be entered per person. In addition, if a student is part of a Multiple or chapter job exhibit that student may add only one Multiple **or** one-chapter exhibit but not both. Exhibits may be produced as the following:
    a. Individual job exhibits one per student
    b. Multiple Job Exhibit – 2 to 5 students.
    c. Chapter Job Exhibit – 6 or more students up to # of members in a chapter.
8. Grievances may be reviewed by a specified deadline. Reasons that will be considered for grievances for job exhibit notebooks are as follows:
    a. Mathematical error
    b. Job Exhibit not judged

# Job Exhibit Notebook Rating Sheet

- *At the district level this rating sheet must be included in the front of your job exhibit notebook for your job exhibit notebook to be graded. The completed rating sheet must remain in the notebook if advancing to the state level.*

*Contestant Number:* _____

***Circle One*** *Individual* *Multiple* *Chapter*

| Judging Baseline Criteria for Notebooks 200 points | Points Allowed | Points Received |
|---|---|---|
| 1. Does the notebook meet all of the following requirements set forth in the rules: | | |
| a. Cover Sheet | 5 | |
| b. Table of Contents | 5 | |
| c. Resume (s) if a group project | 5 | |
| d. Preface or Introduction | 5 | |
| e. Body | 5 | |
| f. Tool/Implement List | 5 | |
| g. Material List | 5 | |
| h. Timeline Photographs/Documentation | 5 | |
| i. Bibliography - *Citation of royalty free content (if used) | 5 | |
| j. Completed Project Documentation | 5 | |
| 2. Does the notebook describe job, occupation, or skills accurately? | 30 | |
| 3. Does the project accurately meet the specifications or description submitted and does it have adequate evidence of the work performed? | 20 | |
| 4. Does the project meet the standards of the occupation for quality, finish, neatness, pleasing in appearance? | 20 | |
| 5. Does the project indicate that considerable study and effort that was expended in its design (if applicable), construction, assembly and/or arrangement? | 10 | |
| 6. Does the narrative adequately explain all steps taken in the proper order, with the proper documentation of specifications used? | 20 | |
| 7. Is the procedure documented typical of one found currently in the workplace? | 5 | |
| 8. Do the required photographs demonstrate the specific skill, and are the proper safety precautions being demonstrated? | 15 | |
| 9. Does the notebook and its contents display the level of professionalism which should be expected of the student(s) involved? | 15 | |
| 10. Does the project show originality and initiative on the part of the student | 15 | |
| **Notebook total maximum score 200** | **200** | |

## Notebook Grade Only

| Score | DISTRICT Judging |
|---|---|
| 180 - 200 | Qualified for State |
| 160-179 | Excellent |
| 140-159 | Very Good |
| Below 140 | Honorable Mention |

**District or State Registration Sticker Should Be Placed Here**

# Generic Job Exhibit Rating Sheet

- *This rating sheet for judging the job exhibit is to be used ONLY if there is NOT a specific rating sheet. The completed Job Exhibit Notebook Rating Sheet, from district judging, must also be in the notebook to be judged at the state level.*

***Contestant Number: _____***

***Circle One*** *Individual* *Multiple* *Chapter*

| Judging Baseline Criteria for Notebooks 400 points | Points Allowed | Points Received |
|---|---|---|
| 1. Does the notebook meet all of the requirements set forth in the rules? ***Enter the score from the Job Exhibit Notebook Rating Sheet*** | **0-200** | |
| 2. Does the project accurately meet the specifications or description submitted and does it have adequate evidence of the work performed? | 0-30 | |
| 3. Does the project meet the standards of the occupation for quality, finish, neatness, pleasing in appearance? | 0-30 | |
| 4. Does the project indicate that considerable study and effort that was expended in its design (if applicable), construction, assembly and/or arrangement? | 0-30 | |
| 5. Does the narrative adequately explain all steps taken in the proper order, with the proper documentation of specifications used? | 0-20 | |
| 6. Is the procedure documented typical of one found currently in the workplace? | 0-20 | |
| 7. Do the required photographs demonstrate the specific skill, and are the proper safety precautions being demonstrated? | 0-20 | |
| 8. Does the notebook and its contents display the level of professionalism which should be expected of the student(s) involved? | 0-20 | |
| 9. Does the project show originality and initiative on the part of the student | 0-30 | |
| **400 Points Possible** | **Total Score** | |
| **Judges Remarks** | | |
| | | |

| Score | |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

District or State Registration Sticker Should Be Placed Here

# 2D / 3D Animation Short Film Job Exhibit

**Purpose**

A 2D/3D Animation Short Film job exhibit is a short film that highlights student's creative and technical abilities in animation, including but not limited to digital, hand-drawn, stop motion, Claymation, cutout.

**Specifications**

- Entries must be started and completed during the current school year, beginning no earlier than August 1st.
- Entries can be by an individual, group (2-5), or chapter (6+)
- All content, including music, must be original OR royalty free. *
- Entry must be 3 minutes or less (not including pre-program).
- Each exhibit must include a notebook secured in a binder or folder.

**Principles of Animation**

- The basic principles of animation should be considered and applied to all entries. Squash & Stretch
- Anticipation
- Staging
- Straight ahead action & Pose to pose
- Follow through & Overlapping action
- Slow in & Slow out
- Arc
- Secondary Action
- Timing
- Exaggeration
- Solid Drawing
- Appeal

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook. Be sure to include in the body of this notebook:

a. Body of notebook if 2D
    i. Conceptualization
    ii. Modeling
    iii. Texturing
    iv. Lighting
    v. Rendering

b. Body of notebook if 3D
    i. Conceptualization
    ii. Storyboarding
    iii. Character Development
    iv. Problems and Solutions

## 2D/3D Animation - Short Film Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____** **Judge Number _____**

**Circle One:** **Individual** **Multiple** **Chapter**

The judges will judge each entry using the following criteria as a guide, along with their own knowledge of professional animation.

| | JUDGING CRITERIA | Max. Points | Points Awarded |
|---|---|---|---|
| 1 | **Pre-Program:** 5 seconds black, 5 seconds slate (ch. number, contestant name, run time), 2 seconds black | 30 | |
| 2 | **Visual:** Framing, Movement, Depth, Angles, Lighting, Graphics | 30 | |
| 3 | **Audio:** Levels, Mixing, Use of Music/Effects, Lack of Distortion/Noise*<br>**(if no audio is present please mark 20* do NOT count off for absence of sound)** | 20 | |
| 4 | **Modeling:** Quality, Clean Edges, Complexity of Model | 30 | |
| 5 | **Texturing:** Complexity of Textures; is the depth apparent and appropriate? Does the shading/specular match the subject? | 30 | |
| 6 | **Editing:** Shot Selection, Variety, Pacing, Use of Effective Editing Techniques | 30 | |
| 7 | **Interpretation and Complexity:** Artistic ability, overall appeal with regard to animations of equal education and experience, with clear message or objective | 30 | |
| 8 | **Documentation (Notebook/Folder**): Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| | **Total Points** | **400** | |
| **PENALTIES** | | | |
| 1 | **Copyrighted Material:** All content must be original OR royalty free | -20 | |
| 2 | **Time Penalty:** All videos must be 3 minutes or less. | -10 | |
| | **Total Penalties** | **-30** | |
| | **Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain why in the remarks section below. | **TOTAL SCORE** | |
| **Judges Remarks:** | | | |
| | | | |
| | | | |

| Score | |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# 3D Animation - Technical Render Job Exhibit

**Purpose**

An Animation Technical Render job exhibit is a rendered frame that highlights student's creative and technical abilities in animation.

**Specifications**

- Entries must be started and completed during the current school year, beginning no earlier than August 1st.
- Entries can be by an individual, group (2-5), or chapter (6+)
- All content must be original
- Each exhibit must include a notebook

**12 Principles of Animation**

Each entry should consider and apply the basic principles of animation.

Squash & Stretch
- Anticipation
- Staging
- Straight ahead action & Pose to pose
- Follow through & Overlapping action
- Slow in & Slow out
- Arc
- Secondary Action
- Timing
- Exaggeration
- Solid Drawing
- Appeal

**Elements & Principles of Design**

Each entry should consider and apply basic elements and principles of design, including any of the following:

- Elements: line, shape, color, texture, pattern, value, form
- Principles: contrast, alignment, repetition, proximity, balance, unity, emphasis, rhythm, and proportion

**Dimensions**

Each submission or print may fill a space no larger than 2' x 2' x 3' when displayed, including matting and display stands.

**Notebook – see all job exhibit notebook specification sheet for more detail**

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook. Be sure to include the following in the body of the notebook included:

v. Conceptualization
vi. Modeling
vii. Texturing
viii. Lighting
ix. Rendering
x. Problems and Solutions

## 3D Animation - Technical Render Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____** **Judge Number _____**

**Circle One: Individual Multiple Chapter**

The judges will judge each entry using the following criteria as a guide, along with their own knowledge of professional animation.

| | JUDGING CRITERIA | Maximum Points | Points Awarded |
|---|---|---|---|
| 1 | **Modeling:** Complexity, clean lines, realism | 30 | |
| 2 | **Lighting:** Is the lighting realistic? Are the lighting angles realistic? Does it convey the focus? Do shadows follow real word attributes? Is the lighting/shading distracting or emplacing? | 30 | |
| 3 | **Composition Incorporates Elements and Principles of Design:** The use of type, line, texture, pattern, form, contrast, color etc. enhances the entry? | 30 | |
| 4 | **Impact:** How well does the entry capture the attention of the viewer or target? | 30 | |
| 5 | **Texturing:** Complexity of textures, is the depth apparent and appropriate? Does the shading/specular match the subject? | 30 | |
| 6 | **Interpretation and Complexity:** Artistic ability, overall appeal with regard to technical renders of equal education and experience | 30 | |
| 7 | **Production Quality and Presentation:** Does the quality of the entry and workmanship enhance the final appearance of the work? This includes matting and overall neatness of the final project. | 20 | |
| 8 | **Documentation (Notebook**): Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| | **Total Points** | **400** | |
| **PENALTIES** | | | |
| 1 | **Copyrighted Material:** All content must be original OR royalty free | -20 | |
| 2 | **Dimensions:** Entry must fit within a 2’ x 2’ x 3’ space when displayed | -10 | |
| | **Total Penalties** | **-30** | |
| **Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain why below: | | **TOTAL SCORE** | |
| | | | |
| | | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Advertising Design Campaign Job Exhibit

**Purpose**

An advertising design campaign job exhibit is a series of advertisement messages that share a single idea and theme which advertise a company, product or event in any of the following categories.

**Categories**

- Logos
- Identity (Letterhead packages, brochures and catalogs)
- Packaging (No product or industrial design in this category)
- Posters
- Miscellaneous design (Invitations, announcements, wearables, etc.)
- Print Advertising
  - Consumer & Retail
  - Business to Business
  - Public Service
- Industrial Design (Appliances, clothing, automobiles etc.) – Mockup of advertisements

**Specifications**

- Entries must be started and completed during the current school year, beginning no earlier than August 1st.
- All content must be original
- Campaigns are projects created by an individual, group (2-5), or chapter (6+).
- Campaigns are a series of 3 or more pieces, counted as one entry.
- Elements of a Campaign cannot be entered in any other category.
- Pieces can all be from one category, such as 3 magazine ads or a series of varied pieces such as a billboard, radio script and television commercial, but all of the pieces should promote one product or service.
- Each exhibit must include a notebook secured in a binder or folder.

**Elements & Principles of Design**

Each entry should consider and apply basic elements and principles of design, including any of the following:

- Elements: line, shape, color, texture, pattern, value, form, type
- Principles: contrast, alignment, repetition, proximity, balance, unity, emphasis, rhythm, and proportion

**Dimensions**

Each submission or print may fill a space no larger than 3’ x 3’ x 3’ when displayed, including matting and display stands.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook. Body of the notebook should include Conceptualization

i. Modeling
ii. Texturing
iii. Lighting
iv. Rendering

## Advertising Design Campaign Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____** **Judge Number _____**

**Circle One: Individual Multiple**

The judges will judge each entry using the following criteria as a guide, along with their own knowledge of professional advertising.

| | JUDGING CRITERIA | Maximum Points | Points Awarded |
|---|---|---|---|
| 1 | **Overall Design of Logo**: Does it represent the product well? Is it easily distinguishable? | 30 | |
| 2 | **Clarity of Message**: Is the subject matter of the entry appropriate, timely, well planned, and have a clear purpose, and/or theme? Does it fulfill the need of the client? Is the message bold, compelling and possibly Multiple layered? Did it go beyond the obvious? | 30 | |
| 3 | **Creativity and Originality**: Does the entry present creative thought or an original idea? Does it show initiative and/or ingenuity? | 30 | |
| 4 | **Impact**: How well does the entry capture the attention of the viewer or target? | 30 | |
| 5 | **Composition Incorporates Elements and Principles of Design**: Does the use of type, line, texture, pattern, form, contrast, color etc. enhance the entry? | 30 | |
| 6 | **Typography**: Do the typefaces, fonts and effects help to create a strong verbal-visual connection within the work? Are font sizes appropriate? | 30 | |
| 7 | **Production Quality and Presentation**: Does the quality of the entry and workmanship enhance the final appearance of the work? This includes matting and overall neatness of the final project and notebook. | 20 | |
| 8 | **Documentation (Notebook)**: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| | **Total Points** | **400** | |
| **PENALTIES** | | | |
| 1 | **Copyrighted Material:** All content must be original OR royalty free | -20 | |
| 2 | **Dimensions:** Entry must fit within a 3' x 3' x 3' space when displayed | -10 | |
| | **Total Penalties** | **-30** | |
| | **Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain why below: | **TOTAL SCORE** | |
| **Judges Remarks:** | | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Advertising Design Job Exhibit

**Purpose**

An advertising design job exhibit is a single advertisement, which advertises a company, product or event in any of the following categories.

**Categories**

- Logos
- Identity (Letterhead packages, brochures and catalogs)
- Packaging (No product or industrial design in this category)
- Posters
- Miscellaneous design (Invitations, announcements, wearables, etc.)
- Print Advertising
    - Consumer & Retail
    - Business to Business
- Public Secure Announcement
- Point-of-Sale Mock-up

**Specifications**

- Entries must be started and completed during the current school year, beginning no earlier than August 1st.
- All content must be original
- Entry created by only one individual
- May submit only one entry from any of the categories listed
- Each exhibit must include a notebook secured in a binder or folder.

**Elements & Principles of Design**

Each entry should consider and apply basic elements and principles of design, including any of the following:

- Elements: line, shape, color, texture, pattern, value, form, type
- Principles: contrast, alignment, repetition, proximity, balance, unity, emphasis, rhythm, and proportion.

**Dimensions**

Each submission or print may fill a space no larger than 2’ x 2’ x 3’ when displayed, including matting and display stands.

**Notebook – see all job exhibit notebook specification sheet for more detail**

a. Cover Sheet
b. Table of contents:
c. Resume (If a group or Multiple project - each student must have resume.)
d. Preface or Introduction
e. Body of notebook
f. Sketchup, or Vision Boarding
g. Tool/Implementation/Equipment/Software List
h. Student Work photos
i. Bibliography – Sources of all material, including electronic, used in notebook.
j. Complete Project photos

## Advertising Design Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____** Judge Number _____

The judges will judge each entry using the following criteria as a guide, along with their own knowledge of professional advertising.

| | JUDGING CRITERIA | Maximum Points | Points Awarded |
|---|---|---|---|
| 1 | **Overall Design of Logo**: Does it represent the product well? Is it easily distinguishable? | 30 | |
| 2 | **Clarity of Message**: Is the subject matter of the entry appropriate, timely, well planned, and have a clear purpose, and/or theme? Does it fulfill the need of the client? Is the message bold, compelling and possibly Multiple layered? Did it go beyond the obvious? | 30 | |
| 3 | **Creativity and Originality**: Does the entry present creative thought or an original idea? Does it show initiative and/or ingenuity? | 30 | |
| 4 | **Impact**: How well does the entry capture the attention of the viewer or target? | 30 | |
| 5 | **Composition Incorporates Elements and Principles of Design**: Does the use of type, line, texture, pattern, form, contrast, color etc. enhance the entry? | 30 | |
| 6 | **Typography**: Do the typefaces, fonts and effects help to create a strong verbal-visual connection within the work? Are font sizes appropriate? | 30 | |
| 7 | **Production Quality and Presentation**: Does the quality of the entry and workmanship enhance the final appearance of the work? This includes matting and overall neatness of the final project and notebook. | 20 | |
| 8 | **Documentation (Notebook)**: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| | **Total Points** | **400** | |
| **PENALTIES** | | | |
| 1 | **Copyrighted Material:** All content must be original OR royalty free | -20 | |
| 2 | **Dimensions:** Entry must fit within a 2' x 2' x 3' space when displayed | -10 | |
| | **Total Penalties** | -30 | |
| | **Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain below: | **TOTAL SCORE** | |
| | | | |
| | | | |
| | | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Audio Production Job Exhibit

**Purpose**

An Audio Production job exhibit is a single recording, which indicates the student's ability to produce an audio production.

**Notebook – see all job exhibit notebook specification sheet for more detail**

a. Cover Sheet
b. Table of contents:
c. Resume (If a group or Multiple project - each student must have resume.)
d. Preface or Introduction
e. Body of notebook
    - Preproduction: contact information, booking of the studio, email contact, etc.
    - Production Notes: Location Scouting, Talent Releases, etc.)
    - Detailed Description of Work: Timeline, Production Schedule, what problems did you encounter and how did you overcome them)
f. Tool/Implementation/Equipment/Software List
g. Material List (with receipts) or if donated list of items (acknowledge donator)
h. Student Work photos
i. Bibliography – Sources of all material, including electronic, used in notebook.
j. Complete Project photos

## Audio Production Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

Contestant # _____ **Circle One:** **Individual** **Multiple**

The judges will rate each project in accordance with the following criteria, considering the points indicated:

| PRODUCTION QUALITY | Points Allowed | Points Awarded |
|---|---|---|
| **Levels**: are balanced within industry standard and not clipping | 0-40 | |
| **Audio Mixing:** audio elements have proper relationship in mix | 0-30 | |
| **Use of Music/Effects:** the use of music/effects are appropriate for intent and mood of piece | 0-30 | |
| **Lack of Distortion/Noise:** product is free of extraneous sounds (pops, buzzes, and hisses) | 0-40 | |
| **Talent:** on mic performance and voice narration | 0-20 | |
| **Originality:** Does the project show originality and initiative and/or ingenuity? | 0-40 | |
| **Documentation**: Enter Score from Job Exhibit Notebook Rating Sheet | 0-200 | |
| **Total Points** | **400** | |
| **PENALTIES** | | |
| **Copyrighted Material:** all content must be original ***OR*** royalty free ***OR*** proof of licensing | -50 | |
| **Time Penalty:** must be 3 minutes or less. | -20 | |
| **Total Penalties** | **-70** | |
| **Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain below: | **Total Score** | |
| | | |
| | | |
| | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Automotive and Diesel Job Exhibits

**A.** Job exhibits must be single component, ready to install, typical of the occupation (mock-ups, teaching aids and carburetors not accepted.)

**B.** Machined, sealing or electrical conducting surfaces will not be painted.

**C.** Job specific score sheet included in the SkillsUSA Texas Regulations will be for judging and comments.

**D.** Batteries or fuel may not accompany job exhibits because of fire regulations.

**E.** Automotive and diesel components must be ready for installation on vehicles,

**F.** No Points will be given or taken away for the use of non-OEM parts.

**Specific Rules**

**Notebook to be included with all exhibits:**
The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Notebook – see all job exhibit notebook specification sheet for more detail

a. Cover Sheet
b. Table of contents:
c. Resume (If a group or Multiple project - each student must have resume.)
d. Preface or Introduction
e. Body of notebook
f. Tool/Implementation/Equipment/Software List
g. Material List (with receipts) or if donated list of items (acknowledge donator)
h. Student Work photos
i. Bibliography – Sources of all material, including electronic, used in notebook.
j. Complete Project photos

**Include in notebook in appropriate section**

- Section G should include original parts invoice with current school year dates
- Section E ii should include step by step procedure in paragraph form of:
    a. disassembly,
    b. cleaning,
    c. inspection,
    d. testing,
    e. adjustment,
    f. assembly

- Section I Bibliography should include a printed copy of the referenced procedures that were used to complete the task. Photocopies of printed materials and diagrams (Mitchell on Demand, All Data, or OE repair information) may be used.

NOTE: MULTIPLE (2-5) AND CHAPTER (6 OR MORE) PROJECTS: EACH CONTESTANTS MUST MEET TECHNICAL STANDARDS PER EXHIBIT WHEN MULTIPLE COMPONENTS OR PROJECTS ARE ASSUMED OR DISPLAYED TOGETHER.

## Automotive and Diesel Job Exhibits-Page 2

If indicated here, please be sure a picture includes item noted.

**I. Cylinder Head Projects**

1. **Must be** displayed with all valves of one combustion chamber removed and all valves must accompany the project. **(No** keepers, springs, seals, or retainers should be included with the displayed valves.)
2. Displayed valves must show face to seat contact patch and be within specifications.
3. No polished valve ports or combustion chambers.
4. All rust, carbon, grease, old gasket, and dirt must be removed.
5. Stem to guide clearance must meet manufacturer's specifications as stated in the project notebook.
6. Head deck surface must meet manufacturer's specifications

**II. Engines Long Block (No complete Engines.)**

1. Must be displayed on an engine stand, with the oil pan, timing cover(s) and valve cover(s) removed for inspection.
2. Accessories must not be installed (i.e. manifolds, starter, alternator, brackets, distributors, pulleys, water pump, fuel pump, spark plugs, or engine mounts.
3. Oil pumps must be installed.
4. All valve train components must be installed and adjusted.

**III. Engine Short Blocks**

1. Assemblies **must be** displayed on engine stands (**no** lifters, oil pan, timing cover, or oil pump).
2. Short blocks **must** include; block, pistons with rings installed, camshaft, crankshaft, timing gears, chain and gears (**except** overhead cam blocks).

**IV. Automatic Transmissions/ Trans Axle**

1. M**ust be** displayed with the **pan off** and **NO** torque converter, pan or gasket are to be displayed.
2. Shift lever and modulator **must be** installed if required.
3. Paint is optional.

**V. Manual Transmissions/ Trans Axles**

1. **Must be** displayed with shift cover or inspection plate removed and NOT displayed with project. Paint optional.

**VI. Rear Wheel Drive Differential**

1. Ring gear **must be** visible and marked for tooth contact pattern.

**VII. Electrical Components**

1. Alternator and generator electrically conductive surfaces **must not** be painted.
2. **All** starters and alternators **will be** subjected to random testing at the state level.

**VIII. Diesel Components**

1. **Will be** limited to diesel cylinder heads and or engine accessories components. (starters, alternators, blowers and turbochargers)

**IX. Brake Components**

1. Master cylinders **will not** be painted or brake fluid in the reservoir.
2. Master cylinders **will not** be mounted on a brake booster or stand.
3. Drums, Rotors, and wheel cylinders are **not considered Projects.**

**X. Miscellaneous**

1. Miscellaneous projects **not** mentioned above will be judged under the **General Rules,** and the job-rating sheet. Carburetors are no longer considered a viable project.

## Automotive – Diesel Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____ Circle One: Individual Multiple Chapter**

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| 1. Does the project meet the job specific rules of the automotive student job exhibit contest? | 100 | |
| Comment | | |
| 2. Does the project meet the standards of the occupation for quality, finish, neatness, and pleasing in appearance? | 50 | |
| Comment | | |
| 3. Does the project show that considerable study and effort was expended in the disassembly, construction or assembly of the project? | 50 | |
| Comment | | |
| 4. Notebook Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| **Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain below: | **Total Points** | |

Remarks:

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Automotive – Motorcycle Technology Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____ Circle One: Individual Multiple Chapter**

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| 1. Job exhibit must be single engine (single or Multiple-cylinder), ready to install on end item? | 20 Points | |
| 2. Is the job exhibit typical of the occupation, and does the job show originality and initiative on the part of the contestant? | 40 Points | |
| 3. Does the engine accurately meet the specifications or description submitted with the job, and does it have adequate evidence of the work performed. | 40 Points | |
| 4. Engine must not be a new engine, disassembled and reassembled. | 20 Points | |
| 5. Does the engine meet the standards of the occupation for quality, finish, and is it restored to original manufacture specifications? | 40 Points | |
| 6. Does the engine indicate considerable study and effort was expended in its disassembly, repair and reassembly? | 40 Points | |
| 7. Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| **Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain below: **TOTAL SCORE 400 points possible** | | |

Remarks:

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Automotive - Outdoor Power Equipment Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____** **Circle One: Individual Multiple Chapter**

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| 1. Job exhibit must be single engine (single or Multiple-cylinder), ready to install on end item? | 20 Points | |
| 2. Is the job exhibit typical of the occupation, and does the job show originality and initiative on the part of the contestant? | 40 Points | |
| 3. Does the engine accurately meet the specifications or description submitted with the job, and does it have adequate evidence of the work performed. | 40 Points | |
| 4. Engine must not be a new engine, disassembled and reassembled. | 20 Points | |
| 5. Does the engine meet the standards of the occupation for quality, finish and is it restored to original manufacture specifications? | 40 Points | |
| 6. Does the engine indicate considerable study and effort was expended in its disassembly, repair and reassembly? | 40 Points | |
| 7. Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| **Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain below: **TOTAL SCORE 400 points possible** | | |

Judges Remarks:

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Automotive Single Engine (Single or Multiple-Cylinder) Ready to Install Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____ Circle One: Individual Multiple Chapter**

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| 1. Job exhibit is typical of occupation and is original and shows initiative on the part of the contestant | 40 | |
| 2. Engine accurately meets the specifications or description specified in the student notebook and shows adequate evidence of the work performed. Engine cannot be new, must be disassembled and rebuilt | 40 | |
| 3. Engine meets the standards of the occupation for quality, finish, and the engine restored to original manufacturer's specifications | 60 | |
| 4. The engine must indicate that considerable study and effort was expended in its disassembly, repair, and reassembly | 60 | |
| 5. Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| **Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain below: **TOTAL SCORE 400 points possible** | | |

Judges Remarks:

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Cabinetmaking/Millwork Job Exhibit

## Purpose

A job exhibit that demonstrates carpentry skills in one of the following areas.

- Indoor decorative
- Indoor furniture
- Outdoor decorative

Projects such as picnic tables or construction wall frames should be entered as carpentry job exhibits.

**Notebook – see all job exhibit notebook specification sheet for more detail**

a. Cover Sheet
b. Table of contents:
c. Resume (If a group or Multiple project - each student must have resume.)
d. Preface or Introduction
e. Body of notebook
f. Tool/Implementation/Equipment/Software List
g. Material List (with receipts) or if donated list of items (acknowledge donator)
h. Student Work photos
i. Bibliography – Sources of all material, including electronic, used in notebook.
j. Complete Project photos

**Notebook to be included with all exhibits:**

The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Cabinetmaking/Millwork Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____** **Circle One: Individual Multiple Chapter**

**Circle a category:** Indoor decorative Indoor Furniture Outdoor decorative

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| 1. Is the job typical of the occupation, and does the job show originality and initiative and/or ingenuity on the part of the contestant? | 40 | |
| 2. Does the job accurately meet the specifications or description submitted with the job, and does it have adequate evidence of the work performed. | 40 | |
| 3. Does the job meet the standards of the occupation for quality, finish, neatness, pleasing in appearance? | | |
| **A.** Quality | 20 | |
| **B.** Finish | 10 | |
| **C.** Neatness | 20 | |
| **D.** Pleasing in appearance | 20 | |
| 4. Does the job indicate that considerable study and effort was expended? In its design (if applicable), construction, assembly and/or arrangement. | 50 | |
| 5. Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| **Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain below: **TOTAL SCORE 400 points possible** | | |

Judges Remarks:

_____

_____

_____

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Carpentry Job Exhibit

## Purpose

A job exhibit that demonstrates carpentry skills in one of the following areas.

- Outdoor recreation
- Construction grade
- Indoor utility

Projects such as dressers, cabinets, decorative tables should be entered under cabinetmaking/millwork.

**Notebook – see all job exhibit notebook specification sheet for more detail**

a. Cover Sheet
b. Table of contents:
c. Resume (If a group or Multiple project - each student must have resume.)
d. Preface or Introduction
e. Body of notebook
f. Tool/Implementation/Equipment/Software List
g. Material List (with receipts) or if donated list of items (acknowledge donator)
h. Student Work photos
i. Bibliography – Sources of all material, including electronic, used in notebook.
j. Complete Project photos

**Notebook to be included with all exhibits:**

The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Carpentry Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____** **Circle One: Individual Multiple Chapter**

Circle a category: Outdoor recreation Construction Grade Indoor utility

| **Judging Criteria** | **Points Allowed** | **Points Awarded** |
|---|---|---|
| **1.** Is the job typical of the occupation, and does the job show originality and initiative and/or ingenuity on the part of the contestant? | 40 | |
| **2.** Does the job accurately meet the specifications or description submitted with the job, and does it have adequate evidence of the work performed. | 40 | |
| **3.** Does the job meet the standards of the occupation for quality, finish, neatness, pleasing in appearance? | | |
| **A.** Quality | 20 | |
| **B.** Finish | 10 | |
| **C.** Neatness | 20 | |
| **D.** Pleasing in appearance | 20 | |
| **4.** Does the job indicate that considerable study and effort was expended? In its design (if applicable), construction, assembly and/or arrangement. | 50 | |
| **5.** Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| **Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain below:<br>**TOTAL SCORE 400 points possible** | | |

Judges Remarks:

_____

_____

_____

| **Score** | **STATE** |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Collision Repair Job Exhibits

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

## Purpose

A collision repair job exhibit is typical of a repair job in the collision repair field.

**Notebook description is found in this document titled Job Exhibit Notebook.**

The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

**Contestant Number _____ Circle One: Individual Multiple Chapter**

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| 1. Is the job typical of the occupation, and does the job show originality and initiative and/or ingenuity on the part of the contestant? | 40 | |
| 2. Does the job accurately meet the specifications or description submitted with the job, and does it have adequate evidence of the work performed. | 40 | |
| 3. Does the job meet the standards of the occupation for quality, finish, neatness, pleasing in appearance? | | |
| **A.** Quality | 20 | |
| **B.** Finish | 10 | |
| **C.** Neatness | 20 | |
| **D.** Pleasing in appearance | 20 | |
| 4. Does the job indicate that considerable study and effort was expended? In its design (if applicable), construction, assembly and/or arrangement. | 50 | |
| 5. Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| **Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain below: **TOTAL SCORE 400 points possible** | | |

Judges Remarks:

_____

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Collision Repair Custom Repair Job Exhibit

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Purpose**

A custom collision repair job exhibit is a custom repair job that displays an artistic flare to the repair job. To allow student the ability express creativity in their design.

**Notebook description is found in this document titled Job Exhibit Notebook.**

The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook

**Contestant Number _____ Circle One: Individual Multiple Chapter**

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| 1. Is the job typical of the occupation, and does the job show originality and initiative and/or ingenuity on the part of the contestant? | 10 | |
| 2. Does the job accurately meet the specifications or description submitted with the job, and does it have adequate evidence of the work performed. | 10 | |
| 3. Does the job meet the standards of the occupation for quality, finish, neatness, pleasing in appearance? | | |
| **A.** Quality | 30 | |
| **B.** Finish | 30 | |
| **C.** Neatness | 40 | |
| **D.** Pleasing in appearance | 40 | |
| 4. Does the job indicate that considerable study and effort was expended? In its design (if applicable), | 40 | |
| 5. Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| **Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain below: **TOTAL SCORE 400 points possible** | | |

Judges Remarks:

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

District or State Registration Sticker Should Be Placed Here

# Commercial Baking – Baked Goods Job Exhibit

This is an individual only job exhibit. Texas Only Contest

**ELIGIBILITY**

Student must be currently enrolled in Hospitality and Tourism Pathway course. Projects are to be student designed, arranged, and completed during the current school year in which the exhibit is to be submitted for judging.

**PURPOSE**

To allow student the ability express creativity with baked goods and to enter a display describing the skills learned during project creation. i.e. Breads, pies, cookies

**RULES**

1. The baked goods project will consist of a minimum of 10 photographs of the student-performed tasks, photos should be taken of every task completed for the project.
2. **Must utilize the National Esthetics theme for competition year.**
3. Notebook description is found in this document titled Job Exhibit Notebook. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook
4. The project shall be displayed in an area that is no larger than 2’ x 2’ area on table. If project exceeds given dimensions it will not be displayed.
5. Each student will be permitted one entry in the project exhibit.
6. Projects are to be student designed, arranged, and completed during the current school year in which the exhibit is to be displayed.
7. Job Exhibit labels will be attached according to the “Rules and Procedures for Entering Student Exhibit, Student Notebook, and Chapter Contests Entries. “
8. The project will be judged as indicated on the rating sheet.

**NOTE TO ADVISORS**

- Pictures must show face and hands together of actual students creating the project.
- Creations must be edible
- Any content deemed inappropriate for a secondary school project, will be disqualified.
- Any projects that are not edible will not be judged.

**Notebook description is found in this document titled Job Exhibit Notebook.**

The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook

## COMMERCIAL BAKING – Baked Goods Job Exhibit Rating Sheet

**Contestant Number _____**

| **1. Does the project reflect a clever adaptation of an original / creative idea through the use of multiple techniques?** | | | | **Score** |
|---|---|---|---|---|
| • Minimum of 4, unique techniques.<br>• Information fully shows originality and intuition. | •Describes project and technical skills accurately.<br>• Information shows originality and intuition. | • Describes project and technical skills somewhat accurately.<br>• Information shows little originality and intuition. | •Does not describes project or incorrect for occupation.<br>• Information does not show originality and intuition. | |
| **Points: 40** | **Points: 30** | **Points: 24** | **Points: 10** | |
| **2. Does the project accurately meet the specifications or description submitted in the binder and does it have the adequate evidence of work performed?** | | | | **Score** |
| • ALL Evidence accurately describes job/specifications.<br>• Professional terminology used. | • Most evidence describes job/specifications.<br>•Some professional terminology used. | • Some evidence of the job/specification.<br>• Little professional terminology used. | • Little or no evidence of the job.<br>• No professional terminology used. | |
| **Points: 40** | **Points: 30** | **Points: 24** | **Points: 10** | |
| **3. Does the project meet the professional standards and appeal for baking industry: finish, neatness, pleasing in appearance?** | | | | **Score** |
| • Superior Quality, Finish, and Appearance | • Excellent Quality, Finish, and Appearance | • Good Quality, Finish, and Appearance | • OK Quality, Finish, and Appearance | |
| **Points: 40** | **Points: 30** | **Points: 24** | **Points: 10** | |
| **4. Does the project indicate that considerable study and effort was spent on total design components such as: construction, assembly and/or arrangement?** | | | | **Score** |
| • Spent obvious time and effort to complete project<br>• Looks very appealing | • Spent time and effort to complete project<br>• Looks appealing | • Spent some time and effort to complete project<br>• Appealing | • Spent little time and effort to complete project and does not look appealing | |
| **Points: 40** | **Points: 30** | **Points: 24** | **Points: 10** | |

**If any part of the notebook is not available, the student may lose all 200 points for an incomplete notebook. Enter Score from Job Exhibit Notebook Rating Sheet max 200 points**

| **Score** |
|---|

**400 points maximum** **TOTAL SCORE**

| **Judges Remarks** |
|---|
| |
| |

| **Score** | **STATE** |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Commercial Baking – Showpiece Job Exhibit

Students can enter only 1 job exhibit. This can be individual or group job exhibit. Texas Only Contest.

**ELIGIBILITY**

Student must be currently enrolled in Hospitality and Tourism Pathway course.

**PURPOSE**

To allow student the ability express creativity through food design and to enter a display describing the skills learned during project creation. i.e. Bread, sugar, and chocolate sculptures, cookie house, sculpted 6+ tier cakes or multiple dimension products.

**RULES**

1. The baked goods project will consist of a minimum of 10 photographs of the student-performed tasks, photos should be taken of every task completed for the project.
2. **Must utilize the National Esthetics theme for competition year.**
3. **Notebook description is found in this document titled Job Exhibit Notebook.** The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook
4. The project shall be displayed in an area that is no larger than 2' x 2' area on table. If project exceeds given dimensions it will not be displayed.
5. Each student will be permitted one entry in the project exhibit.
6. Projects are to be student designed, arranged, and completed during the current school year in which the exhibit is to be displayed.
7. Job Exhibit labels will be attached according to the "Rules and Procedures for Entering Student Exhibit, Student Notebook, and Chapter Contests Entries.
8. The project will be judged as indicated on the rating sheet.

**NOTE TO ADVISORS**

- Pictures must show face and hands, together, of actual students creating the project.
- Creations must be edible
- Any content deemed inappropriate for a secondary school project, will be disqualified.
- Any projects that are not edible will not be judged.

## Commercial Baking Job Exhibit – Showpiece Rating Sheet

MUST BE EDIBLE DECORATIONS AND MUST NOT USE TRADEMARKED /COPYWRITE MATERIALS OR IDEAS

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____ Circle One: Individual Multiple**

| **1. Does the project reflect a clever adaptation of an original / creative idea through the use of multiple techniques?** | | | | **Score** |
|---|---|---|---|---|
| • Minimum of 4, unique techniques.<br>• Information fully shows originality and intuition. | •Describes project and technical skills accurately.<br>• Information shows originality and intuition. | • Describes project and technical skills somewhat accurately.<br>• Information shows little originality and intuition. | •Does not describes project or incorrect for occupation.<br>• Information does not show originality and intuition. | |
| **Points: 40** | **Points: 30** | **Points: 24** | **Points: 10** | |
| **2. Does the project accurately meet the specifications or description submitted in the binder and does it have the adequate evidence of work performed?** | | | | **Score** |
| • ALL Evidence accurately describes job/specifications.<br>• Professional terminology used. | • Most evidence describes job/specifications.<br>•Some professional terminology used. | • Some evidence of the job/specification.<br>• Little professional terminology used. | • Little or no evidence of the job.<br>• No professional terminology used. | |
| **Points: 40** | **Points: 30** | **Points: 24** | **Points: 10** | |
| **3. Does the project meet the professional standards and appeal for baking industry: finish, neatness, pleasing in appearance?** | | | | **Score** |
| • Superior Quality, Finish, and Appearance | • Excellent Quality, Finish, and Appearance | • Good Quality, Finish, and Appearance | • OK Quality, Finish, and Appearance | |
| **Points: 40** | **Points: 30** | **Points: 24** | **Points: 10** | |
| **4. Does the project indicate that considerable study and effort was spent on total design components such as: construction, assembly and/or arrangement?** | | | | **Score** |
| • Spent obvious time and effort to complete project<br>• Looks very appealing | • Spent time and effort to complete project<br>• Looks appealing | • Spent some time and effort to complete project<br>• Appealing | • Spent little time and effort to complete project and does not look appealing | |
| **Points: 40** | **Points: 30** | **Points: 24** | **Points: 10** | |

**If any part of the notebook is not available, the student may lose all 200 points for an incomplete notebook. Enter Score from Job Exhibit Notebook Rating Sheet max 200 points**

| **Score** |
|---|

**Maximum 400 points TOTAL SCORE**

*If an exhibit is rated less than qualified for state or superior, then the judges should explain why below:

| **Judges Remarks** |
|---|
| |
| |
| |
| |

| **Score** | **STATE** |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Commercial Baking – 1-2 Tier Cakes Job Exhibit

Students can enter only 1 job exhibit. This project guide is for individuals only Texas Only Contest

**ELIGIBILITY**

Student must be currently enrolled in Hospitality and Tourism Pathway course.

**PURPOSE**

To allow student the ability express creativity through edible cake design and to enter a display describing the skills learned during project creation.

**RULES**

1. The cake project will consist of a minimum of 10 photographs of the student-performed tasks, photos should be taken of every task completed for the project.
2. **Must utilize the National Esthetics theme for competition year.**
3. **Notebook description is found in this document titled Job Exhibit Notebook.** The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.
4. The cake project shall be displayed in an area that is no larger than 2' x 2' area on table. If cake exceeds given dimensions it will not be displayed.
5. Each student will be permitted one entry in the cake project exhibit.
6. Cake projects are to be student designed, arranged, and completed during the current school year in which the exhibit is to be displayed.
7. Job Exhibit labels will be attached according to the "Rules and Procedures for Entering Student Exhibit, Student Notebook, and Chapter Contests Entries.
8. The cake project will be judged as indicated on the rating sheet.

**NOTE TO ADVISORS**

- Pictures must show face and hands, together, of actual students creating the project.
- Creations must be edible
- Any content deemed inappropriate for a secondary school project, will be disqualified.
- Any projects that are not edible will not be judged.

## Commercial Baking Job Exhibit – 1-2 Tier Rating Sheet

MUST BE EDIBLE DECORATIONS AND MUST NOT USE TRADEMARKED /copy write MATERIALS OR IDEAS

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____** Individual competitors only

| | | | | |
|---|---|---|---|---|
| **1. Does the project reflect a clever adaptation of an original / creative idea through the use of Multiple techniques?** | | | | **Score** |
| • Minimum of 2, unique techniques.<br>• Information fully shows originality and intuition. | •Describes project and technical skills accurately.<br>• Information shows originality and intuition. | • Describes project and technical skills somewhat accurately.<br>• Information shows little originality and intuition. | •Does not describes project or incorrect for occupation.<br>• Information does not show originality and intuition. | |
| **Points: 50** | **Points: 40** | **Points: 30** | **Points: 16** | |
| **2. Does the project accurately meet the specifications or description submitted in the binder and does it have the adequate evidence of work performed?** | | | | **Score** |
| • ALL Evidence accurately describes job/specifications.<br>• Professional terminology used. | • Most evidence describes job/specifications.<br>•Some professional terminology used. | • Some evidence of the job/specification.<br>• Little professional terminology used. | • Little or no evidence of the job.<br>• No professional terminology used. | |
| **Points: 50** | **Points: 40** | **Points: 30** | **Points: 16** | |
| **3. Does the project meet the professional standards and appeal for baking industry: finish, neatness, pleasing in appearance?** | | | | **Score** |
| • Superior Quality, Finish, and Appearance | • Excellent Quality, Finish, and Appearance | • Good Quality, Finish, and Appearance | • OK Quality, Finish, and Appearance | |
| **Points: 50** | **Points: 40** | **Points: 30** | **Points: 16** | |
| **4. Does the project indicate that considerable study and effort was spent on total design components such as: construction, assembly and/or arrangement?** | | | | **Score** |
| • Spent obvious time and effort to complete project<br>• Looks very appealing | • Spent time and effort to complete project<br>• Looks appealing | • Spent some time and effort to complete project<br>• Appealing | • Spent little time and effort to complete project and does not look appealing | |
| **Points: 50** | **Points: 40** | **Points: 30** | **Points: 16** | |

**If any part of the notebook is not available, the student may lose all 200 points for an incomplete notebook. Enter Score from Job Exhibit Notebook Rating Sheet max 200 points**

| **Score** |
|---|

## TOTAL SCORE 400 possible

*If an exhibit is rated less than qualified for state or superior, then the judges should explain why below:

| Judges Remarks |
|---|
| |
| |
| |
| |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Commercial Baking – 3-5 Tier Cakes Job Exhibit

Students can enter only 1 job exhibit. This project guide is for individual or group.

**ELIGIBILITY**

Student must be currently enrolled in Hospitality and Tourism Pathway course.

**PURPOSE**

To allow student the ability express creativity through edible cake design and to enter a display describing the skills learned during project creation.

**RULES**

1. The cake project will consist of a minimum of 10 photographs of the student-performed tasks, photos should be taken of every task completed for the project.
2. **Must utilize the National Esthetics theme for competition year.**
3. **Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.
4. The cake project shall be displayed in an area that is no larger than 2' x 2' area on table. If cake exceeds given dimensions it will not be displayed.
5. Each student will be permitted one entry in the cake project exhibit.
6. Cake projects are to be student designed, arranged, and completed during the current school year in which the exhibit is to be displayed.
7. Job Exhibit labels will be attached according to the "Rules and Procedures for Entering Student Exhibit, Student Notebook, and Chapter Contests Entries.
8. The cake project will be judged as indicated on the rating sheet.

**NOTE TO ADVISORS**

- Pictures must show face and hands, together, of actual students creating the project.
- Creations must be edible
- Any content deemed inappropriate for a secondary school project, will be disqualified.
- Any projects that are not edible will not be judged.

## Commercial Baking Job Exhibit – 3-5 Tier Rating Sheet

MUST BE EDIBLE DECORATIONS AND MUST NOT USE TRADEMARKED /copywriter MATERIALS OR IDEAS

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____ Circle One: Individual Multiple**

| | | | | |
|---|---|---|---|---|
| **1. Does the project reflect a clever adaptation of an original / creative idea through the use of Multiple techniques?** | | | | **Score** |
| • Minimum of 2, unique techniques.<br>• Information fully shows originality and intuition. | •Describes project and technical skills accurately.<br>• Information shows originality and intuition. | • Describes project and technical skills somewhat accurately.<br>• Information shows little originality and intuition. | •Does not describes project or incorrect for occupation.<br>• Information does not show originality and intuition. | |
| **Points: 50** | **Points: 40** | **Points: 30** | **Points: 16** | |
| **2. Does the project accurately meet the specifications or description submitted in the binder and does it have the adequate evidence of work performed?** | | | | **Score** |
| • ALL Evidence accurately describes job/specifications.<br>• Professional terminology used. | • Most evidence describes job/specifications.<br>•Some professional terminology used. | • Some evidence of the job/specification.<br>• Little professional terminology used. | • Little or no evidence of the job.<br>• No professional terminology used. | |
| **Points: 50** | **Points: 40** | **Points: 30** | **Points: 16** | |
| **3. Does the project meet the professional standards and appeal for baking industry: finish, neatness, pleasing in appearance?** | | | | **Score** |
| • Superior Quality, Finish, and Appearance | • Excellent Quality, Finish, and Appearance | • Good Quality, Finish, and Appearance | • OK Quality, Finish, and Appearance | |
| **Points: 50** | **Points: 40** | **Points: 30** | **Points: 16** | |
| **4. Does the project indicate that considerable study and effort was spent on total design components such as: construction, assembly and/or arrangement?** | | | | **Score** |
| • Spent obvious time and effort to complete project<br>• Looks very appealing | • Spent time and effort to complete project<br>• Looks appealing | • Spent some time and effort to complete project<br>• Appealing | • Spent little time and effort to complete project and does not look appealing | |
| **Points: 50** | **Points: 40** | **Points: 30** | **Points: 16** | |

**If any part of the notebook is not available, the student may lose all 200 points for an incomplete notebook. Enter Score from Job Exhibit Notebook Rating Sheet max 200 points**

| **Score** |
|---|

## TOTAL SCORE 400 possible

*If an exhibit is rated less than qualified for state or superior, then the judges should explain why below:

**Remarks:**

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Computer Maintenance Job Exhibit

Students can only enter 1 job exhibit. This project guide is for individual, group, or chapters.

**Categories**

- Business
    - This should be a pre-planned computer production that is made from store bought components and parts.
    - The computer needs to have a specific work function, task, and/or audience in mind (CAD modeling, Server, Small business computer, cheap computer for Grandma)
    - Estimates, budgets, and pricing do matter.
    - $2000 max on budget and required material lists (with receipts)

- Fantasy
    - This should be an innovative, reimagined computer production that is made from bought or donated components.
    - The computer needs to have a specific thematic construction and not be a typical computer case.
    - Designs, schematics, and craftsmanship do matter.
    - Suggested $2000 max on budget and required material lists (with receipts)

**Judging**

There should be a minimum of two judges for each computer, with the scores averaged. Best of Show may be awarded for each category (business/fantasy) and overall Best of Show in IT.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Computer Maintenance Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number** _____ Circle One: Individual Group

*Please Select One:* ***Business [ ]*** *or* ***Fantasy [ ]***

| **Criteria 1 – Job Occupation (50 Points Max)** | **Points Awarded** | **Criteria Total** |
|---|---|---|
| 1. Does the completed job fit the intended purpose of the project proposal? (0-13 points) | | |
| 2. Does the project fit the thematic element described? (0-12 points) | | |
| 3. Is the job functional and marketable for its intended audience? (0-13 points) | | |
| 4. Is the design innovative and deviates from normal computer builds? (0-12 points) | | |
| ****Judges, please write in Zeros when no points were earned.* | **C-1 Total (50):** | |
| **Criteria 2 – Craftsmanship (50 Points Max)** | | |
| 1. What is the level of neatness and the quality of the work? (0-20 points) | | |
| 2. Is the completed project aesthetically pleasing? (0-15 points) | | |
| 3. Is there evidence of effort throughout the project's design? (0-15 points) | | |
| | **C-2 Total (50):** | |
| **Criteria 3 – Complexity (50 Points Max)** | | |
| 1. How would you rate the level of difficulty or complexity in the original design or proposal? (0-25 points) | | |
| 2. Does the level of work in the project reflect the level of difficulty of the overall intended project? (0-25 points) | | |
| | **C-3 Total (50):** | |
| **Criteria 4 – Operating System (50 Points Max)** | | |
| 1. Does the operating system meet the needs of its intended audience? (0-25 points) | | |
| 2. Is the software and applications installed relevant for the project? (0-25 points) | | |
| | **C-4 Total (50):** | |
| **Criteria 5 – Notebook** Enter Score from Job Exhibit Notebook Rating Sheet max 200 points | **C-5 Total (200):** | |
| | **Overall Project Total possible 400 points** | |

**If an exhibit is rated less than qualified for state or superior, then the judges should explain why below:

**Remarks**

| **Score** | **STATE** |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Cosmetology Job Exhibits

Students can enter only 1 job exhibit. This project guide is for individual or group.

**Purpose:** To evaluate contestant's mastery of entry level job skills and to recognize outstanding students for excellence and professionalism in the specific cosmetology exhibit category.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Rating Sheets for each specific category follow below

## Cosmetology – Braiding/Hair Extensions Job Exhibit – Rating Sheet

*Please place a blank copy of the rating sheet for each project entry at the front of the report folder. Individual Contest Only*

**Maximum Dimension: Base 24" x 24" Height 24"**

**Contestant Number _____**

**Purpose:** To evaluate contestant's mastery of entry-level job skills and to recognize outstanding students for excellence and professionalism in the field of Braiding and Hair Extensions

**Student level: (circle one) 9th 10th 11th 12th Intro Cosmo I Cosmo II**

| Braiding & Hair Extensions | MAX POINTS | |
|---|---|---|
| Notebook: Enter Score from Job Exhibit Notebook Rating | 200 | |
| Design & Originality | 60 | |
| Smoothness | 40 | |
| Clean Uniform Partings | 40 | |
| Finished Style/ Technique | 60 | |
| **Total Points** | **400** | |

*If the exhibit is rated less than Qualified for State or Superior, then the judges should explain why below:

Judges Remarks

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Cosmetology - Day and Evening Hair Design Job Exhibit Rating Sheet

*Please place a blank copy of the rating sheet for each project entry at the front of the report folder. This is an individual contest only.*

**Maximum Dimension: Base 24" X 24" X Height 24"**

**Contestant Number _____**

**Purpose:** To evaluate contestant's mastery of entry-level job skills and to recognize outstanding students for excellence and professionalism in the field of cosmetology.

**Student level: (circle one) 9th 10th 11th 12th**

| Day and Evening | MAX POINTS | POINTS EARNED |
|---|---|---|
| Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| Originality/Design | 60 | |
| Smoothness | 40 | |
| Balance | 40 | |
| Overall Finished Style | 60 | |
| **Total Points** | **400** | |

*If the exhibit is rated less than Qualified for State or Superior, then the judges should explain why

**Judges Remarks:**

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Cosmetology – Fantasy Job Exhibit Rating Sheet

*Please place a blank copy of the rating sheet for each project entry at the front of the report folder. This is an individual contest only.*

**Maximum Dimension: Base 24" x 24" Height 24"**

**Contestant Number: _____**

**Purpose:** To evaluate contestant's mastery of entry-level job skills and to recognize outstanding students for excellence and professionalism in the field of Fantasy hair design.

## Student level: (circle one) 9th 10th 11th 12th

| FANTASY | MAX POINTS | POINTS EARNED |
|---|---|---|
| Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| Movement | 60 | |
| Smoothness | 40 | |
| Creativity | 60 | |
| Balanced | 40 | |
| **Total Points** | **400** | |

*If the exhibit is rated less than Qualified for State or Superior, then the judges should explain why below:

**Judges Remarks:**

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

**Cosmetology – Men's Classic Cut Job Exhibit Rating Sheet**

*Please place a blank copy of the rating sheet for each project entry at the front of the report folder. This is an individual contest only.*

**Maximum Dimension: Base 24" x 24" Height 24"**

**Contestant Number: _____**

**Purpose:** To evaluate contestant's mastery of entry level job skills and to recognize outstanding students for excellence and professionalism in the field of Men's classic cut**.**

## Student level: (circle one) 9th 10th 11th 12th

| **Men's Classic Cut** | **MAX POINTS** | **POINTS EARNED** |
|---|---|---|
| Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| Precision of/blending/tapering | 40 | |
| Clean Fade Neck Line/outline | 40 | |
| Detail of cut | 60 | |
| Finished Style | 60 | |
| **Total Points** | **400** | |

*If the exhibit is rated less than Qualified for State or Superior, then the judges should explain why below:

**Judges Remarks:**

| **Score** | **STATE** |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Cosmetology - Men's Design Cut Job Exhibit Rating Sheet

Please place a blank copy of the rating sheet for each project entry at the front of the report folder. This is an individual contest only.

**Maximum Dimension: base 24" x 24" height 24"**

**Contestant Number _____**

**Purpose:** To evaluate contestant's mastery of entry-level job skills and to recognize outstanding students for excellence and professionalism in the field of Men's Design Cut.

**Student level: (circle one) 9th 10th 11th 12th**

| Men's Design Cut | MAX POINTS | POINTS EARNED |
|---|---|---|
| Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| Creativity of Design | 60 | |
| Clean Lines / Fading | 40 | |
| Techniques/Tapering | 40 | |
| Overall Style | 60 | |
| **Total Points** | **400** | |

*If the exhibit is rated less than Qualified for State or Superior, then the judges should explain why below:

**Judges Remarks:**

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Cosmetology – Flat Nail Art Job Exhibit Rating Sheet

Please place a blank copy of the rating sheet for each project entry at the front of the report folder. This is an individual contest only.

**Maximum Dimension: Base 15" X 12" X Height 12"** **5 NAILS ONLY**

**Contestant Number: _____**

**Purpose:** To evaluate contestant's mastery of entry-level job skills and to recognize outstanding students for excellence and professionalism in the field of nail care.

**Student level: (circle one) 9th 10th 11th 12th**

| Flat Nail Art | MAX POINTS | POINTS EARNED |
|---|---|---|
| Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| Creativity of Design | 60 | |
| Detail of Application, verify no prohibited materials used | 40 | |
| Flow of Theme | 40 | |
| Overall Appearance of Display | 60 | |
| **Total Points** | **400** | |

*If the exhibit is rated less than Qualified for State or Superior, then the judges should explain why

**Judges Remarks:**

**The following are NOT allowed:**

- **GEMS**
- **SKINS**
- **FEATHERS**
- **RHINESTONES**
- **CRYSTALS**
- **TRANSFER FOILS**
- **GLITTERS**
- **THREADS**
- **FABRICS**
- **FOILS**
- **BEADS**
- **TAPES**
- **STAMPING PLATES**
- **JEWELRY**
- **DECALS**
- **CAST MOLDING,**
- **3-DIMENSIONAL FORMS**
- **STENCILS**

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Cosmetology – Nail Art 3D Job Exhibit Rating Sheet

Please place a blank copy of the rating sheet for each project entry at the front of the report folder. This is an individual contest only.

**Maximum Dimension: Base 15" X 12" X Height 12"** **5 NAILS ONLY**

**Contestant Number: _____**

**Purpose:** To evaluate contestant's mastery of entry-level job skills and to recognize outstanding students for excellence and professionalism in the field of nail care.

**Student level: (circle one) 9th 10th 11th 12th**

| Nail Art 3D | MAX POINTS | POINTS EARNED |
|---|---|---|
| Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| Creativity | 60 | |
| Detail of Theme | 40 | |
| Clarity of Design | 40 | |
| Overall Appearance of Display | 60 | |
| **Total Points** | **400** | |

*If the exhibit is rated less than Qualified for State or Superior, then the judges should explain why

**Judges Remarks:**

**The following are NOT allowed:**

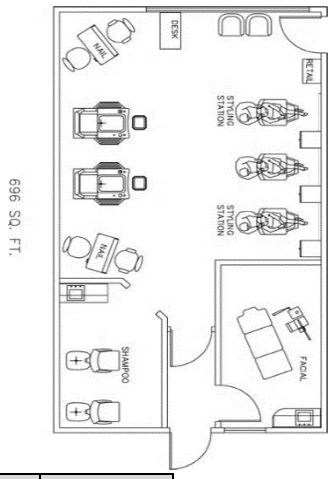
- **GEMS**
- **SKINS**
- **FEATHERS**
- **RHINESTONES**
- **TRANSFER FOILS**
- **GLITTERS**
- **THREADS**
- **FABRICS**
- **FOILS**
- **BEADS**
- **TAPES**
- **STAMPING PLATES**
- **CRYSTALS**
- **JEWELRY**
- **PAINTS**
- **POLISH LACQUERS**
- **GELS**
- **MOLDS**
- **STENCILS**

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Cosmetology – Salon Job Exhibit Rating Sheet

*Please place a blank copy of the rating sheet for each project entry at the front of the report folder.*




**Dimensions: 24" x 36" or smaller, 12" Height max per story**

**Contestant Number: _____**

**(circle one): Individual Multiple (circle one) 1 story 2 story**

**(circle one per contestant): 9th 10th 11th 12th**

| Salon Model Project | Max Points | Points earned |
|---|---|---|
| Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| Design & Originality | 60 | |
| Detail | 50 | |
| Construction | 40 | |
| Overall Model | 50 | |
| **Total Points 400** | | |

*If the exhibit is rated less than Qualified for State or Superior, then the judges should explain why

**Judges Remarks:**

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Cosmetology - Women's Edge Cut & Color Job Exhibit Rating Sheet

Please place a blank copy of the rating sheet for each project entry at the front of the report folder. This is an individual contest only.

**Purpose:** To evaluate contestant's mastery of entry-level job skills and to recognize outstanding students for excellence and professionalism in the field of Women's Cutting Edge Cut & Color.

**Maximum Dimension: Base 24" x 24" Height 24"**

**Contestant Number: _____**

**Student level: (circle one) 9th 10th 11th 12th**

| Women's Edge Cut/Color | MAX POINTS | POINTS EARNED |
|---|---|---|
| Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| Creativity | 60 | |
| Design/Cut | 40 | |
| Detail/Color | 40 | |
| Overall Style | 60 | |
| **Total Points** | **400** | |

*If the exhibit is rated less than Qualified for State or Superior, then the judges should explain why

**Judges Remarks:**

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Criminal Justice – Crime Scene Model Job Exhibit

**PURPOSE**
The Criminal Justice Crime Scene Model is designed to encourage students currently enrolled in a criminal justice or law enforcement CTE program to enter a model of a crime scene ***Illustrating technical skills learned*** in the criminal justice or law enforcement field.

**Eligibility:** Student currently enrolled in a criminal justice or law enforcement CTE Program. Each student will be permitted one entry in panel exhibit. This may be a team of 2 or individual display.

**NOTE TO ADVISORS**
Each chapter advisor will screen each member's model so that model submitted contains outstanding examples of technical skills related to their criminal justice or law enforcement Career and Technical Education program. Representations of deceased victims should be a one-dimensional outline. Any content deemed inappropriate for a school project will be disqualified.

**RULES**

1. The model should be no larger than 24" x 36" max 12" high per story
2. The model must contain 3 dimensional representations of a crime scene location.
3. In the body of the notebook a detailed step by step explanation of proper handling of the depicted crime scene should be included.
4. Models are to be student designed, arranged, and completed during the current school year in which the exhibit is to be displayed.
5. The panel will be judged on the standards listed in the score sheet.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

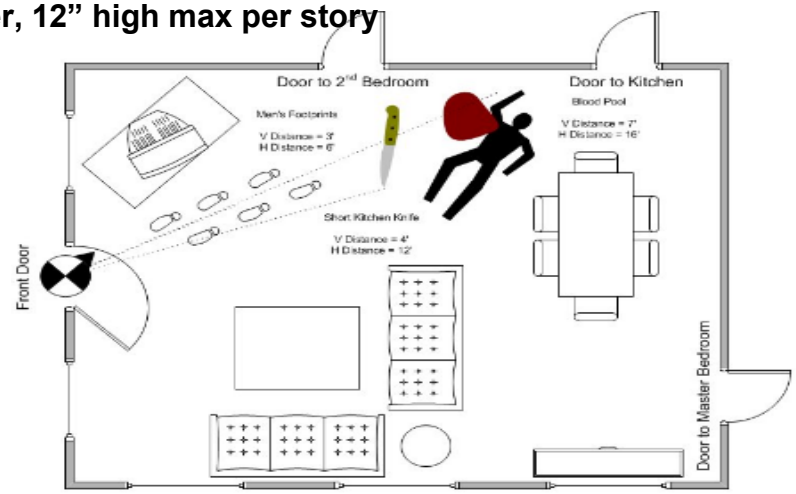
## Criminal Justice – Crime Scene Model Job Exhibit Rating Sheet

*Please place a blank copy of the rating sheet for each project entry at the front of the report folder.*

*Contestant Number* _____

**Model Dimensions: 24” x 36” or smaller, 12” high max per story**

**(circle one) Individual Multiple**




| Crime Scene Model Project | Max Points | Points earned |
|---|---|---|
| Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| Detail and Documentation | 60 | |
| Construction | 40 | |
| Proper Terminology and Equipment | 50 | |
| Overall Model | 50 | |
| **Total Points 400** | | |

**Remarks:**

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Criminal Justice / Law Enforcement Display Panel Job Exhibit

**PURPOSE**
The Criminal Justice Display Panel is designed to encourage students currently enrolled in a criminal justice or law enforcement CTE program to enter a display ***describing a technical skill learned*** in the criminal justice or law enforcement field.

**Eligibility:** Student currently enrolled in a criminal justice or law enforcement CTE Program. Each student will be permitted one entry in panel exhibit. This may be a team of 2 or individual display.

**NOTE TO ADVISORS**
Each chapter advisor will screen each member's panel so that member panels submitted contain outstanding examples of a technical skill related to their criminal justice or law enforcement Career and Technical Education program. Any content deemed inappropriate for a school project will be disqualified.

**RULES**

6. The panel shall be: a three-panel foam core or cardboard panel no larger than 30" by 60" that is self-supporting with **NO** electrical needs. No other props will be allowed, must fold flat.
7. The panel will consist of 10 or more photographs of the student-performing tasks associated with a *specific skill* learned in the laboratory class.
8. Typed Explanation of the logical steps in the process of the end product, the display panel, or steps taken to perform the skill being described on the panel. This may be on the panel itself or in the notebook.
9. Resume to be included in the notebook.
10. Panels are to be student designed, arranged, and completed during the current school year in which the exhibit is to be displayed.
11. Documentation will be attached according to the "Rules and Procedures for Entering Student Exhibit, Student Notebook, and Chapter Contests Entries.
12. The panel will be judged on the standards listed in the score sheet.

**Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Criminal Justice Display Panel Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____ (circle one) Individual Team of 2**

- a three-panel foam core or cardboard panel
- no larger than 30” by 60” that is
- self-supporting with
- **NO** electrical needs.
- No other props will be allowed,
- must fold flat.

| | Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|---|
| 1. | Exhibit Construction – Layout Esthetically Pleasing | 40 Points | |
| 2. | Neatness of the panel | 60 Points | |
| 3. | Originality | 40 Points | |
| 4. | Technical skill displayed is typical to the Criminal Justice/Law Enforcement field | 60 Points | |
| 5. | Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 Max | |
| | **Total Points** | **400** | |

Remarks:

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Culinary – Restaurant Model Job Exhibit

**PURPOSE:** The Culinary Restaurant Model job exhibit is designed to encourage students currently enrolled in a culinary CTE program to enter a display ***illustrating a working kitchen and service space from skills learned*** in the program courses.

**Eligibility:** Student currently enrolled in a culinary CTE Program. Each student will be permitted one entry in panel exhibit. This may be a team of 2 or individual display.

**NOTE TO ADVISORS:** Each chapter advisor will screen each member's model so that the model submitted contain examples of a skills related to their culinary Career and Technical Education program. Any content deemed inappropriate for a school project will be disqualified.

**RULES**

1. The model must be no larger than 24" x 36" no more than 12" in height per story.
2. The model must contain 3 dimensional representations of the prep and service spaces.
3. Sample business plan in the body of the notebook containing:
    a. Name of Business
    b. Business Concept
    c. Organization Chart
    d. Operations Budget
    e. Logo
    f. Target Market with 1 specific idea for attracting new customers
        i. Social media is a medium – not content. Must show the actual content.
    g. Sample Menu
        i. Minimum of 12 items (beverages do not count)
        ii. Design must reflect style of business
        iii. Must be original work.
    h. Interior & Design
        i. Pictures of Uniforms for front and back of house
        ii. Explain the flow of the restaurant
        iii. Explain and elaborate on the model and why specific choices were made in the design process.
4. Models are to be student designed, arranged, and completed during the current school year in which the exhibit is to be displayed.
5. The panel will be judged on the standards listed in the score sheet.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

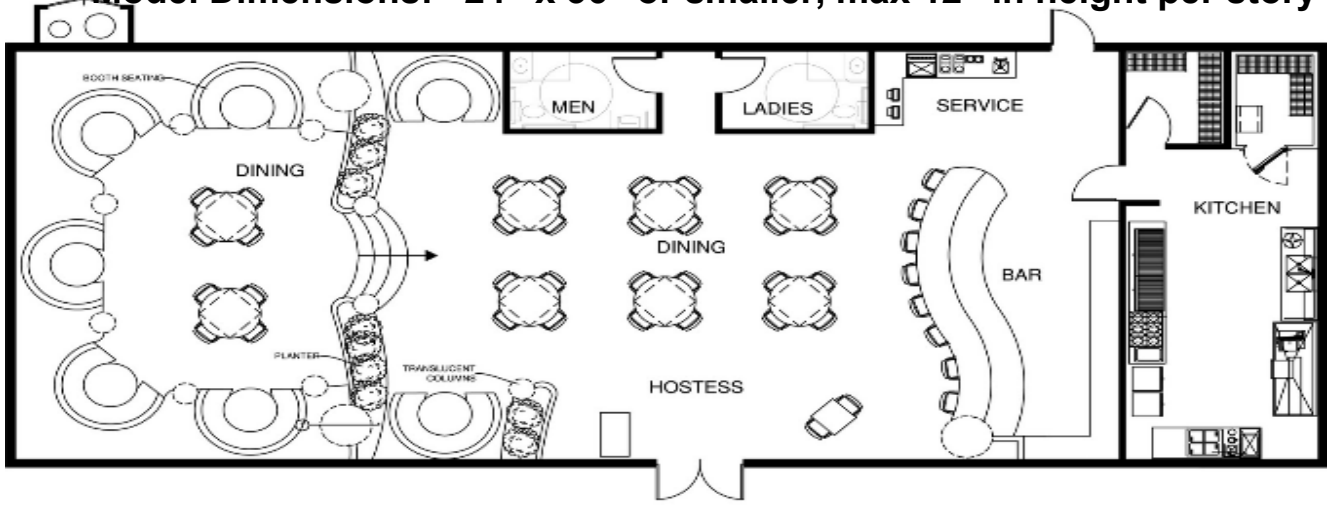
# Culinary – Restaurant Model Job Exhibit Rating Sheet

*Please place a blank copy of the rating sheet for each project entry at the front of the report folder.*

***Contestant Number _____***

**(circle one) Individual Team of 2 (circle one) 1 Story 2 Story**

**Model Dimensions: 24" x 36" or smaller, max 12" in height per story**




| Restaurant Model Project | Max Points | Points earned |
|---|---|---|
| Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| Design & Originality | 40 | |
| Detail/Construction of model | 50 | |
| Business Plan | 60 | |
| Overall Model | 50 | |
| **Total Points 400** | | |

**Remarks:**

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Digital Illustration Job Exhibit

**Purpose**
A digital illustration job exhibit is a custom drawn illustration created through the use of digital tools to generate art directly from the artist's hand, usually through a pointing device such as a tablet or a mouse. **This job exhibit should NOT include a company, product or event. This should not be an Advertisement.

**Specifications**
- Entries must be started and completed during the current school year, beginning no earlier than August 1st.
- All content must be original
- Entry created by only one individual
- May submit only one image
- Each exhibit must include a notebook secured in a binder or folder.

**Elements & Principles of Design**
Each entry should consider and apply basic elements and principles of design, including any of the following:
- Elements: line, shape, color, texture, pattern, value, form
- Principles: contrast, alignment, repetition, proximity, balance, unity, emphasis, rhythm, and proportion

**Dimensions**

Each submission or print may fill a space no larger than 2' x 2' x 3' when displayed, including matting and display stands.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Digital Illustration Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____**

The judges will judge each entry using the following criteria as a guide, along with their own knowledge of professional advertising.

| | JUDGING CRITERIA | Maximum Points | Points Awarded |
|---|---|---|---|
| 1 | **Clarity of Message**: Is the subject matter of the entry appropriate, timely, well planned, and have a clear intent, and/or theme? | 30 | |
| 2 | **Creativity and Originality**: Does the entry present creative thought or an original idea? Does it show initiative and/or ingenuity? | 40 | |
| 3 | **Impact**: How well does the entry capture the attention of the viewer or target? | 30 | |
| 4 | **Composition incorporates elements and principles of design**: Does the use of line, texture, pattern, form, contrast, color, balance etc. enhance the entry? | 40 | |
| 5 | **Skill and Technique**: How well is the technical ability of the artist highlighted? | 40 | |
| 6 | **Production Quality and Presentation**: Does the quality of the entry and workmanship enhance the final appearance of the work? This includes matting and overall neatness of the final project and notebook. | 20 | |
| 7 | **Documentation** Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| | **PENALTIES** | | |
| 1 | **Copyrighted Material:** All content must be original OR royalty free | -20 | |
| 2 | **Dimensions:** Entry must fit within a 2' x 2' x 3' space when displayed | -10 | |
| | **Total Penalties** | -30 | |
| | **400 points possible** | **TOTAL SCORE** | |

**Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain why below:

**Judges Remarks:**

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Digital Image Manipulation Job Exhibit

**Purpose:** A digital image manipulation job exhibit is an image that has been digitally edited through technical and creative techniques to apply subtle alterations to an individual image or composite of several images. Edits may include various techniques, including adjustments to color balance or contrast or more complex changes like overlaying a head onto a different body or changing a sign's text. The resulting image may have little or no resemblance to the photo (or photos in the case of compositing) from which it originated. This job exhibit should NOT include a company, product or event.

**Categories:** Entries may fall into one of the following categories:

1. **Technical Retouching**
   Generally, for photo restoration or enhancement, which may involve the adjustment of colors, contrast, white balance (i.e. gradational retouching) sharpness, and the removal of noise, elements or visible flaws on skin or materials.

2. **Creative Manipulation**
   Creative manipulation could be developed as an art form or for commercial use in fashion, beauty or advertising photography. A large part of creative manipulation can include image compositing whereby the digital artist uses Multiple photos to create a single image, such as changing the background of an image. This kind of image composition is widely used when conventional photography would be technically too difficult or impossible to shoot on location or in studio.

**Specifications**

- Entries must be started and completed during the current school year, beginning no earlier than August 1st.
- All content must be original
- Entry created by only one individual
- May submit only one image
- Each exhibit must include a notebook secured in a binder or folder.

**Elements & Principles of Design**

Each entry should consider and apply basic elements and principles of design, including any of the following:

- Elements: line, shape, color, texture, pattern, value, form
- Principles: contrast, alignment, repetition, proximity, balance, unity, emphasis, rhythm, and proportion.

**Dimensions** Each submission or print may fill a space no larger than 2’ x 2’ x 3’ when displayed, including matting and display stands.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Digital Image Manipulation Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____**

The judges will judge each entry using the following criteria as a guide, along with their own knowledge of professional advertising.

| | JUDGING CRITERIA | Maximum Points | Points Awarded |
|---|---|---|---|
| 1 | **Clarity of Message**: Is the subject matter of the entry appropriate, timely, well planned, and have a clear purpose, and/or theme? | **30** | |
| 2 | **Creativity and Originality**: Does the entry present creative thought or an original idea? Does it show initiative and/or ingenuity? | **50** | |
| 3 | **Impact**: How well does the entry capture the attention of the viewer or target? | **20** | |
| 4 | **Composition incorporates elements and principles of design**: Does the use of line, texture, pattern, form, contrast, color, balance etc. enhance the entry? | **30** | |
| 5 | **Skill and Technique**: How well is the technical ability of the artist highlighted? | **40** | |
| 6 | **Production Quality and Presentation**: Does the quality of the entry and workmanship enhance the final appearance of the work? This includes matting and overall neatness of the final project and notebook. | **30** | |
| 7 | **Documentation (**Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | **200** | |
| | **Total Points** | **400** | |
| **PENALTIES** | | | |
| 1 | **Copyrighted Material:** All content must be original | -20 | |
| 2 | **Dimensions:** Entry must fit within a 2’ x 2’ x 3’ space when displayed | -10 | |
| | **Total Penalties** | **-30** | |
| | | **TOTAL SCORE** | |
| **Judges Remarks**: | | | |
| | | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Drafting - Architectural Job Exhibit

All contest drawings should contain the elements of professional drawings, such as title blocks and scales. Drafting Plan will include:

1. COVER SHEET - Use a perspective or diametric elevation drawing of the house - NOT a school logo. The student's name and school should be on the lower right corner for easy identification.
2. SITE PLAN - Show information about the size of the lot, survey bearings, and the setbacks on all four sides. The roof plan may be used to show the house, but the dimensions should be to the walls not the roof overhang. All sidewalks, driveways and concrete or special features must be dimensioned and labeled.
3. FLOOR PLAN - Show all interior and exterior dimensions sufficient to frame the house. Notes and labels should be placed on all rooms, features, and appliances, plus door and window tags or symbols. Judges like a north arrow placed on this drawing to indicate understanding of passive solar siting. The plan should show evidence of the student's drafting skills and understanding of good design.
4. ELEVATIONS - Four elevations with identifying labels on each, dimensions for grade, line first floor line, ceiling height, second floor line, ceiling height etc. Identify materials on roof and walls, and show roof pitch symbols.
5. ROOF PLAN - Must match elevations and plan. Plan must show details related to roof materials, pitch, overhang, etc.
6. FOUNDATION - Slabs: show perimeter and interior beams, use correct line types, dimensions, labels, and sections. Pier and beam: show pier locations, dimensions, and label the beam materials, size and length. Show detail drawings of slab sections or of piers with dimensions and notes.
7. WINDOW & DOOR SCHEDULE - This may be a chart of sizes and details, or a graphic that shows the doors and windows illustrated on the elevations, sample drawings of interior doors, and the garage doors. Schedule should be accurate and complete. If a graphic is used, show dimension of distance above the floor for windows. Details about the frame, number of panes, and energy efficiency features may be listed below each window. All windows and doors should refer to symbols on the floor plan.

Electric Plan and Wall Sections are no longer required items. These items may be included but will not be graded.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Drafting - Architectural Projects – Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*
*All drawings should contain the elements of a professional drawing.*

| **Contestant Number _____** | **Detailed scores** | **Sub totals** |
|---|---|---|
| **COVER SHEET on plan (10 points)** 1-10) Perspective or diametric elevation drawing of the house | | |
| **SITE PLAN (20 points)** (1-5) Shows legal description, the size of the lot and/or survey bearings | | |
| 1-5) Location of the house on the lot shown with setback dimensions on all sides | | |
| (1-5) Shows dimensions of all sidewalks, driveways, concrete, or special features | | |
| (1-5) Labels identify features and help clarify the drawing | | |
| **FLOOR PLAN (60 points)** | | |
| (1-20) Floor Plans contain elements of good design and meet industry standards | | |
| (1-20) Shows all interior and exterior dimensions needed to build the house | | |
| (1-10) Labels should be placed on all rooms, doors, windows, features, and appliances | | |
| (1-10) Notes are readable and help explain the features, materials, and construction | | |
| **ELEVATIONS (40 points)** Each view should be labeled and show dimensions for grade, floor lines, roof pitch, etc. | | |
| (1-10) Front | | |
| (1-10) Rear | | |
| (1-10) Left | | |
| (1-10) Right | | |
| **ROOF PLAN (20 points)** (1-10) Must match elevations and plan | | |
| (1-10) Shows details related to roof materials, pitch, overhang, etc. | | |
| **FOUNDATION PLAN (40 points)** | | |
| **IF SLAB FOUNDATION:** (1-6) Shows perimeter and interior beam locations (Uses correct line types) | | |
| (1-6) Dimensions are readable and organized | | |
| ( 1-4) Labels identify sizes and types of materials | | |
| (1-4) Section views are evident and correctly drawn | | |
| **IF PIER AND BEAM:** (1-6) Pier locations are shown and dimensioned | | |
| (1-6) Beams and joists are shown in proper position and quantity | | |
| (1-4) Labels indicate materials (wood, engineered wood, etc.), sizes and length. | | |
| (1-4) Shows a Detailed drawing of piers with dimensions and notes. | | |
| **WINDOW & DOOR SCHEDULE (10 points)** | | |
| (1-10) May be a chart or a graphic, shows details, and references the symbols on floor plan. | | |
| **Notebook**: Enter Score from Job Exhibit Notebook Rating Sheet max 200 points | | |
| **400 max TOTAL POINTS** | | |
| **COMMENTS:** | | |
| | | |

| **Score** | **STATE** |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Drafting - Architectural Modeling Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number:** _____

| Judging Criteria | | Points Allowed | Points Awarded | Criteria Total |
|---|---|---|---|---|
| **Criteria 1 - Job Occupation (60 Max Points)** | | | | |
| 1 | What is the level of originality of the work? | 0-30 points | | |
| 2 | What is the level of creativity of the project? | 0-30 points | | |
| | | | **C1 Total** | |
| **Criteria 2 - Craftsmanship (40 Max Points)** | | | | |
| 1 | What is the level of neatness and the quality of work? | 0-20 points | | |
| 2 | Is the completed project aesthetically pleasing? | 0-10 points | | |
| 3 | Is there evidence of effort throughout the project's design? | 0-10 points | | |
| | | | **C2 Total** | |
| **Criteria 3 - Complexity (60 Points Max)** | | | | |
| 1 | How would you rate the level of difficulty or complexity in the original design or proposal? | 0-30 points | | |
| 2 | Does the level of work in the project reflect the level of difficulty of the overall intended project? | 0-30 points | | |
| | | | **C3 Total** | |
| **Criteria 4 - Base Model (40 Points Max)** | | | | |
| 1 | Does the project base have contours? | 0-20 points | | |
| 2 | Are the contours cut clean and smoothly? | 0-10 points | | |
| 3 | Are the contours designed to flow from one level to the next? | 0-10 points | | |
| **Criteria 5 - Documentation Notebook**: Enter Score from Job Exhibit Notebook Rating Sheet max 200 points | | 0 - 200 points | **C4 Total** | |
| | | | **C5 Total** | |
| | | **400 Total Points** | | |
| **Judges Remarks**: | | | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

**Drafting Civil Engineering Job Exhibit Rating Sheet**

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number:** _____

(All drawings should contain the elements of a professional drawing.)

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| **Cover Sheet:** A cover sheet has been included with the drawing | 10 | |
| **Subdivision Layout:** Proper drafting technique has been used to draw the subdivision. A legend, scale and legal description has been included, lots and blocks, roadways, easements, etc., are included in the drawing. | 20 | |
| **Linework and Symbology:** Proper line weights and line types have been utilized throughout the Subdivision, symbols are correct scale and symbology is accurately depicting features. | 60 | |
| **Annotation and Dimensions:** All appropriate annotations and dimensions have been included throughout the survey, including all bearing and distances, easements, ROWs, road names and lot / block numbers. All text is also located in the correct areas and in the correct directions. | 50 | |
| **Scale:** Drawing, annotation, dimensions, line types and symbols have been scaled correctly and with an appropriate scale. | 30 | |
| **Legibility and Professionalism:** Text, annotation and dimensions are easily identified and are legible. Drawing looks professional and clean, does not look cluttered | 30 | |
| **Documentation Notebook**: Enter Score from Job Exhibit Notebook Rating Sheet max 300 points | 200 | |
| **Total Points** | 400 | |
| **Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain why below: | | |
| **Judges Remarks**: | | |
| | | |
| | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Computer Aided Drafting Architectural Job Exhibit

All contest drawings should contain the elements of professional drawings, such as title blocks and scales.

1. COVER SHEET - Use a perspective or diametric elevation drawing of the house - NOT a school logo. (Judges see no value in a school logo on the cover of student's drawings in this contest. Get creative.) The student's name and school should be on the lower right comer for easy identification.
2. SITE PLAN - Show information about the size of the lot, survey bearings, and the setbacks on all four sides. The roof plan may be used to show the house, but the dimensions should be to the walls not the roof overhang. All sidewalks, driveways and concrete or special features must be dimensioned and labeled.
3. FLOOR PLAN - Show all interior and exterior dimensions sufficient to frame the house. Notes and labels should be placed on all rooms, features, and appliances, plus door and window tags or symbols. Judges like a north arrow placed on this drawing to indicate understanding of passive solar siting. The plan should show evidence of the student's drafting skills and understanding of good design.
4. ELEVATIONS - Four elevations with identifying labels on each, dimensions for grade, line first floor line, ceiling height, second floor line, ceiling height etc. Identify materials on roof and walls, and show roof pitch symbols.
5. ROOF PLAN - Must match elevations and plan. Plan must show details related to roof materials, pitch, overhang, etc.
6. FOUNDATION - Slabs: show perimeter and interior beams, use correct line types, dimensions, labels, and sections. Pier and beam: show pier locations, dimensions, and label the beam materials, size and length. Show detail drawings of slab sections or of piers with dimensions and notes.
7. WINDOW & DOOR SCHEDULE - This may be a chart of sizes and details, or a graphic that shows the doors and windows illustrated on the elevations, sample drawings of interior doors, and the garage doors. Schedule should be accurate and complete. If a graphic is used, show dimension of distance above the floor for windows. Details about the frame, number of panes, and energy efficiency features may be listed below each window. All windows and doors should refer to symbols on the floor plan.

Electric Plan and Wall Sections are no longer required items. These items may be included but will not be graded.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## CAD Architectural Projects - Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number** _____ *All drawings should contain the elements of a professional drawing*

| Judging Criteria | Points Allowed | Points Awarded | Criteria Total |
|---|---|---|---|
| **COVER SHEET (10 Points)** | | | |
| Perspective or diametric elevation drawing of the house | 1-10 | | |
| **SITE PLAN (20 Points)** | | | |
| Shows legal description, the size of the lot and/or survey bearings | 1-6 | | |
| Location of the house on the lot shown with setback dimensions on all sides | 1-4 | | |
| Shows dimensions of all sidewalks, driveways, concrete, or special features | 1-6 | | |
| Labels identify features and help clarify the drawing | 1-4 | | |
| **FLOOR PLAN (60 Points)** | | | |
| Floor Plans contain elements of good design and meet industry standards | 1-20 | | |
| Shows all interior and exterior dimensions needed to build the house | 1-20 | | |
| Labels should be placed on all rooms, doors, windows, features, and appliances | 1-10 | | |
| Notes are readable and help explain the features, materials, and construction | 1-10 | | |
| **ELEVATIONS (40 Points)** | | | |
| Each view should be labeled and show dimensions for grade, floor lines, roof pitch, etc. Front | 1-10 | | |
| Rear | 1-10 | | |
| Left | 1-10 | | |
| Right | 1-10 | | |
| **ROOF PLAN (20 Points)** Must match elevations and plan | 1-10 | | |
| Shows details related to roof materials, pitch, overhang, etc. | 1-10 | | |
| **FOUNDATION PLAN (20 Points)** | | | |
| **SLAB:** Shows perimeter and interior beam locations (Uses correct line types) | 1-6 | | |
| Dimensions are readable and organized | 1-6 | | |
| Labels identify sizes and types of materials | 1-4 | | |
| Section views are evident and correctly drawn | 1-4 | | |
| **PIER AND BEAM:** Pier locations are shown and dimensioned | 1-6 | | |
| Beams and joists are shown in proper position and quantity | 1-6 | | |
| Labels indicate materials (wood, engineered wood, etc.), sizes and length. | 1-4 | | |
| Shows a Detailed drawing of piers with dimensions and notes. | 1-4 | | |
| **WINDOW & DOOR SCHEDULE (30)** | | | |
| May be chart or graphic, shows details, and references the symbols on floor plan. | 0-30 | | |
| **Notebook**: Enter Score from Job Exhibit Notebook Rating Sheet max 200 points | 200 | | |
| | | **400 Total Points** | |
| **Judges Remarks**: | | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Computer Aided Drafting Technical Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____**

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| 1. Does the job meet the standards of the occupation as to quality, finish, neatness and is it pleasing in its appearance. | 30 | |
| **Assembled Drawing**<br>*The assembled drawing may be included as part of write-up if desired* | 10 | |
| **Scaled Pictorial Drawing**<br>○ With Parts List that includes but not limited to:<br>▪ Part Number<br>▪ Part Name<br>▪ Amount Required<br>▪ Type of Material used<br>○ Drawing may be drawn in exploder isometric, exploded 3D, exploded axonometric, assembled orthographic or other type of pictorial showing how the bubbled parts fit or come together. | 40 | |
| **Orthographic** *(Bubbled Multiple-View)* drawing of each peace | 80 | |
| 2. Does the job show adequate evidence of work performed. | 20 | |
| 3. Does the job show initiative, study, and/or ingenuity on the part of the contestant? | 20 | |
| **Notebook**: Enter Score from Job Exhibit Notebook Rating Sheet max 300 points | 200 | |
| **Total Points** | 400 | |
| **Judges Remarks**: | | |
| | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Drafting – Technical Illustration Job Exhibit

**Purpose:**
To evaluate each contestant's preparation for employment and to recognize outstanding students for excellence and professionalism in the field of technical drafting.

**Eligibility:**
Open to active SkillsUSA members enrolled in programs with technical drafting as the occupational objective.

**Project Requirements:**

- All contest drawings should contain the elements of professional drawings, such as title blocks and scales. Drawing Plan will include:
- Notebook
- Drawing represent the industry standard definition of Technical Illustration ("A pictorial drawing that provides technical information using visual methods)
- Does the drawing include the use of any of the following: charts, graphs, schematics, flowchart diagrams, or circuit layouts?
- Is the drawing title block and drawing information present?
- Are supporting Notations of Material Type or Location distances (some dimensions) present?
- Is there supporting documentation about where the student got the plans, time to complete the drawing, and type of software used.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook.**
The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Drafting Technical Illustration Job Exhibit Rating Sheet

**Contestant Number _____**

| The Judge will rate each project in accordance with the following ratings: | | Max Points | Points Awarded |
|---|---|---|---|
| 1. | **Notebook**: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| 2. | Does the drawing represent the industry standard definition of Technical Illustration ("A pictorial drawing that provides technical information using visual methods | 0 - 100 | |
| 3. | Does the drafter use proper **pictorial methods** for a technical illustration (Oblique, Isometric, or Perspective)? | 0 - 20 | |
| 4. | Does the drawing include the use of any of the following: **charts**, **graphs, schematics, flowchart diagrams, or circuit layouts** | 0 - 20 | |
| 5. | Is the drawing **title block** and drawing information present? | 0 - 20 | |
| 6. | Are supporting **Notations of Material Type or Location distances** (some dimensions) present? | 0 - 20 | |
| 7. | Is there supporting documentation about where the student got the plans, time to complete the drawing, and type of software used. | 0 - 20 | |
| | **Total Points** | **400** | |
| Note to Judges: If an exhibit is rated less than qualified for state or superior, the judges should explain why below: | | | |
| | | | |
| | | | |
| | | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Electrical Trades Job Exhibit

**Revised July 2006 by Teachers of Electrical Trades/Technology in Public Schools TOETTIP**

**Contestant Number _____**

**Circle One Residential Commercial**

**Circle One: Individual Multiple Chapter**

**Size:** The Job Exhibit is limited to 4 feet by 8 feet. The service riser will not exceed 10 feet. A service pole will not exceed 10 feet

**Notebook description is found in this document titled Job Exhibit Notebook.**

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| 1. **Notebook**: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| 2. Accuracy with which the job exhibit meets specifications and description with the job, and has evidence of the work performed. | 40 | |
| 3. The job exhibit meets the industry standard for creativity and neatness. | 40 | |
| 4. The job exhibit is compliant with the current National Electrical Code NFPA Publication 70. | 50 | |
| 5. The job exhibit will be judged on the degree of difficulty. | 10 | |
| 6. The job exhibit represents the field of study. | 10 | |
| **Total Points** | **400** | |
| Judges Remarks: | | |
| | | |
| | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Electronic Design Job Exhibit

The purpose of this job exhibit is to produce a project that represents skills learned in the use of electronics. Bread boards, or Arduino boards can be used as an example to demonstrate the use of Electronic design concepts.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Electronic Design Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____** **Circle One: I**ndividual Multiple Chapter

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| 1. Is this project a good representation of either a real-world application or a design spec? | 50 | |
| 2. Does this project demonstrate originality, in depth thought process, innovation, and evolution of design? | 50 | |
| 3. Does the project meet the standards of quality, finish, safety, neatness, and professional in appearance? | 50 | |
| 4. Is there evidence of a display board that clearly communicates an overall summary of the design | 50 | |
| 5. **Notebook**: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| **Total Points** | **400** | |
| *If an exhibit is rated less than qualified for state or superior, then the judges should explain why below: | | |
| | | |
| | | |
| | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Electronic Kit Job Exhibit

The purpose of this job exhibit is to produce a project that represents skills learned in the use of electronics through Soldering. Soldering kits can be used to create these projects.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Electronic Kit Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____** **Circle One:** Individual Multiple Chapter

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| 1. Does the project kit represent the electronic career areas? | 50 | |
| 2. Does this project demonstrate in depth thought process through one or more of the following?<br>a. Programming<br>b. Alignment<br>c. A combination of kits combined together to perform a realistic application and/or other improvements | 50 | |
| 3. Does the project meet the standards of quality, finish, safety, neatness and professional in appearance? | 100 | |
| 4. **Notebook**: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| **Total Points** | **400** | |
| *If an exhibit is rated less than qualified for state or superior, then the judges should explain why below: | | |
| | | |
| | | |
| | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Engineering Related Job Exhibit

The purpose of this job exhibit is to produce a project that represents skills learned in the use of Engineering. Robotics, Raspberry Pi designs, engineering design prototypes and any engineering concepts can be presented in these projects.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number:** _____ Circle One: Individual Multiple Chapter

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| 1. Is this project a good representation of either a real-world application or a design spec for a clearly stated engineering discipline? | 50 | |
| 2. Does this project demonstrate originality, in depth thought process, innovation, and evolution of design? | 50 | |
| 3. Does the project meet the standards of quality, finish, safety, neatness and professional in appearance? | 100 | |
| 4. **Notebook**: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| | | |
| **Total Points** | **400** | |
| *If an exhibit is rated less than qualified for state or superior, then the judges should explain why below: | | |
| | | |
| | | |
| | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Fashion Design Job Exhibit

**OVERVIEW**
Students have the opportunity to research, develop, and create garment designs, garment mock-ups, and portfolios.

**PURPOSE**
Humans need protection from weather, environmental factors, occupational hazards, and other adversarial conditions. Clothing is designed and worn for utilitarian purposes, decoration, identification, status, and modesty. Student will demonstrate an understanding of and expertise in using design and technology processes to convey a fashion concept.

**ELIGIBILITY**
- Entries are limited to student in a program that has fashion design as part of the occupational objective. Any type of garment design that is typical of responsible clothing design and creation is considered appropriate.
- Job Exhibit must be designed, sketched, computer-drawn, developed, and sewn by students.
- All garments must be the original work of the students.
- Any portfolio or garment that depicts inappropriate or unacceptable designs will be disqualified.

**TIME LIMITS**
Entries must be started and completed during the current school year.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Fashion Design Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____Circle One: Individual Multiple Chapter**

| ***Notebook Components*** | | | | **Points Awarded** |
|---|---|---|---|---|
| **Portfolio (120 points)** | **Minimal Performance 1-8 points** | **Adequate Performance 9-16 points** | **Exemplary Performance 17-20 points** | |
| ***Summary of research*** | The summary is too brief & lacks the appropriate details expected. | The summary of the research is sufficient; most of the key details are included. | The summary is organized, clear, & concise, with appropriate & necessary | |
| ***Interpretation of theme*** | The interpretation of the theme is very weak & unconvincing. | The interpretation of the theme is clear, with some appropriate justification. | The interpretation of the theme is clear, concise, & thorough, with convincing justification. | |
| ***Explanation of garment types*** | The explanation is unclear, poorly organized, & does not accurately describe the garment types. | The explanation is loosely organized, with adequate attempts to describe the garment types & their production. | The explanation is clear & concise & demonstrates extensive knowledge of garment types & production. | |
| ***Design process sketches*** | Sketches are poorly executed & lack necessary details in the design process. | Sketches are complete & include most notations & references to the design process. | Sketches are well executed, organized, & clearly represent the design process. | |
| ***Computer drawings for final design*** | Computer drawings fail to accurately portray the final design; there are major omissions of important details. | Computer drawings somewhat accurately illustrate the final design, with many important details included. | Computer drawings of the final design are clear, accurate, & effectively portray the final product. | |
| ***Documentation*** | Little evidence of work progress or timing | Somewhat appropriate evidence of work progress or timing | Excellent evidence of work progress or timing | |
| **Quality of Garment (80 points)** | **Minimal Performance 1-8 points** | **Adequate Performance 9-16 points** | **Exemplary Performance 17-20 points** | |
| ***Proper sewing techniques used/evident*** | Garment construction fails to meet accepted standards & techniques of construction in relation to the fabric. | Garment construction meets acceptable standards & construction techniques | Garments show that a variety of appropriate techniques were used in the construction. | |
| ***Quality fabric & lining*** | The quality of the fabric & lining is not appropriate for the garments & style representing the interpretation of the theme. | The quality of the fabric & lining is acceptable in presenting the interpretation of the theme. | The quality of the fabric & lining exemplifies the interpretation of the theme & the appearance of the final garments. | |
| ***Use of notions*** | Little or no use of notions is evident in the garments. *(buttons, zippers, snaps, embroidery, embellishments, etc.)* | An adequate choice & variety of notions are appropriately used in the garments | An excellent choice & variety of notions are used that enhance the overall appearance & quality of the garments. | |
| ***Garments Displayed Properly*** | Garments are not pressed or arranged in an appropriate manner. | Garments are pressed & arranged somewhat appropriately. | Garments are pressed & arranged for display in a garment bag or on a dressmaker mannequin in a professional manner. | |
| **Notebook**: Enter Score from Job Exhibit Notebook Rating Sheet Max 200 points | | | | |
| **400 Max TOTAL POINTS** | | | | |
| **Judges Remarks:** | | | | |
| | | | | |

| **Score** | **STATE** |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Graphic Communications

*Please place a copy of the rating sheet (page 1&2) for each project entry at the front of the report folder.*

**Contestant Number _____** **Circle One: Individual or Multiple**

**(Check One)** ____ Traditional Including Stripping and Film **OR** ____ CTP with Poly Plates

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

| Offset Job Exhibit Rating Sheet<br>Judging Criteria | Max Points | Points Awarded |
|---|---|---|
| **Layout & Mechanicals** | Max 28 | |
| Does the project meet specifications indicated by order of procedure? | 4 | |
| Is the layout neat and clean? | 4 | |
| Are Multiple thumbnails present? Is chosen one identified? | 4 | |
| Is the rough draft present? Is it reflective of the chosen thumbnail? | 4 | |
| Is the comprehensive present? Is if reflective of the thumbnail and rough? Is it detailed? | 4 | |
| Is the artwork positioned and attached in an appropriate manner on manual layout? | 4 | |
| Are thumbnails, roughs and comprehensive labeled with a headline? | 4 | |
| **Plates and or Flats** | Max 42 | |
| Are the plates appropriate for the type of project? And or flats? | 14 | |
| Are the images properly positioned on the plate? And or flats? | 14 | |
| Are the plates properly exposed and processed? And or flats? | 14 | |
| **Typography** | Max 48 | |
| Is the work free of widows and orphans?(spit text; one word on a line) | 6 | |
| Is proper use of leading evident? | 6 | |
| Are appropriate font sizes used for body type and headlines? | 6 | |
| Is there evidence that the project has been proof read? | 6 | |
| Is the type of fonts used appropriate for type of project? Is all type legible? | 6 | |
| Is the type usage balanced? | 6 | |
| Is the type used correctly, spacing, special effect, shading, positioning? | 6 | |
| Are sans serif, serif and decorative fonts used correctly? | 6 | |
| | **TOTAL PAGE 1** | |

| **Graphic Communications – Offset Page 2**<br>**Press** | Max 42 | |
|---|---|---|
| Is the overall project quality present for type of equipment used to produce? | 6 | |
| Is the project printing in proper position? | 6 | |
| Is the project printed in register where appropriate? | 6 | |
| Is the document free of any pixilation? | 6 | |
| Was proper stock size used with no evidence of excessive waste? | 6 | |
| If project has bleeds, have they been used appropriately? Are bleed marks used? | 6 | |
| Are the ink choices consistent with the order of procedure? CMYK or spot stated? | 6 | |
| **Bindery** | Max 20 | |
| Is the project trimmed to final size as indicated by order of procedure? | 4 | |
| Were trim marks used? | 4 | |
| Is the project finished by process as acceptable by industry appropriate for this job? | 4 | |
| If the stock is cut, are specifications listed in order of procedure? | 4 | |
| Is the project folded, glued, stapled, scored or bound as described in order of procedure? | 4 | |
| **Presentation** | Max 20 | |
| Are all required components labeled properly and visible? | 4 | |
| Are Thumbnails present and neat (minimum 3)? | 4 | |
| Is the Rough Draft present, neat and labeled? | 4 | |
| Is the Comprehensive present, neat and labeled? | 4 | |
| Is the overall presentation of the exhibit neat, clean and organized? | 4 | |
| **Notebook**: Enter Score from Job Exhibit Notebook Rating Sheet Max 200 points | 200 | |
| | **TOTAL PAGE 2** | |
| | **Max Total 400 points TOTAL PAGE 1 & PAGE 2** | |
| **Judges Remarks:** | | |

*Group projects must include a minimum of four original pieces. All pieces must be part of a cohesive campaign and must include documentation of EACH person's work.*

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Graphic Communications – Digital Job Exhibit Rating Sheet

Digital Project – Digital Output Revised - October 2011 Page 1

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____** **Circle One: Individual or Multiple**

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| **Layout & Mechanicals** | Max 36 | |
| Does the project meet specifications indicated by order of procedure? | 6 | |
| Do the thumbnails show variety offered in layout styles? | 6 | |
| Does the comprehensive offer all information needed to design the job? | 6 | |
| Are sketches neat and clean? | 6 | |
| Is the original (circled) thumbnail design carried all the way through to final piece / layout? | 6 | |
| Does the layout match the rough draft? | 6 | |
| **Computer Elements** | Max 48 | |
| Is there evidence that the job was created in a computer graphics Software program? | 8 | |
| Does the document include copyright free / original artwork? | 8 | |
| Are elements properly aligned in relation to each other? | 8 | |
| Are margins balanced? | 8 | |
| Are the colors used appropriate using basic color theory rules? | 8 | |
| Are the colors listed and used appropriately for the type of design (Spot/CMYK)? | 8 | |
| **Typography** | Max 30 | |
| Is the work free of widows and orphans? (split text; one word on a line) | 6 | |
| Is proper use of leading evident? | 6 | |
| Are appropriate font sizes used for body type and headlines? | 6 | |
| Is there evidence that the project has been proof read? | 6 | |
| Are sans serif, serif and decorative fonts used correctly? | 6 | |
| **Digital Output** | Max 42 | |
| Is the overall project quality present for type of equipment used to produce? | 6 | |
| Is the project printing in proper position? | 6 | |
| Is the project printed in register where appropriate? | 6 | |
| Is the document free of any pixilation? | 6 | |
| Was proper stock size used with no evidence of excessive waste? | 6 | |
| If the stock is cut, are specifications listed in order of procedure? | 6 | |
| If project has bleeds, have they been used appropriately? Are bleed marks used? | 6 | |
| **Bindery** | Max 8 | |
| Is the project trimmed to final size as indicated by order of procedure? | 4 | |
| Is the project folded, glued, stapled, scored or bound as described in order of procedure? | 4 | |
| | **TOTAL PAGE 1** | |

**Contestant Number _____**

| **Graphic Communications – Digital Job Exhibit** **Page 2** | | |
|---|---|---|
| **Judging Criteria** | **Points Allowed** | **Points Awarded** |
| **Presentation** | Max 36 | |
| Are all required components labeled properly and visible? | 6 | |
| Are Thumbnails present and neat (minimum 3)? | 6 | |
| Is the Rough Draft present, neat and labeled? | 6 | |
| Is the Comprehensive present, neat and labeled? | 6 | |
| Is the overall presentation of the exhibit neat, clean and organized? | 6 | |
| Is the overall presentation clutter free and aesthetically pleasing? | 6 | |
| **Notebook**: Enter Score from Job Exhibit Notebook Rating Sheet Max 200 points | | |
| **TOTAL PAGE 2** | | |
| **Max 400 points TOTAL PAGE 1 & PAGE 2** | | |
| *If an exhibit is rated less than qualified for state or superior, then the judges should explain why below: | | |
| | | |
| | | |
| | | |

*Group projects must include a minimum of four original pieces. All pieces must be part of a cohesive campaign and must include documentation of EACH person's work.*

| **Score** | **STATE** |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Health Sciences Display Panel Job Exhibit

**PURPOSE**
The Health Sciences Display Panel is designed to encourage students currently enrolled in a health occupations/sciences CTE program to enter a display ***describing a technical skill learned*** in their health field program.

**Eligibility:** Student currently enrolled in a health occupations/sciences CTE Program. Each student will be permitted one entry in panel exhibit. This may be a team of 2 or individual display.

**NOTE TO ADVISORS**
Each chapter advisor will screen each member's panel so the panels submitted contain outstanding examples of a technical skill related to their health occupations/sciences Career and Technical Education program. Any content deemed inappropriate for a school project will be disqualified. The following are prohibited: flames, body fluids, living organisms,
sharps, or any equipment/materials that could expose anyone to risk of bodily harm or danger. Invasive procedures and skin puncturing of any kind are prohibited.

**RULES**

1. The panel shall be: a three-panel foam core or cardboard panel no larger than 30" by 60" that is self-supporting with **NO** electrical needs. No other props will be allowed, must fold flat. Computers, electronics, solar power, batteries, or electricity of any kind, may NOT be used.
2. The panel will consist of 10 or more photographs of the student-performing tasks associated with a *specific skill* learned in the health class.
3. In the body of the notebook a typed explanation of the logical steps in the process of the end product, the display panel, or steps taken to perform the skill being described on the panel.
4. The display should inform others about the career or career cluster, such as but not limited to:
    a. Job responsibilities
    b. Education requirements or entry level salary
    c. Benefits/challenges associated with this career
5. Panels are to be student designed, arranged, and completed during the current school year in which the exhibit is to be displayed.
6. The panel will be judged on the standards listed in the score sheet.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Health Sciences Display Panel Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Circle One: Individual or Team of 2** **Contestant Number _____**

- a three-panel foam core or cardboard panel
- no larger than 30” by 60” that is
- self-supporting with
- **NO** electrical needs.
- No other props will be allowed,
- must fold flat.

| | Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|---|
| 1. | Exhibit Construction – Layout Esthetically Pleasing | 40 Points | |
| 2. | Neatness of the Panel, Clarity of Task/Skill, Safe Practices Noted | 60 Points | |
| 3. | Originality and Quality of information | 40 Points | |
| 4. | Technical skill displayed is typical to the health field | 60 Points | |
| 5. | Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 Max | |
| | **Total Points** | **400** | |

Remarks:

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Heating, Ventilation, AC, Refrigeration Job Exhibit

## Purpose

A job exhibit that demonstrates HCVAR skills.

**Notebook to be included with all exhibits:**

The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

### HVACR Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____ Circle One: Individual Multiple Chapter**

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| 1. Is the job typical of the occupation, and does the job show originality and initiative and/or ingenuity on the part of the contestant? | 40 | |
| 2. Does the job accurately meet the specifications or description submitted with the job, and does it have adequate evidence of the work performed. | 40 | |
| 3. Does the job meet the standards of the occupation for quality, finish, neatness, pleasing in appearance? | | |
| **A.** Quality | 20 | |
| **B.** Finish | 10 | |
| **C.** Neatness | 20 | |
| **D.** Pleasing in appearance | 20 | |
| 4. Does the job indicate that considerable study and effort was expended? In its design (if applicable), construction, assembly and/or arrangement. | 50 | |
| 5. Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| **Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain below: **TOTAL SCORE 400 points possible** | | |

Judges Remarks:

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Innovative Job Exhibits

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**Eligibility**

Innovative Project is open to all SkillsUSA Texas Members in an approved CTE program. Innovative job exhibits are ground-breaking, pioneering, original, introducing something new, a new way of doing something or the act of inventing.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Innovative Job Exhibit – All Occupational Areas - Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder*

**Contestant Number _____ Occupational Area _____**

**Circle One: Individual Multiple Chapter**

| Judging Criteria | Possible Points | Awarded Points |
|---|---|---|
| Does the project meet the definition of innovative? Groundbreaking, pioneering, original, the act of inventing or introducing something new or a new method or idea. | 0 – 150 | |
| Is the project related to the occupational field? | 0 – 50 | |
| **Notebook**: Enter Score from Job Exhibit Notebook Rating Sheet Max 300 points | 0-200 | |
| Student narrative should include<br>i. Originality - Why this project is considered innovative<br>ii. How it is relevant to the occupational field<br>iii. Quality of work - Steps taken to produce this exhibit<br>iv. Core academic relationship<br>v. Team work (if applicable)<br>vi. Technology used | | |
| Original parts invoice with current dates | | |
| **Total Points** | **400** | |
| *If an exhibit is rated less than qualified for state or superior, then the judges should explain why below: | | |
| Judges Remarks: | | |
| | | |
| | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Interior Design Job Exhibit

added 2019

**OVERVIEW**

Students have the opportunity to research, develop, and create interior designs, mock-ups, and portfolios.

**PURPOSE**

Humans need interior spaces that are appropriate for their situation, health and state of environment. Floor plans of interior spaces should reflect furniture design that is functional and appropriate for purpose. Samples of flooring, wall treatments, window coverings and accessories should demonstrate knowledge of design practices.

**ELIGIBILITY**

Entries are limited to students in a program that has interior design as part of the occupational objective. This may include: Architecture and Construction, Arts, A/V & Communications or Marketing.

**TIME LIMITS**

Entries must be started and completed during the current school year.

**REGULATIONS**

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit**

**Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

3D Model representation of the design no larger than 24” x 36” must be submitted with the notebook

- Job Exhibit must be designed, sketched, computer-drawn, developed, and created by students.
- All designs must be the original work of the students.
- Any exhibit that depicts inappropriate or unacceptable designs will be disqualified.

## Interior Design Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number** _____

**(circle one) Individual Multiple Chapter**

**Dimensions of Exhibit: 24”x36” or smaller, 12” height maximum**

| Interior Design Project | Max Points | Points earned |
|---|---|---|
| 1. Notebook<br>Enter Score from the Job Exhibit Notebook Rating Sheet<br>200 points possible | 200 | |
| 2. Design & Originality<br>Demonstrate knowledge of design principles? How creativity were principles implemented? | 50 | |
| 3. Detail & Material Choices<br>Clients taste reflected?<br>Proper Materials utilized? Responsible choices? | 50 | |
| 4. Construction of 3D Model<br>Does Model match Notebook?<br>Done to scale? | 40 | |
| 5. Did Design Satisfy Client Need?<br>Overall effectiveness of Design? | 50 | |
| **Total Points** | **400** | |

**Remarks:**

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Internetworking Job Exhibits

Students can only enter 1 job exhibit. This project guide is for individual, group, or chapters.

- This category will contain all Cisco or Open Networking projects consisting of but not limited to routers, switches, nodes, and wireless devices.
- The project should be a pre-planned functional project that has a business or home networking objective.
- There is a $1000/$2000 max on budget

**Judging**
There should be a minimum of two judges for each computer, with the scores averaged. Best of Show may be awarded and overall Best of Show in IT.

**Notebook - see all job exhibit notebook specification sheet for more detail**

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

# Internetworking Job Exhibit Rating Sheet

*Please place a blank copy of the rating sheet for each project entry at the front of the report folders.*

**Contestant Number _____ (circle one) Individual Multiple Chapter**

*****Judges, please write in Zeros when no points were earned**

| **Criteria 1 - Job Occupation (50 Points Max)** | **Points Awarded** | **C1 Total** |
|---|---|---|
| Does the completed job fit the intended purpose of the project proposal? (0-10 points) | | |
| Is the job functional and marketable for its intended audience? (0-15 points) | | |
| Is the design innovative in the IoT Field? (0-15 points) | | |
| Is the project functional? (0-10 points) | | |
| **Criteria 2 - Craftsmanship (50 Points Max)** | | **C-2 Total** |
| What is the level of neatness and the quality of the work? (0-20 points) | | |
| Is the completed project aesthetically pleasing? (0-15 points) | | |
| Is there evidence of effort throughout the project's design? (0-15 points) | | |
| **Criteria 3 - Complexity (50 Points Max)** | | **C-3 Total** |
| How would you rate the level of difficulty or complexity in the original design or proposal? (0-20 points) | | |
| Does the level of work in the project (hardware and software) reflect the level of difficulty of the overall intended project? (0-30 points) | | |
| **Criteria 4 - Operating System (50 Points Max)** | | **C-4 Total** |
| Does the operating system meet the needs of its intended audience? (0-20 points) | | |
| Is the software, applications, programming scripts installed or -created relevant for the project (0-30 points) | | |
| **Criteria 5 - Notebook (200 Points Max)**<br>*Enter Score from Job Exhibit Notebook Rating Sheet* | **C-5 Total:** | |
| **Overall Project Total Possible 400 Points** | | |
| **Remarks:** **If an exhibit is rated less than qualified for state or superior, then the judges should explain why below** | | |
| | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Internet of Things Job Exhibit

Students can only enter 1 job exhibit. This project guide is for individual, group, or chapters.

- This category will contain all System on a Chip (SoC) devices that include Raspberry Pis, Arduinos, and other small format microprocessors.
- The project should be a pre-planned functional project that has an IoT networking or offline objective.
- There is a $250/$500 max on budget

**Judging**
There should be a minimum of two judges for each computer, with the scores averaged. Best of Show may be awarded and overall Best of Show in IT.

**Notebook - see all job exhibit notebook specification sheet for more detail**

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

# Internet of Things Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folders.*

**Contestant Number _____ (circle one) Individual Multiple Chapter**

*****Judges, please write in Zeros when no points were earned**

| **Criteria 1 - Job Occupation (50 Points Max)** | **Points Awarded** | **C1 Total** |
|---|---|---|
| Does the completed job fit the intended purpose of the project proposal? (0-10 points) | | |
| Is the job functional and marketable for its intended audience? (0-15 points) | | |
| Is the design innovative in the IoT Field? (0-15 points) | | |
| Is the project functional? (0-10 points) | | |
| **Criteria 2 - Craftsmanship (50 Points Max)** | | **C-2 Total** |
| What is the level of neatness and the quality of the work? (0-20 points) | | |
| Is the completed project aesthetically pleasing? (0-15 points) | | |
| Is there evidence of effort throughout the project's design? (0-15 points) | | |
| **Criteria 3 - Complexity (50 Points Max)** | | **C-3 Total** |
| How would you rate the level of difficulty or complexity in the original design or proposal? (0-20 points) | | |
| Does the level of work in the project (hardware and software) reflect the level of difficulty of the overall intended project? (0-30 points) | | |
| **Criteria 4 - Operating System (50 Points Max)** | | **C-4 Total** |
| Does the operating system meet the needs of its intended audience? (0-20 points) | | |
| Is the software, applications, programming scripts installed or -created relevant for the project (0-30 points) | | |
| **Criteria 5 - Notebook (200 Points Max)**<br>*Enter Score from Job Exhibit Notebook Rating Sheet* | **C-5 Total:** | |
| **Overall Project Total Possible 400 Points** | | |
| **Remarks:** **If an exhibit is rated less than qualified for state or superior, then the judges should explain why below** | | |
| | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | |

**District or State Registration Sticker Should Be Placed Here**

# Photo Panel Job Exhibit

(Texas Only) Students may enter one photo panel. This is an Individual exhibit. Student **may not** enter any other competition at the state level including other job exhibit categories.

**ELIGIBILITY**
Entries are limited to SkillsUSA Texas members in a Career and Technical program. Photo panels must represent the technical area where the student is enrolled.

**PURPOSE**
The Photo Panel Contest is designed to encourage students to enter a display ***describing the skill learned*** in the trade where training has been received.

**NOTE TO ADVISORS**
Each chapter advisor is responsible for screening each member's photo panel so that member photo panels submitted contains outstanding examples of material related to their Career and Technical Education program. Any content deemed inappropriate for a school project will be disqualified. No external media of any type. NO DVD Players, Video or Audio no electrical components.

**RULES**

1. The photo panel itself will consist of 10 or more photographs of the student-performed tasks associated with a single *specific skill* learned in the laboratory class.
2. The photo panel shall be displayed on a three-panel foam core or cardboard panel no larger in overall size (all elements included) than 30" by 60" that is self-supporting. When folded the panel must lie flat, nothing adding dimension should be added.
4. Each student will be permitted one entry in the photo panel exhibit.
5. Photo panels are to be student designed, arranged, and completed during the current school year in which the exhibit is to be displayed.
7. Job Exhibit labels will be attached according to general regulations for District and State.
8. The photo panel will be judged as indicated on the rating sheet.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Photo Panel Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder*
*This is an individual job exhibit, NO multiple or chapter exhibits are allowed.*

**Contestant Number _____**

**Division – Please circle one** **Middle School** **High School**

The judges will rate each photo panel in accordance with the following ratings, considering the points indicated:

| | Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|---|
| 1. | Exhibit Construction –<br>Maximum Size 30" x 60" – all elements contained | 50 Points | |
| 2. | Neatness of the panel | 50 Points | |
| 3. | Originality | 50 Points | |
| 4. | Technical skill displayed is in scope of the CTE program where student is enrolled | 50 Points | |
| 5. | Notebook Score from the Job Exhibit Notebook Rating Sheet 300 points possible | 200 Points | |
| | **Total Points** | **400** | |
| *If an exhibit is rated less than qualified for state or superior, then the judges should explain why below: | | | |
| | | | |
| | | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Photography Job Exhibits

## CATEGORIES:

Please mark correct category for entry. Projects may only be entered in one category*:

Photography Categories - Best of Show awarded from each of the following categories:

- Photography - General
  Anything that would not fall into the following three categories.
- Photography - Portrait
  A photograph of a person or group of people that captures the personality of the subject by using effective lighting, backdrops, and poses.
- Photography - Commercial
  The creation of images to be used by businesses for selling or promoting their product or brand.

## Print Quality and Presentation Details

- Matting Details
  - 16 x 20 black over matte w/ 16 x 20 black backing
  - 11 x 14 print, center
  - Matte board over matte
  - Matte board or foam core backing

Must be clean looking and professionally crafted. Free of cosmetic blemishes, scratches, warping, damage, etc.

The judges will score each entry based on the following guidelines. Using the following criteria as a guide, along with their own knowledge of professional photography.

All photography job exhibits are individual only.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

# Photography Job Exhibit Rating Sheets

Please place a copy of the rating sheet for each project entry and include it at the front of the report folder. These rating sheets are available at the state conference.

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

**CATEGORIES:**

Please mark correct category for entry. Projects may only be entered in one category*:

## Photography Categories - Best of Show awarded from each of the following categories:

- Photography - General
    - Anything that would not fall into the following three categories.
- Photography - Portrait
    - A photograph of a person or group of people that captures the personality of the subject by using effective lighting, backdrops, and poses.
- Photography - Commercial
    - The creation of images to be used by businesses for selling or promoting their product or brand.

## Print Quality and Presentation Details

- Matting Details
    - 16 x 20 black over matte w/ 16 x 20 black backing
        - 11 x 14 print, center
        - Matte board over matte
        - Matte board or foam core backing
    - Must be clean looking and professionally crafted
        - Free of cosmetic blemishes, scratches, warping, damage, etc.

The judges will score each entry based on the following guidelines. Using the following criteria as a guide, along with their own knowledge of professional photography.

## Photography - General Job Exhibit Rubric

### Contestant Number _____

*The judges will each entry based on the following guidelines. Using the following criteria as a guide, along with their own knowledge of professional photography.*

| | JUDGING CRITERIA | Maximum Points | Points Awarded |
|---|---|---|---|
| 1 | **Impact**: Does it capture the intended audience's attention? | 20 | |
| 2 | **Composition**: Does the use of subject placement, subject grouping, line, texture, forms, and color or tone enhance the center of interest? | 20 | |
| 3 | **Artistic Approach**: Is the photographer's inspiration or motivation clear? | 20 | |
| 4 | **Lighting**: Did the photographer choose or use proper lighting for the subject? | 20 | |
| 5 | **Exposure**: Is the image correctly exposed? Underexposed? Overexposed? | 20 | |
| 6 | **Focus**: Is the subject in sharp focus? If not in sharp focus, does it enhance the image? | 20 | |
| 7 | **Skill**: Does the photographer show mastery of photographic skills? | 20 | |
| 8 | **Editing Technique**: Did the photographer show proper use of editing decision and implementation? | 20 | |
| 9 | **Print Quality and Presentation**: Were size/mounting requirements met? Does the print/mounting look clean and professional | 20 | |
| 10 | **Notebook** Score from the Job Exhibit Notebook Rating Sheet | 200 | |
| | **Total Points** | 400 | |

**Note to Judges:** If a job exhibit is rated less than Superior, please explain why in the remarks section of the exhibit hall card or on this rating sheet.

**Judges Remarks:**

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Photography - Portrait Job Exhibit Rubric

### Contestant Number _____

*The judges will each entry based on the following guidelines. Using the following criteria as a guide, along with their own knowledge of professional photography.*

| | JUDGING CRITERIA | Maximum Points | Points Awarded |
|---|---|---|---|
| 1 | **Relevance**: Is it a photograph of a person or group of people that captures the personality of the subject by using effective lighting, backdrops, and poses? | 20 | |
| 2 | **Impact**: Does it capture the intended audience's attention? | 20 | |
| 3 | **Composition**: Does the use of subject placement, subject grouping, line, texture, forms, and color or tone enhance the center of interest? | 20 | |
| 4 | **Artistic Approach**: Is the photographer's inspiration or motivation clear? | 20 | |
| 5 | **Lighting**: Did the photographer choose or use proper lighting for the subject? | 20 | |
| 6 | **Exposure**: Is the image correctly exposed? Underexposed? Overexposed? | 20 | |
| 7 | **Focus**: Is the subject in sharp focus? If not in sharp focus, does it enhance the image? | 20 | |
| 8 | **Skill**: Does the photographer show mastery of photographic skills? | 20 | |
| 9 | **Editing Technique**: Did the photographer show proper use of editing decision and implementation? | 20 | |
| 10 | **Print Quality and Presentation**: Were size/mounting requirements met? Does the print/mounting look clean and professional | 20 | |
| 11 | **Notebook** Score from the Job Exhibit Notebook Rating Sheet | 200 | |
| | **Total Points** | 400 | |
| **Note to Judges:** If a job exhibit is rated less than Superior, please explain why in the remarks section of the exhibit hall card or on this rating sheet. | | | |
| **Judges Remarks:** | | | |
| | | | |
| | | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Photography - Commercial Job Exhibit Rubric

### Contestant Number _____

*The judges will each entry based on the following guidelines. Using the following criteria as a guide, along with their own knowledge of professional photography.*

| | JUDGING CRITERIA | Maximum Points | Points Awarded |
|---|---|---|---|
| 1 | **Relevance:** Is it a photograph that would be used by a business for selling a product or promoting their brand? | 20 | |
| 2 | **Impact**: Does it capture intended audience's attention? | 20 | |
| 3 | **Composition**: Does the use of subject placement, subject grouping, line, texture, forms, and color or tone enhance the center of interest? | 20 | |
| 4 | **Artistic Approach**: Is the photographer's inspiration or motivation clear? | 20 | |
| 5 | **Lighting**: Did the photographer choose or use proper lighting for the subject? | 20 | |
| 6 | **Exposure**: Is the image correctly exposed? Underexposed? Overexposed? | 20 | |
| 7 | **Focus**: Is the subject in sharp focus? If not in sharp focus, does it enhance the image? | 20 | |
| 8 | **Skill**: Does the photographer show mastery of photographic skills? | 20 | |
| 9 | **Editing Technique**: Did the photographer show proper use of editing decision and implementation? | 20 | |
| 10 | **Print Quality and Presentation**: Were size/mounting requirements met? Does the print/mounting look clean and professional | 20 | |
| 11 | **Notebook** Score from the Job Exhibit Notebook Rating Sheet | 200 | |
| | **Total Points** | 400 | |
| **Note to Judges:** If a job exhibit is rated less than Superior, please explain why in the remarks section of the exhibit hall card or on this rating sheet. | | | |
| **Judges Remarks:** | | | |
| | | | |
| | | | |

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Plumbing Job Exhibit

## Purpose

A job exhibit that demonstrates plumbing skills in one of the following areas.

- Outdoor use
- Construction grade
- Indoor utility

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Plumbing Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder.*

**Contestant Number _____** **Circle One: Individual Multiple Chapter**

Circle a category: Outdoor use Construction grade Indoor utility

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| 1. Is the job typical of the occupation, and does the job show originality and initiative and/or ingenuity on the part of the contestant? | 40 | |
| 2. Does the job accurately meet the specifications or description submitted with the job, and does it have adequate evidence of the work performed. | 40 | |
| 3. Does the job meet the standards of the occupation for quality, finish, neatness, pleasing in appearance? | | |
| **A.** Quality | 20 | |
| **B.** Finish | 10 | |
| **C.** Neatness | 20 | |
| **D.** Pleasing in appearance | 20 | |
| 4. Does the job indicate that considerable study and effort was expended? In its design (if applicable), construction, assembly and/or arrangement. | 50 | |
| 5. Notebook: Enter Score from Job Exhibit Notebook Rating Sheet | 200 | |
| **Note to Judges**: If an exhibit is rated less than qualified for state or superior, the judges should explain below:<br>**TOTAL SCORE 400 points possible** | | |

Judges Remarks:

_____

_____

_____

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

## Precision Machining Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder*

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

Judging Criteria

A. Each exhibit should be judged on its own merits.
B. Try to mark scores in three to five-point reductions.
C. Write comments or reasons for the reduction.
D. Each exhibit should be judged against the items on the rating sheet. All exhibits should be completed.
E. Some exhibits may be entered without the manufacturing processes being done on them. These exhibits were made in school shops where not all manufacturing processes may be available. Some examples are: hardness, surface finish, lettering, coating, surface grinding and kinds of materials used to produce the items.

**Contestant Number _____ Circle One: Individual Multiple Chapter**

**The judges will rate each exhibit in accordance with the following ratings, considering the points indicated:**

| **JUDGING CRITERIA** | **Maximum Points** | **Points Awarded** |
|---|---|---|
| **Notebook** Score from the Job Exhibit Notebook Rating Sheet | 200 | |
| Surface finish listed on the plans should be neat in appearance or meet industry standards | 75 | |
| The exhibit indicates that considerable skills and knowledge was expanded on its construction or fabrication | 75 | |
| Does the exhibit meet the specifications shown on the plans | 50 | |
| **TOTAL POINTS** | **400** | |
| **Note to Judges:** If an exhibit is rated less than qualified for state or superior, the judges should explain why below: | | |
| **Remarks:** | | |
| | | |
| | | |

| **Score** | **STATE** |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Video Production Job Exhibit

A Video Production Job Exhibit is any type of video project created by the registered SkillsUSA student, especially in the categories of Scripted Narrative Video and Short Form Documentary. Video projects are limited to 3 minutes in length and may not include any copyrighted material such as copyrighted music without the inclusion of proof of licensing in the project notebook.

Other non-narrative video products, such as news/sports packages and newscasts do not fall into this job exhibit category.

Your film may contain stock footage as needed for a documentary. Stock footage should not exceed 10% of the total running time.

**Project Submission Details**

Please create one folder per job exhibit containing:

1. One video file
    a. Must be .mp4 or .mov format
    b. Name video file according to this structure: CHAPTERNUMBER_STUDENTNAME_PROJECTNAME.mp4
    c. 3 minutes max
2. One PDF of the project notebook
    a. Must be a single .PDF file
    b. Name the notebook file according to this structure: CHAPTERNUMBER_STUDENTNAME_PROJECTNAME.pdf
3. **All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Video Production Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder*

**CONTESTANT #_____ Circle One: Individual Multiple Chapter**

The judges will each entry based on the following guidelines. Using the following criteria as a guide, along with their own knowledge of professional video production

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| **PRODUCTION QUALITY** | | |
| **Pre-Program**: 5 seconds black, 5 seconds slate (chapter number, contestant name), 5 seconds black | 20 | |
| **Visual**: Camera Focus, Exposure, Framing, Movement, Depth, Angles, Lighting | 40 | |
| **Audio**: Levels, Mixing, Use of Music/Effects, Lack of Distortion/Noise | 40 | |
| **Editing**: Shot Selection and Variety, Pacing, Use of Effective Editing Techniques, Graphics | 40 | |
| **Talent**: On Camera Performance, Voice/Narration Performance, Artistic Ability | 30 | |
| **Originality**: Does the project show originality and initiative and/or ingenuity? | 30 | |
| **Notebook** Score from the Job Exhibit Notebook Rating Sheet | 200 | |
| **400 Total Points** | | |
| **PENALTIES** | | |
| **Copyrighted Material**: No proof of licensing included. | -50 Points | |
| **Time Penalty**: Video is over 3 minutes long. | -10 points/min | |
| | **Total Penalties** | |
| | **TOTAL SCORE** | |

**Note to Judges:** If an exhibit is rated less than qualified for state or superior, the judges should explain why below:

**Remarks:**

| Score | STATE |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Web Page Design Job Exhibit

**RULES:**

- Individually produced – no teams.
- Contestant will design a web page over the given prompt using any techniques known.
- Scoring will be judged on inclusion of graphics, layout, design, etc.
- May use other programs to help complete the task. (Graphics programs sound recording programs, etc.).
- Exhibit will be displayed with a notebook, guidelines found in general job exhibit guidelines.

**PROCEDURE:**

- Contestant will be presented with a fictitious "company" for which to make the web page.
- Contestant will also be given information such as price guides, contact information, and general concept of company, etc.
- Contestant will be required to make a custom logo and slogan for the company.
- Two-page minimum required ensuring linking is correct. (no maximum)

**KEEP IN MIND:**

- Web pages should be original, yet professional.
- Web page helpers (such as Netscape Composer) are permitted.
- Contestant must create ALL portions of the project (including sounds and images). No plagiarism.

**FINAL PRODUCT:**

- Contestant will submit a form or documentation with name, school name, and the address of his/her page.

**JUDGES WILL EVALUATE:**

- Overall look and layout
- Graphics
- Coding (HTML) – technique and neatness
- Usage of information given – (How efficient information was used to complete web page).
- Effectiveness
- Eye Appeal
- Professionalism
- Working Links
- Appropriateness

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

## Web Page Design Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder*

*Contestant Number* _____

| The judges will rate each job in accordance with the following ratings. | **Possible Points** | **Points Awarded** |
|---|---|---|
| 1. Is the job typical of the occupation, and does the job show originality and Initiative and/or ingenuity on the part of the contestant? | 50 pts. | |
| 2. Does the job accurately meet the specifications or description submitted with the job, and does it have adequate evidence of the work performed? | 50 pts. | |
| 3. Does the job meet the standards of the occupation for quality, finish, neatness, pleasing in appearance? | 50 Pts. | |
| 4. Does the job indicate that considerable study and effort was expended in its design, coding, and overall appearance/arrangement? | 50 pts. | |
| 5. **Notebook** Score from the Job Exhibit Notebook Rating Sheet | 200 | |
| **TOTAL POINTS** | **400** | |

**Note to Judges:** If an exhibit is rated less than qualified for state or superior, the judges should explain why below:

| **Score** | **STATE** |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# Welding Job Exhibits All Categories

## Purpose

A job exhibit that demonstrates welding skills in one of the following areas.

- **Furniture**
- **Pits**
- **Trailer**
- **General**

**All Job Exhibits Require a Notebook. Notebook description is found in this document titled Job Exhibit Notebook**. The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should

## Welding Job Exhibit Rating Sheet

*Please place a copy of the rating sheet for each project entry at the front of the report folder*

**Contestant Number _____** **Circle One: Individual Multiple Chapter**

**Circle one:** **Furniture** **Pits** **Trailer** **General**

| **Judging Criteria** | | **Points Allowed** | **Points Awarded** |
|---|---|---|---|
| 1. | Is the job typical of the occupation, and does the job show originality and initiative and/or ingenuity on the part of the contestant? | 40 | |
| 2. | Does the job accurately meet the specifications or description submitted with the job, and does it have adequate evidence of the work performed. | 40 | |
| 3. | Does the job meet the standards of the occupation for quality, finish, neatness, pleasing in appearance? | | |
| | **A.** Weld Quality | 30 | |
| | **B.** Finish | 20 | |
| | **C.** Neatness | 20 | |
| | **D.** Esthetically pleasing to the eye | 20 | |
| 4. | Does the job indicate that considerable study and effort was expended? in its design (if applicable), construction, assembly and/or arrangement. | 30 | |
| 5. | NOTEBOOK: | 200 | |
| | **Total Points** | **400** | |
| **Note to Judges:** If an exhibit is rated less than qualified for state or superior, the judges should explain why below: | | | |
| | | | |
| | | | |

| **Score** | **STATE** |
|---|---|
| 360 - 400 | Superior |
| 320 – 359 | Excellent |
| 280 – 319 | Very Good |
| 0 - 279 | N/A |

**District or State Registration Sticker Should Be Placed Here**

# SkillsUSA Texas Competitions

*These Contest are held at the*
*SkillsUSA Texas Championships District and State Conference*

*Texas only contests do not advance to the national level.*

*Penalties for Resume and Clothing will mirror National Standards.*

# Cosmetology 3D Acrylic Freehand Nail Art-Texas Only

**Purpose**
To evaluate a contestant's mastery of entry-level job skills and to recognize outstanding students for excellence and professionalism in the field of 3D nail artistry. Skilled and Technical Sciences category.

**Eligibility**
- Open to active SkillsUSA members enrolled in career technical programs with Cosmetology/Nail Care as the occupational objective.
- 1st & 2nd district winners compete.

**Clothing Requirement**
White polo type shirt with black dress slacks or black dress skirt (knee-length), and black socks or black or skin-tone seamless hose, black leather dress shoes and white lab jacket. *Note:* Contestants must wear their official contest clothing to the contest orientation meeting. There are no exceptions.

**Safety Requirement**
Students should follow current school and local government guidelines. All implements will be clean and sanitized. Contestant must sanitize his or her hands before beginning procedures, evidence of this should be in the process of preparing for the competition. Disposes of soiled material using infection control procedures. Practice infection control procedures safely throughout competition. Maintains work in a safe and organized manner throughout competition.

**Equipment and Materials**
**Provided by technical committee:**
- Table and one chair

**To be provided by contestant:**
- One practice hand of any kind prepared prior to contest as specified with appropriate tips, and pre- base acrylic color theme
- One prepared practice hand of any kind displaying the 3D nail art design on 5 fingers as demonstrated in the notebook provided to judges. This hand will be displayed at the contestant's station during the contest. The contestant's number should be visibly labeled on the display hand.
- Theme
- A UV light (optional)
- Up to two different types / bottles of clear top coat, clear gel top coat (optional)
- Student must supply their own tools and equipment to complete 3D acrylic nail design application
- The following items are NOT ALLOWED:
  a) Gems
  b) Skins
  c) Feathers
  d) Rhinestones
  e) Glitters
  f) Threads
  g) Fabrics
  h) Foils
  i) Beads
  j) Tapes
  k) Crystals
  l) Jewelry
  m) Paints
  n) Gels
  o) Molds
  p) Stencils
  q) Transfer Foils
  r) Stamping Plates
  s) 3D Medium art
  t) Airbrushing
  u) Decals
  v) Cast Moldings
  w) Light cured polish

**Scope of the Contest**
The contest will require contestants to perform original, professional and safe 3D nail art. 2-hour time limit.

**Knowledge Performance**
There is a written knowledge test required for this contest. The test may include fill in the blank, multiple choice, list, and true/false questions. The content of the test on general nail care knowledge will come from the Milady Textbook of Cosmetology. 30-minute time limit.

**Application**
Any tip size and any tip length are acceptable, with height no more than ¼ inch. The practice hand, of any kind, used for the contest must have the nails including the base acrylic applied. Students may only use monomer and polymer during the contest. 3-D gel application is not allowed. Students may include up to two bottles of different types of clear topcoat in their kit to be used to finish their acrylic 3-D nail art design. All 3D acrylic must be completed during the contest time allotted on one hand only. Not limited to wearable 3D acrylic nail design application.

# Cosmetology 3D Acrylic Freehand Nail Art-Texas Only Page 2

## Submission at Orientation

**The contestant must submit a notebook to the technical committee to include:**

1. Cover Sheet
2. Resume
3. Table of Contents
4. A specific theme, written description by the student
5. A written original list created by the student of the steps followed to complete the 3D acrylic application
6. Photographs that clearly show the student work throughout the process
7. Citation Page (copyright approval)

## Contest Guidelines

**Creativity:**

- Must have a specific theme
- Clarity of design
- Level of uniqueness

**Color Coordination:**

Colors must work together harmoniously or with the theme.

**Theme Continuity:**

**Must utilize the National Esthetics theme for competition year.**

Artistic flow from one finger to another

Summary/Overall result workmanship:

**Summary/Overall Result/Workmanship**

- Execution of skill
- Precision and professionalism throughout the contest
- Cleanliness and organization of the working environment
- Sanitation and safety procedures throughout the contest
- Perception and interpretation of written and verbal directives
- Communication and listening skill

**Orientation**

- Mandatory in uniform with kit

**Contest**

1. Skills Contest
    a. Contest total – 300 points
    - Notebook 40 points
    - Creativity 30 points
    - Color 30 points
    - Design 30 points
    - Theme 30 points
    - Professionalism 25 points
    - Safety/Sanitation 40 points
    - Base application 15 points
    - Organization 30 points
    - Execution 30 points

    Deductions taken for penalties
2. Written Technical Test and Employability Test: 100 points

## Cosmetology 3D Freehand Nail Art Judges Sheet

| Contestant Number: | Score | Comments |
|---|---|---|
| **Total 0-300 Points** | | |
| Base Application Max 15 Points | | |
| Theme Continuity Max 30 Points | | |
| Clarity of Design Max 30 Points | | |
| Level of Creativity Max 30 Points | | |
| Color Coordination Max 30 Points | | |
| Execution of Skill Max 30 Points | | |
| Organization Max 30 Points | | |
| Notebook Max 40 Points | | |
| Professionalism Max 25 points | | |
| Sanitation/Safety Max 40 Points | | |
| TOTAL POINTS: Max 300 Points | | |
| **Penalties** | | |
| Uniform Penalty -50 Points | | |
| Resume Penalty -10 Points | | |
| TOTAL PENALTY: Max -30 Points | | |
| | | |
| Professional Development Test | | |
| Written Test Score Max 100 points: | | |
| TOTAL SCORE Max 400 Points: | | |

# Applied Engineering Contest – Texas Only

**Purpose**

The contest will develop a team of 4 skills needed to safely design, document/plan, present and construct a solution to the engineering problem unveiled to the team at competition. Skilled and Technical Sciences category.

**Clothing Requirement**

Official khaki work shirt and pants, black or brown leather work shoes, and safety glasses with side shields or goggles. (Prescription glasses can be used if they are equipped with side shields. If not, they must be covered with goggles.) To purchase official work clothes, contact : https://www.skillsusastore.org/ **OR**
White polo type shirt with black dress slacks, black dress skirt (knee-length), and black socks or black or skin-tone seamless hose, black leather dress shoes.

**Eligibility**

This contest is open to active SkillsUSA members enrolled in an engineering program.
1st & 2nd state qualifiers compete.

1. All team members must be active members of SkillsUSA at the local, state, and national level in accordance with state and national guidelines for membership.
2. Teams will consist of 4 members with at least one person being OSHA safety certified to act as the team safety observer, a team captain will also be selected, team captain may also be the safety observer for the team, the team captain will be the only one to interact with judges or file complaints, with the exception of the team presentations.
3. Teams may be made up from a variety of SkillsUSA chapters from a ***single school.*** Skills/knowledge sets needed for the team must be ***and are not limited to***: Hydraulics/pneumatics, electricity/electrical controls, robotics, drill press, vertical/horizontal powered saw use, basic construction skills, applied physics, science, and mathematics.

## Safety

Follow all CDC, TEA and any OSHA guidelines

**Equipment and Materials**

**Supplied by the technical committee:**

A. Team work space
B. All necessary building supplies/parts, inventory list, with costs
C. Hand tools
D. Reference materials
E. Design problem

**Supplied by contestant:**

A. Pencils and a set of 12 colors map pencils
B. Measuring tape
C. 12” ruler with both English/metric markings
D. Protractor/compass
E. Blank paper
F. Grid paper
G. 1 - 1 ½ SkillsUSA 3 ring binder
H. Safety glasses (1 per team member)
I. Work gloves
J. Basic non-programmable scientific calculators
K. Resume

# Applied Engineering Contest - Texas Only Page 2

**Scope of Contest**

1. Teams will be given an applied engineering problem that must be completed to given specifications and budget. Each team will, using sound engineering concepts and problem-solving processes, develop, document, present, and execute a plan of action.

    A. Contestants will come up with a plan of action that will include materials needed & costs, schematic/blue prints, order of assembly, theory/math concepts, and safety concerns. The contestant teams will present orally with supporting documentation, to the judges their plan of action for approval. No actual construction will begin until the team's plan has been approved.

    B. Proto-types and other various experiments maybe conducted first as long as the documentation/presentation process as described in section 1.A has been done first. A new plan of action may then be developed and presented based with the before mentioned process once the results are discovered. This process may be repeated as often as needed.

    C. Part of the grading process will be based on how close the final completed project matches the group's documentation and plans. Therefore, a history of lessons learned and design evolution must be included in each team's documentation and any major changes to the team's plans of actions documented and approved by judges before work may be accomplished.

    D. Judges approval DOES NOT MEAN THAT A TEAMS DESIGN PLAN WILL WORK AS PRESENTED. Approval only means that the plan is basically sound, safe, and meets basic requirements to start building. If plan is not approved judges will state what is missing but will not suggest how to nor help in fixing the team's plan of action.

    E. As work begins and a safety problem develops, as long as the team safety observer catches the safety problem BEFORE it occurs and DOCUMENTS the problem in the team's paper work then no points will be deducted from the individual team's scores.

2. A written theory test will be given to each team member to take individually. The score of each individual member test grade will be averaged together for the team score. The 30-minute timed test will be given once the competition begins. Subject areas that can be tested are:

    A. Ohms/Kirchoffs Laws
    B. Power Law
    C. Metric Prefixes
    D. Various technical math problems that are algebra/trigonometry based
    E. Basic safety concepts
    F. Basic robotic terms and definitions non-equipment specific
    G. Various laws of physics

3. Each team member will present a resume to the judging committee; the resume will be based on the template as provided in these contest rules. The resume template is not meant to endorse a specific style preferred by industry but to provide a standardized format for grading. While the format given is to be followed, any font style may be used. The resumes are to be written for any company/corporation that the individual contestant is interested in as related to this contest. Each resume will have a typed one-paragraph job description of the position being applied for plus job title and company name. The average grade of all resumes submitted will be used for the team score.

**Orientation**

- Mandatory in uniform

**Skilled and Technical Contest Project**

1. **Engineering Notebook,** 30% of score
2. **Engineering Product and Performance,** 40% of score
3. **Engineering Presentation,** 20% of score
4. **Written Testing Results,** 10% of score

## Applied Engineering Contest – Texas Only Rating Sheet

**Contestant/Team Number: _____** **Judge Name: _____**

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| **ENGINEERING NOTEBOOK** | | |
| Pre-planning documentation and photo evidence of work. | 10 points | |
| Budget outline and blueprints. | 5 points | |
| Engineering Design process and photo evidence of work. | 10 points | |
| Team Resume and OSHA Certificate | 4 points | |
| Neatness and clarity of notebook. | 1 point | |
| ***Total Engineering Notebook Possible 30 Points:*** | *30 points* | |
| **PRESENTATION SKILLS** | | |
| Each member presents and is well spoken. | 15 points | |
| Competition Clothing and Appearance | 5 points | |
| ***Total Presentation Skills Possible 30 Points:*** | *20 points* | |
| **PROJECT PRODUCTION AND PERFORMANCE** | | |
| Project successfully solves challenge. | 20 points | |
| Product meets expectations from Engineering Notebook. | 10 points | |
| Effectiveness and Efficiency | 10 points | |
| ***Total Production and Performance Possible 40 Points:*** | *40 points* | |
| **Written KNOWLEDGE TEST (TEAM AVERAGE )** | 0-10 points | |
| **Professional Development Test** | | |
| **Total Contest Possible 100 Points:** | **100 points** | |

# AutoCAD-Civil Design Competition-Texas Only

**Begin – pre-2002**

**PURPOSE:**

To provide the student an opportunity to work with a realistic situation that they may encounter in industry today. Skilled and Technical Sciences category.

**STUDENT ELIGIBILITY:**

Open to active SkillsUSA members enrolled in programs utilizing AutoCAD as an occupational objective

**CLOTHING REQUIREMENTS:**

White polo type shirt with black dress slacks, black dress skirt (knee-length), and black socks or black or skin-tone seamless hose, black leather dress shoes.

**STUDENT BRINGS:**

1. Contestants will bring their own computer to do the design work with AutoCAD installed.
2. Calculator
3. Resume

**TEST SCOPE:**

8. Students will have two hours to create a design of a subdivision using the surveyor and engineering notes. Drawing will include, but not limited to:
   a) creating lots from the surveyor notes,
   b) add roads,
   c) add sidewalks, as specified in notes given to student.
2. Drawing will include all notes and details that are required by engineer notes.
3. Students must be able to create the drawing in model space then move it into paper space at its given scale.

## AutoCAD-Civil Design Competition-Texas Only Rating Sheet

| Items Evaluated | Possible Points | Contestant Number | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | |
| Competence in following instructions/solution to problem | 50 | | | | | | | | |
| CAD technique | 50 | | | | | | | | |
| Accurate Dimensioning, notes & legend | 30 | | | | | | | | |
| Layout & balance of Presentation | 30 | | | | | | | | |
| Plotted to correct scale | 10 | | | | | | | | |
| Written test | 10 | | | | | | | | |
| Oral Professional Assessment | 20 | | | | | | | | |
| **SUBTOTAL:** | **200** | | | | | | | | |
| CLOTHING PENALTY | -50 | | | | | | | | |
| RESUME PENALTY | -10 | | | | | | | | |
| **TOTAL PENALTIES:** | **-60** | | | | | | | | |
| **Professional Development Test Score** | | | | | | | | | |
| **TOTAL Max Points 200:** | **200** | | | | | | | | |

8 Contestants per Sheet

Judges Notes:

# Automotive Trades Tool Identification Competition– Texas Only

Began - 2012

**Purpose:**

To evaluate student's knowledge of various tools used in the automotive trades and be able to correctly identify and correctly spell names of the tools. Skilled and Technical Sciences category.

**Student Eligibility:**

- Any SkillsUSA member enrolled in automotive related courses ***that have completed no more than two semesters in an automotive related course*** or are enrolled in a middle school chapter.
- Students must be a SkillsUSA member in good standing and were paid attendees at their district contest.

**Clothing Requirements:** White polo type shirt with black dress slacks, black dress skirt (knee-length), and black socks or black or skin-tone seamless hose, black leather dress shoes. **or** work uniforms consistent with Official Technical Standards guidelines for specific automotive trade area. All clothing should not contain any school branding, names or logos.

**Materials supplied by**

**Contest Chair**: Test and testing situation

**Contestants:** 2 pens or pencils

**Test Scope:**

1. Test will be based on power-point presentation of random tools or physical display of random tools.
2. Test will identify common tools used in various areas of the automotive Trades. (Automotive, Power Equipment, Marine, Motorcycle, Diesel)
3. Students will have 30 seconds per slide to identify **up to** 100 items from a power-point presentation or 30 – 60 minutes to identify a physical display of random tools.
4. Resource Snap-On Catalog

**Grading**:

1. Each correct answer is worth 2 points.
2. Students will submit a resume to the judges before starting the test.
3. Deduction of -50 for clothing penalty and -10 for lack of resume will be calculated to final score.
4. Answer sheet will appear as a worksheet or scantron.

# Building Search Competition - Texas Only

**Purpose**
The purpose of this competition is to evaluate a 4 member properly and safely conduct a building search. Skilled and Technical Sciences category.

**Eligibility**
Open to a team of **four members** who are active SkillsUSA members enrolled in programs with Law Enforcement as the occupational objective. Team members may be combined from more than one SkillsUSA Texas chapter within a school. A student cannot be entered in any other CJ skilled and technical competition. One team per district will compete at the state level.

**Clothing Requirement**
Light blue (SkillsUSA) work shirt, navy pants and black or brown leather work shoes.

**Equipment and Materials**

**Supplied by the technical committee:**

- All necessary materials for the contest including red guns.
- Will provide a properly equipped and marked area to conduct the contest minimum area of two (2) rooms and one (1) hallway, suspect(s) and role player(s).

**Supplied by the contestant:**

- Small pocket notebook for field notes.
- Belt and training holster
- Flashlight
- Handcuffs and case
- Pens and pencils
- Resume

**Scope of the Contest**

1. Each four-person team will demonstrate their ability to perform a building search, demonstrating the following competences:
   a. Explain and demonstrate a working knowledge of the constitutional laws governing the rules of search and seizure.
   b. Explain and demonstrate a working knowledge of the constitutional laws governing the rules of arrest.
   c. Demonstrate verbal and non-verbal communications skills.
   d. Demonstrate interpersonal skills.
   e. Describe and demonstrate patrol procedures.
   f. Demonstrate tactical search procedures.
   g. Demonstrate arrest procedures.
   h. Demonstrate officer's safety.
   i. Demonstrate proper and safe use of a firearm.
   j. Demonstrate proper handcuffing procedures.
2. Each team will be assigned a number through the SkillsUSA Texas Conference Management System. The team will be identified by that number throughout the contest. No identification of contestant's, schools, or city is allowed by verbal or physical means.
3. Contestants must work together as a team without the assistance from instructors, advisors, other contestants, or observers.
4. Contestants will have a thirty-minute (30) minute time limit to complete the contest.

## Building Search Competition - Texas Only page 2

### Knowledge Performance
There is a written knowledge test required for this contest. The test may include fill in the blank, multiple choice, list, and true/false questions. The content of the test is exclusively from the current Texas Commission on Law Enforcement (TCOLE) Special Forces Veterans Peace Officer Licensing Course 24.5.4. This test will be given to each member of the team and the score averaged.

### Skills Performance
The contest requires the contestants to work together as a team without the assistance from instructors, advisors, other contestants, or observers to demonstrate their ability to perform a building search. Contestants will have a thirty-minute (30) minute time limit to complete the contest.

### Orientation
- Mandatory in uniform.

### Contest
**Skills Contest Project 1050 points**
- 80% of score
- Penalties assessed for resumes, clothing violations and over time limit

**Written Test 50 points**
- 15% of score, averaged for team score

**Standards and Competencies**
Texas Commission on Law Enforcement (TCOLE) Special Forces Veterans Peace Officer Licensing Course 24.5.4

## Building Search Rating Sheet

Award points for each selection by circling the appropriate number for each activity. Possible skill total points 1050.

**Team # _____**

**50** **Outstanding**: Appropriate action, proper decisions, extremely professional manner.
**40** **Performed Very Well:** no more than a minor mistake, very professional manner.
**30** **Acceptable performance:** 2 or more minor mistakes, professional manner.
**20** **Marginal performance:** Mistakes, indecisive, less than professional manner.
**10** **Poor performance:** wrong or no decision, not a professional manner.
**0** **Did not attempt skill:** or shows no understanding of the skill.

| | ***Initial Contact, each line 0-50 – total 300 points*** | **A** | **B** | **C** | **D** |
|---|---|---|---|---|---|
| 1 | Demonstrates proper dispatch communications: location and circumstances. | | | | |
| 2 | Contacts witness(es) and /or request dispatch to notify property owner. | | | | |
| 3 | Obtains proper intelligence of floor plan & items of interest to pre-plan the search. | | | | |
| 4 | Approaches entrance and secures point of entrance and other exits. | | | | |
| 5 | Properly utilizes available cover to approach the building. | | | | |
| 6 | Appropriately draws weapon when needed. | | | | |
| | | | | | |
| | ***Search of the Building, each line 0-50 – total 300 points*** | **A** | **B** | **C** | **D** |
| 7 | Safe entrance into the building. | | | | |
| 8 | Utilizes proper communication with other officer(s). | | | | |
| 9 | Aware of other members of the team and their location (no crossfire situation). | | | | |
| 10 | Officers covering each other as they move. | | | | |
| 11 | Searches each area thoroughly before moving to the next. | | | | |
| 12 | Secured or observed all searched areas after being searched. | | | | |
| | | | | | |
| | ***Apprehension of Suspect(s), each line 0-50 – 350 points*** | **A** | **B** | **C** | **D** |
| 13 | Allows the suspect(s) the opportunity to leave the building. | | | | |
| 14 | Proper verbal commands used to stabilize suspect(s). | | | | |
| 15 | Proper cover positioning of cover officer of arresting officer. | | | | |
| 16 | Verbal description of frisks/searches suspect(s) using proper techniques. | | | | |
| 17 | Verbal description of properly secures any weapon(s). | | | | |
| 18 | Verbal description of proper arrest techniques to secure suspect(s) in handcuffs. | | | | |
| 19 | Properly secures the building or turns it over to the owner. | | | | |
| | | | | | |
| | ***Evaluation of Professionalism, each line 0-50 -100 points*** | **A** | **B** | **C** | **D** |
| 20 | Professional bearing, demeanor and teamwork. | | | | |
| 21 | Verbal and non-verbal skills and command presence. | | | | |
| | **Test Scores Averaged for Team (50 points Max)** | | | | |
| | **Sub Total Skill Score Averaged for Team of 4 (1100 Max):** | | | | |
| | Resumes submitted for each team member (-10 points per resume) | | | | |
| | Clothing Violation (-10 points per team member) | | | | |
| | Over the 30-minute Time Limit (-5 points for each min or fraction thereof) | | | | |
| | Professional Development Test (used as tie breaker) | | | | |
| | Written Test (100 points) | | | | |
| | **Final Team Score (1200 Max)** | | | | |

# Career Promotion Demonstration Contest – Texas Only

Began – pre-2002

**PURPOSE:** To encourage local SkillsUSA chapters to promote the organization, career and technical education and related occupational information through a power point presentation. Leadership Development category.

**CLOTHING REQUIREMENTS***:* Official SkillsUSA Competition Clothing recommended but NOT required.

- Red SkillsUSA blazer, windbreaker or sweater, or black or red SkillsUSA jacket
- Button-up, collared, white dress shirt (accompanied by a plain, solid black tie), white blouse (collarless or small-collared) or white turtleneck, with any collar not to extend into the lapel area of the blazer, sweater, windbreaker or jacket
- Black dress slacks (accompanied by black dress socks or black or skin-tone seamless hose) or black dress skirt (knee-length, accompanied by black or skin-tone seamless hose)
- Black dress shoes

**ELIGIBILITY**: Students must be enrolled or have been enrolled in a career and technical program. It will consist of a team of 2 – 3 students.

**PROVIDED BY TECHNICAL COMMITTEE**: Space adequate to set-up presentation materials, tables, electricity, chairs, etc.

**PROVIDED BY CONTESTANT**: Student will provide all materials needed to successfully demonstrate their multi-media demonstration and a copy of their resumes.

**SCOPE OF THE CONTEST**

1. The multi-media presentation must demonstrate the team's career area and SkillsUSA activities.
2. The theme for the presentation contest will be established by the SkillsUSA national office and will be announced to the state association by Sept. 1 for the following school year. To verify the national theme, go to www.skillsusa.org.
3. The presentation must be student prepared. The presentation must be the original and creative work of the individual chapter member or members.
4. The presentation will be three to five minutes in length. A five-point penalty will be assessed for each 30 seconds less than three minutes or over five minutes. The presentation will be geared toward a student population or toward the business population.
5. The chapter name, school, city or state may be used without penalty.
6. Student taken photographs are allowed.
7. Each student shall be prepared to participate in an interview component. The interview component will consist of two parts: a presentation and a question/answer session.
8. The interview component will be three to five minutes in length during which the student will describe:
   i. presentation and how it conforms to the theme,
   ii. explain the process that the chapter followed to determine the scope and design of the presentation,
   iii. state the purpose and the educational value of the presentation,
   iv. discuss the chapter members' participation in the construction of the PowerPoint presentation.
   v. tell where the presentation will be used after the competition,
   vi. explain the benefits of the presentation to the chapter members.
9. A time plenty of five points for each fraction of 30 seconds under three minutes or over five minutes will be assessed. At the conclusion of the presentation, the judges will ask questions of either student. There will be no time restrictions on the question/answer session.
10. A one-inch Skills USA three ring binder containing pictures and a brief description of the purpose, educational value, development and a construction of the presentation must accompany the presentation. The notebook must be limited to 10 pages (20 surfaces) or less. The interviewing student should know the content of the notebook and the benefits to the chapter members. The interviewing student should use the notebook along with the power point presentation during the presentation and question/answer session to assist the judges with conducting the interview component.
11. Verification: A letter signed by the local school administrator certifying that the presentation was designed and constructed by the students will be the first page of the notebook. The letter should also state the division (secondary or postsecondary) entered. Failure to supply adequate information will penalize the entry 1 to 25 points, depending on the severity of the omission.
12. The notebook must be placed with the presentation prior to judging. Failure to do so will result in the notebook not being judged and no points awarded.

**Career Promotion Demonstration Contest – Texas Only Rating Sheet**

**Contestant/Team Number: _____** **Judge Name: _____**

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| **ORAL PRESENTATION** | | |
| **ORAL** Presentation | 0-50 Points | |
| **ORAL:** Response to questions | 0-50 Points | |
| **ORAL:** Use of notebook | 0-50 Points | |
| **PRESENTATION:** | | |
| **PRESENTATION:** Gains attention | 0-50 Points | |
| **PRESENTATION:** Development of Theme | 0-50 Points | |
| **PRESENTATION:** Effectiveness | 0-50 Points | |
| **PRESENTATION:** Quality | 0-50 Points | |
| **PRESENTATION:** Imagination/Creativity | 0-50 Points | |
| **NOTEBOOK:** | | |
| **NOTEBOOK:** Verification Letter | 0-50 Points | |
| **NOTEBOOK:** Contents | 0-50 Points | |
| **Max 500 Total Points** | | |
| **PENALTIES** | | |
| **Dress, per contestant** | -50 points | |
| **Interview/Presentation** | | |
| **Resumes, per contestant** | -10 Points | |
| **Total Penalties** | | |
| **Professional Development Test Score Averaged** | | |
| | | |
| **TOTAL SCORE** | | |

**Judges' Comments:**

# Community Emergency Response Team (CERT) - Texas Only

Began April, 2013

## Purpose

To evaluate a team of six contestants' ability to extricate, triage, transport, and medically assess a trapped disaster victim using skills and knowledge consistent with CERT training. Occupationally Related category.

## Eligibility

- Open to active SkillsUSA members enrolled in career technical programs with a current certified CERT instructor, or a curriculum that integrates community emergency response team (TEAM) concepts, training and techniques as an integral component of instructional strategies are eligible to compete. A copy of the instructors CERT certification will be presented at the contestant orientation meeting. Team members may be from the same Independent School District and may include middle school and high school students.
- 1st & 2nd district winners compete.

## Clothing Requirement

Light blue (SkillsUSA) work shirt, navy blue work pants, and black or brown leather work shoes/boots. In addition, team members must show ability to wear all CERT Personal Protective Equipment (PPE) at orientation.

## Safety Requirement

Students should follow current school and local government guidelines.

## Equipment and Materials

Supplied by the technical committee:

a. Time Keeper
b. Event equipment
c. All necessary information and furnishings for judges and technical committee

Supplied by the contestant:

a. CERT backpack with appropriate and complete PPE
b. Appropriate medical supplies for triage, treatment, and assessment of medical injuries
c. Resume.

## SCOPE OF THE CONTEST

The contest will require contestants to safely extricate a trapped disaster victim(s), triage, transport, and medically assess the victim(s) in a time-constrained environment.

## Knowledge Performance

This test will be given to each member of the team and final score averaged.

There is a written knowledge test required for this contest. The test may include fill in the blank, multiple choice, list, and true/false questions. The content of the test is exclusively from the current Basic CERT Participant Manual, unit 5 (Light Search and Rescue Operations), pages 5-4 through 5-19, page 5-30 through 5-35, unit 3 (Disaster Medical Operations Part 1) pages 3-11 through 3-23, and unit 4 (Disaster Medical Operations Part 2, pages 4-14 through 4-19.

## Skills Performance

The contest requires the contestants to safely extricate a trapped victim from a simulated collapse, safely triage and medically treat the victim for life threatening injuries, safely transport the victim to a medical treatment area, and safely assess the victim for additional injuries. There is a 25-minute limit to achieve these objectives.

## Contest Guidelines

Contestants will participate as a team in satisfying all of the skill elements. Safety is most important; therefore, the following standards apply:

a. All PPE will be worn throughout the competition by each team members regardless of role.
b. Penalties will be assessed for safety infractions.
    - The first safety infraction will result in a **YELLOW CARD** warning and penalty points incurred
    - The second safety infraction will result in a **RED CARD** warning and penalty points incurred

- The third infraction will result in a **BLACK CARD** team disqualification

c. Contestant teams start with the maximum points available for the skills elements. Penalty points will be incurred for safety infractions, and elements of the skills performed incorrectly.

## Orientation

- Mandatory, in uniform

## Contest

**2. Skills Project, 1000 points**

- 80% of score
- Deductions taken for penalties for each team member.

**CONTEST FLOW**

This is a linear function contest. The flow is as follows:

The contest will be set up for contestants before their arrival at the contest site.
The judge will ask if your team is ready.
The judges will start the contest timer
The team will conduct a size up of the scene
The team will determine roles for extrication
The team will assess the victim
The team will extricate the victim
The team will treat life threatening injuries and triage the victim
The team will transport the victim to first aid
The team will conduct a head to toe assessment of the victim and document ALL injuries.
The team will hand documentation to the judge to complete the skill
The judge will stop the contest timer ending the event

**3. Written Test**

- 100 points, each team members score will be used and averaged.

### Standards and Competencies

CERT 1.0 – Conduct all skills competencies in a safe manner

- Use PPE and proper techniques to minimize risk to team members and victims

CERT 2.0 – Conduct Size up of skills event

- Using the CERT 9 step Size up process determine and verbalize:
  - ✔ Gathering the Facts
  - ✔ Assess and communicate damage
  - ✔ Consider the probabilities
  - ✔ Asses your own situation
  - ✔ Establish priorities
  - ✔ Make decisions
  - ✔ Develop a plan of action
  - ✔ Take action
  - ✔ Evaluate progress

CERT 3.0 – Safely triage and treat life threatening injuries to the victim

- Search the victim for life threatening injuries and treat them
  - ✔ Airway – observe the airway, if no airflow, use head-tilt-chin lift method to establish airway
  - ✔ Bleeding – identify bleeding and use appropriate techniques to stop the bleeding
  - ✔ Shock – Assess victim for shock and treat for shock
- Triage victim as Immediate, Delayed, Minor, or Dead

CERT 4.0 – Safely direct medical/rescue operations

- Secure site from looters
- Contain fire or utility damage
- Execute rescue and treatment plans
- Request assistance from other agencies as needed

CERT 5.0 – Secure rebuilding resources and support for post disaster scene.

- Emotional support for survivors
- Medical resources available
- Materials, tools, food, clothing sources

CERT 6.0 – Disaster plan judges panel presentations.

Document ALL injuries on a patient assessment form and submit.

## Community Emergency Response Team (CERT) Contest Rating Sheet Page 1

| CERT JUDGING CRITERIA PAGE 1 | Team # | | |
|---|---|---|---|
| **Skills Elements** | **Points deducted from maximum of 1000** | **Points Deducted** | **Comments** |
| Max Time: 55 Minutes | -1000 POINTS | | Team disqualified if not complete within 55 minutes |
| **CLOTHING/RESUME** | **(- 10 to -360 per team)** | | |
| Out of Contest Uniform | -50 Points/Team Member | | |
| Resume | -10 Points/Team Member | | |
| **CERT 1.0 SAFETY** | **200 Points=Disqualify** | | |
| Safety Violation - **YELLOW CARD** | -100 POINT | | |
| Safety Violation - **RED CARD** | -100 POINT | | |
| Safety Violation - **BLACK CARD** | **DISQUALIFIED** | | |
| **CERT 2.0 SIZE UP** | **(-90 Points Max)** | | |
| Gather Facts | - 10 POINT | | |
| Assess and communicate the damage | - 10 POINT | | |
| Consider probabilities | - 10 POINT | | |
| Assess your own situation | - 10 POINT | | |
| Establish priorities | - 10 POINT | | |
| Make decisions | - 10 POINT | | |
| Develop a plan of action | - 10 POINT | | |
| Take action | - 10 POINT | | |
| Evaluate progress | - 10 POINT | | |
| **CERT 3.0 TRIAGE VICTIM** | **(-110 Points Max)** | | |
| Establish Airway | - 30 POINT | | |
| Treat Excessive Bleeding | - 30 POINT | | |
| Treat Shock | - 30 POINT | | |
| Triage Tag Victim | - 10 POINT | | |
| Misidentify level of injury | - 10 POINT | | |
| **CERT 4.0 MEDICAL/RESCUE OPERATIONS** | **(-100 Points Max)** | | |
| Plan to secure site from looters | - 30 POINT | | |
| Plan to contain fire/utility damage | - 30 POINT | | |
| Rescue/Treatment plan | - 30 POINT | | |
| Request assist from other agencies | - 10 POINT | | |
| | | **TOTAL DEDUCTIONS PAGE 1** | |

## Community Emergency Response Team (CERT) Contest Rating Sheet Page 2

| CERT JUDGING CRITERIA PAGE 2 | Team # | | |
|---|---|---|---|
| **CERT 5.0 RESOURCE/SUPPORT** | **(-90 Points Max)** | | **Comments** |
| Emotional support offered | - 30 POINT | | |
| Medical Resources available | - 30 POINT | | |
| Materials, Tools, Food, Shelter options | - 30 POINT | | |
| **CERT 6.0 DISASTER PLAN PRESENTATION** | **(-180 Points Max)** | | |
| Plans presented calmly | - 20 POINT | | |
| Adaption plans executed effectively | - 20 POINT | | |
| Plans presented as a team | - 20 POINT | | |
| Professional communications | - 20 POINT | | |
| Requesting assistance in timely manner | - 20 POINT | | |
| Citizen safety addressed publicly | - 20 POINT | | |
| Recovery efforts thoughtful | - 20 POINT | | |
| Strong leadership displayed | - 20 POINT | | |
| Reactions to questions/challenges appropriate | - 20 POINT | | |
| **TOTAL DEDUCTIONS PAGE 2** | | | |
| **TOTAL DEDUCTIONS PAGE 1** | | | |
| **TOTAL DEDUCTIONS PAGE 1 & 2** | | | |
| **Total Written Test Score Averaged for Team** | | | **100 Max** |
| **Professional Development Test Score Averaged** | | | |
| **Final Team Score** | | | **1100 Max** |

Judges' Remarks:

# Construction Materials Identification - Texas Only

Introduced 2013

**Purpose:** To test student's knowledge of common construction materials. Skilled and Technical Sciences category.

## Eligible Participants:

Any SkillsUSA member enrolled in construction related courses ***who have completed no more than two semesters in construction related course*** or are enrolled in a middle school. This includes but is not limited to members enrolled in Building Trades, Plumbing, Electrical, Welding, Masonry, Cabinetmaking, etc. Contestants must be registered members of SkillsUSA. Contest participants *may not* be competing in any skill contest at the State level.

## Clothing:

SkillsUSA polo with black slacks or skirt **or** work uniforms consistent with Official Technical Standards guidelines for specific automotive trade area. **Or** work uniforms consistent with Official Technical Standards guidelines for specific trade area.

**Materials supplied by technical chair:**

1. All items to be identified and display area.
2. Grading sheets.

**Material supplied by contestants**.

1. Pen or Pencil.
2. Tape measure.
3. Resume.

**Scope of Contest:**

1. An individual will have a designated amount of time to observe and identify commonly used materials in construction trades.
2. Materials will come from construction related courses such as, but not limited to, carpentry, electrical, plumbing, masonry, and welding areas.
3. Items will be displayed in a power point presentation type format. Students will type the answer for each slide.
4. Spelling will be graded.
5. Identification should be as specific as possible. The more specific the better.
   Example: 2 x 4 or 2 x 6. NOT "Board or wood".
   Example: PVC or Copper elbow. Not "Curved pipe".
   Example: 12-3 Romex. Not "wire".
   Example: 8" I-Beam. Not "piece of metal.

**Grading**:

1. Individuals with the highest number of correct items will determine the ranking.
2. Any tie will be decided by time to complete the test, spelling, specifics I.D.s
3. A deduction of -50 points for clothing penalty and -10 points for resume for each student will be calculated to final score.
4. SkillsUSA Knowledge Test scores from the state qualifying test will count 10% of the score.

# Construction Trades Tool Identification Contest - Texas Only

Began - 2012

**Purpose:**

To evaluate student's knowledge of various tools used in the construction trades and be able to correctly identify and correctly spell names of the tools. Skilled and Technical Sciences category.

**Student Eligibility:**

- Any SkillsUSA member enrolled in construction related courses ***who have completed no more than two semesters in construction related course*** or are enrolled in a middle school chapter.

- Students must be a SkillsUSA member in good standing and were paid attendees at their district contest.

**Clothing:** SkillsUSA polo with black slacks or skirt **or** work uniforms consistent with Official Technical Standards guidelines for specific automotive trade area. **Or** work uniforms consistent with Official Technical Standards guidelines for specific trade area.

**Materials supplied by**

**Contest Chair**: Test and testing situation

**Contestants:** Computer with working camera, Internet if virtual or pencil with blank scratch paper for on-site contests.

**Safety**

Follow all CDC, TEA, State of Texas Guidelines.

**Test Scope:**

1. Test will be based on power-point presentation of random tools.
2. Test will identify common tools used in various areas of the construction trades. (Carpentry, Cabinetmaking, Masonry, Plumbing, Electrical, Welding)
3. Students will have 30 seconds per slide to identify **up to** 100 items from a power-point presentation or 30 – 60 minutes to identify a physical display of random tools.

**Grading:**

1. Individuals with the highest number of correct items will determine the ranking.
2. Any tie will be decided by time to complete the test, spelling, specifics I.D.s
3. A deduction of -50 points for clothing penalty and -10 points for resume for each student will be calculated to final score.
4. SkillsUSA Professional Development test score will count 10% of the score.

# Desktop Publishing (Electronic Pre-Press) Contest - Texas Only

Began – pre-2002, Revised 2014

**Purpose**

This contest will evaluate each contestant's preparation for employment and to recognize outstanding students for excellence and professionalism in the field of (EPP) Desktop Publishing. Skilled and Technical Sciences category.

**Eligibility**

This contest is open to active SkillsUSA members enrolled in programs with Graphic Communications as the occupational objective.

**Clothing Requirement**

White polo type shirt with black dress slacks, black dress skirt (knee-length), and black socks or black or skin-tone seamless hose, black leather dress shoes

**Safety Requirement -** Follow all CDC, TEA, State of Texas Guidelines.

## Equipment and Materials

Supplied by the Technical Chair

a) Computer
b) Printer
c) Software
d) Rating sheets for contestants
e) Other miscellaneous operating supplies
f) All necessary information and furnishing for judges and technical contestant

Supplied by the contestant:

a) Line gauge
b) Proportional scale
c) or pencil
d) Jump Drive
e) Pen
f) Pantone Matching System Book (PMS)
g) Resume

## Scope of the Contest

Contestants will demonstrate their ability to perform tasks selected from the following list of competencies as determined by the SkillsUSA Texas SkillsUSA Texas Championships and Conference Technical Committee. Committee membership includes Texas Printing Instructors Association, Printing Industry of America, San Antonio Litho Club, and Greater San Antonio Graphic Arts Advisory Committee.

1. Create Digital File
2. Set up and Select Appropriate pagination for a given job
3. Demonstrate text alignment & element
4. Flow copy from word processing program or from CD/Zip/floppy to page layout program.
5. Flow graphics from an existing file into a publication
6. Create a logo using Adobe Illustrator
7. Crop photos
8. Create a color logo from a b/w logo using Adobe Photoshop
9. Create PMS colors
10. Create Reverse type
11. Set columns
12. Use Utilities plug-ins to build booklet
13. Use of Gradients
14. Set type on curve
15. Use Master pages
16. Use Text-wrap
17. Use of clipping/work paths in Adobe Photoshop
18. Print 2-sided color copy
19. Scan Photos

## Knowledge Performance

The contest will include a written exam that assesses (EPP) Desktop Publishing knowledge

## Orientation

- Mandatory, in uniform

## Desktop Publishing (Electronic Pre-Press) Contest – Texas Only Rating Sheet

Began – pre-2002, Revised 2014

CONTESTANT #:

| Item # | ITEM DESCRIPTION | Points Allowed | Page | Points Earned |
|---|---|---|---|---|
| 1 | Front cover followed instructions- org idea for type | (0-10) | all | |
| 2 | Placement of images | (0-10) | all | |
| 3 | Text Formatting | (0-10) | all | |
| 4 | Correct Use of Columns | (0-10) | all | |
| 5 | Correct pantone colors and borders around pictures | (0-10) | all | |
| 6 | Attention to Detail | (0-10) | all | |
| 7 | Correct Fonts-reg, bold, italic, bold italic | (0-10) | all | |
| 8 | Back cover design | (0-10) | all | |
| 9 | Layout saved to pdf correct pagination | (0-10) | all | |
| 10 | Written Test Score | (0-10) | all | |
| 11 | Professional Development Test Score | | | |
| | **Total Possible this section** | **(100)** | **Sub Total** | |
| | | | **Grand TOTAL Contest Project** | |
| | | | **RESUME PENALTY (-10)** | |
| | | | **Student is not dressed in contest approved attire (-50)** | |
| | | | **FINAL SCORE** | |

Comments:

# Emblem Ceremony Contest - Texas Only

Began – pre-2002

## Purpose

To evaluate the contestants understanding of the symbolic representation of the colors and assembled parts of the SkillsUSA emblem. Leadership Development category.

## Clothing Requirement

- Red SkillsUSA blazer, windbreaker or sweater, or black or red SkillsUSA jacket
- Button-up, collared, white dress shirt (accompanied by a plain, solid black tie), white blouse (collarless or small-collared) or white turtleneck, with any collar not to extend into the lapel area of the blazer, sweater, windbreaker or jacket
- Black dress slacks (accompanied by black dress socks or black or skin-tone seamless hose) or black dress skirt (knee-length, accompanied by black or skin-tone seamless hose)
- Black dress shoes

## Eligibility

Open to active SkillsUSA student members. There may not be any OCC team competing from the same school. There may be only one Emblem Ceremony from a school.

## Observer Rule

Observers will be allowed to view the demonstration provided space is available. No talking or gesturing will be permitted. No member of the audience is to leave or enter the demonstration room while a team is competing.

## Scope of the Contest

A) Contestants will be judged on the following abilities:
   1. Teamwork and coordinated movements of walking, standing and sitting
   2. Memorization and recitation in unison
   3. Good grooming in dress and personal hygiene
   4. Pronunciation of words in a clear and understandable manner
   5. Good platform deportment and confident appearance]
   6. Variances of voice pitch, tone, tempo and volume

B) The contest is a demonstration of the SkillsUSA Opening and Closing Ceremonies conducted according to the script provided with these rules. No other method of performing the ceremony will be allowed for the purpose of the contest demonstration.

C) Teams will draw numbers during the pre-contest orientation meeting to determine the order of performance and demonstration times. Only the president, team captain or other representative of the team will attend the pre-contest meeting.

D) Each team will consist of three registered members in the roles of Officer A, Officer B and Officer C.

E) There is no time limit for the demonstration.

F) The team will be allowed three minutes to properly assemble the contest paraphernalia before the demonstration begins. (No points will be awarded or deducted for method of setup. Each team may have a different way of arranging the stations, chairs, etc.)

G) Only the official SkillsUSA emblem will be used.

## Equipment and Materials

1. Supplied by the technical committee
   - Official SKILLSUSA emblem with easel.
   - U.S. flag
   - Gavel and sound block
   - Speaker's stand (lectern)
   - Two tables 8' long and 30" wide
   - Six chairs
   - Judges copy of the EC Script
   - All necessary information and furnishings for judges and technical committee

**2.** Students must supply a copy of their resume.

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**Arrangement of Demonstration Room**

Refer to Skills USA Technical Standards - Opening and Closing Ceremony. The number of chairs is optional.

EMBLEM CEREMONY CONTEST SCRIPT

The officers will walk in from the outside entrance to their respective places and remain standing.

**OFFICER A: (**Raps twice with the gavel.) The meeting will come to order. The emblem is symbolic of the SKILLSUSA organization. You are about to witness the Emblem Ceremony, in which the meaning of each component of our emblem will be given and the significance of the colors described. (Rap the gavel once to seat B and C) (Pick up the Shield and say) The Shield represents patriotism. (pause) The shield denotes our belief in democracy, liberty, and the American way of life. (Affix Shield to emblem stand, turn and call Officer B. Officer B stands, picks up the gear. Officer A returns to seat.)

**OFFICER B: (**Moves to the podium and says) The Gear represents the industrial society. (pause) The gear, symbolic of the industrial society, denotes the interdependence and cooperation of the individual working with labor and management for the betterment of mankind. (Affix gear to emblem stand and call Officer C. Officer C stands and picks up the torch. Officer B is seated.)

**OFFICER C: (**Moves to the podium and says) The Torch represents knowledge. (pause) The flaming torch reflects the light of knowledge, which dispels the darkness of ignorance. In the light of the torch, progress will be made toward the vocational goals of the individual (Affix torch to emblem stand and call Officer _____. Officer _____ stands and picks up the orbital circles. Officer C is seated.)

**OFFICER _____: (**Moves to the podium and says) The Orbital Circles represent technology. (pause) The circles represent the challenge of modern technology and the training needed to accept and master new technical frontiers and the need for continuous education. (Affix circles to emblem stand and call Officer _____. Officer _____ picks up the hands. Officer _____ is seated.)

**OFFICER _____: (**Moves to the podium and says) The Hands represent the individual. (pause) The Hands portray a search for knowledge and our desire to acquire a skill. In the process of attaining knowledge and skill, we will develop a respect for the dignity of work and become productive and responsible citizens. (Affix the hands to the emblem stand and continue by saying). With the affixing of the golden hands, we add the final official color of SkillsUSA. The colors of the emblem represent our organization. Red and white represent the individual states and chapters; blue represents the common union of the states and the chapters; and gold represents the individual, the most important element of SkillsUSA. (Call Officer A. Officer A stands and picks up the SkillsUSA Officer _____ is seated.)

**OFFICER A: (**Moves to the emblem stand, affixes the letters and says) All of the components constitutes our emblem. Separately, they represent the fundamental principles and purposes of our organization. The emblem represents SkillsUSA. (pause, move to the podium, rap the gavel three times for all to stand, then say) We will respect our organization by reciting the SkillsUSA Pledge.

**IN UNISON:** UPON MY HONOR, I pledge

To prepare myself by diligent study and ardent practice to become a worker whose services will be recognized as honorable by my employer and fellow workers,
To base my expectations of reward upon the solid foundation of service,
To honor and respect my vocation in such a way as to bring repute to myself,
And further, to spare no effort in upholding the ideals of SkillsUSA.

**OFFICER A: (**continues) I now declare this meeting adjourned until our next regular meeting or until a special meeting shall be called by your president. (rap gavel twice)
(Officers exit the room in a formal manner.)

## Emblem Ceremony Contest – Texas Only Rating Sheet

**Contestant/Team Number: _____**

| ITEMS EVALUATED | | POSSIBLE POINTS | TEAM RATING | REMARKS |
|---|---|---|---|---|
| **Teamwork** | | | | |
| Coordinated Activity | | 50 | | |
| Emblem Handling | | 50 | | |
| Group Seating | | 50 | | |
| SKILLSUSA Pledge | | 50 | | |
| **Individual Team Member** | | | | |
| **Voices**: Pitch, Tempo, Volume, Enthusiasm | | | | |
| **Stage Presence:** Poise, Posture, Eye Contact, Attitude, Gracefulness | | | | |
| **Mechanics:** Diction, Pronunciation, Enunciation, Memorization, Chronological Presentation | | | | |
| | **President - Officer A** | 200 | | |
| | **Shield** | 100 | | |
| | **Gear** | 100 | | |
| | **Torch** | 100 | | |
| | **Orbital Circles** | 100 | | |
| | **Hands** | 100 | | |
| | **SKILLSUSA** | 100 | | |
| **Accuracy of Presentation** | | | | |
| **Professional Development Test** | | | | |
| **Written Test** | | 100 | | |
| | **Total Points** | | | |
| **Clothing Penalty** | | | | **50 points per team member** |
| **Resume Penalty** | | | | **10 points per team member** |
| | **Total Penalties** | | | |
| | **TOTAL SCORE** | **1000** | | |

**Judges' Comments**

# Felony Traffic Stop - Texas Only

**Began – pre-2002**

## Purpose

To evaluate a team of two contestants' ability to conduct felony traffic stop. Skilled and Technical Sciences category.

## Eligibility

- Open to a team of two members who are active SkillsUSA members enrolled in programs with Law Enforcement as the occupational objective. Team members may be combined from more than one SkillsUSA Texas chapter within a school. A student cannot be entered in any other CJ skilled and technical competition.
- 1st district winners compete.

## Clothing Requirement

- Light blue (SkillsUSA) work shirt, navy pants and black or brown leatherwork shoes. Leather work boots are required.

## Safety Requirement

- Students should follow current school and local government guidelines.

## Equipment and Materials

Supplied by the technical committee

All necessary materials for the contest including marked patrol unit with public announcement system, and red guns

Supplied by the contestant:

- Small pocket notebook for field notes
- Belt and training holster
- Pens and pencils (two each)
- Handcuffs
- Handcuff cases
- Flashlight
- Resume

## Scope of the Contest

Contestants will demonstrate their ability to perform a felony traffic stop demonstrating the following competencies:

1. Explain and demonstrate knowledge and use of constitutional law governing rules of arrest
2. Demonstrate communication skills
3. Demonstrate interpersonal skills
4. Describe and demonstrate patrol procedures
5. Demonstrate felony arrest procedure
6. Demonstrate officer safety
7. Demonstrate proper use of firearms
8. Demonstrate proper felony handcuffing procedure

Contestants will be identified by their contestant number found on their name badge.

Contestants must work together as a team without assistance from instructors, other contestants, or observers

## Knowledge Performance

There is a written knowledge test required for this contest. The test may include fill in the blank, multiple choice, list, and true/false questions. The content of the test is exclusively from the TCOLE Basic Academy Patrol Procedures.

## Skills Performance

The contest will consist of a felony traffic stop to be conducted by each two-person team, following the procedures outlined in the TCOLE Basic Peace Officer Course Instructor Guide, Patrol Operations/Consular Notification Section 24.5.2 (Identify high-risk vehicle stops and demonstrate appropriate procedures).

# Felony Traffic Stop - Texas Only Page 2

## Contest Scope

The contest will consist of a felony traffic stop to be conducted by each two-person team, following the procedures outlined in the TCOLE Basic Peace Officer Course Instructor Guide, Patrol Operations/Consular Notification Section 24.5.2 (Identify high-risk vehicle stops and demonstrate appropriate procedures).

The technical committee will provide a properly equipped marked patrol car, handheld radios, a suspect vehicle, and a suspect(s) role player(s).

Each two-person team will demonstrate their abilities to perform a felony traffic stop. Each contestant should be able to:

- Explain and demonstrate working knowledge of constitutional laws governing rules of arrest
- Demonstrate communications and interpersonal skills
- Describe and demonstrate patrol procedure for traffic stops
- Demonstrate felony arrest / search procedure with emphasis on officer safety
- Demonstrate proper use of firearms
- Demonstrate proper felony handcuff procedure

Contestants will draw a number and will be identified by that number. No identification of any contestant's name, school, school district, city, or county by verbal or physical means (clothing or equipment) is allowed.

Each two-person team must work together as a team without assistance from instructors, other contestants, or observers.

## Orientation

- Mandatory in uniform

## Contest

1. **Skills Contest Project**
   - Contest total 110 points for team
   - Deductions taken for penalties for each team member.
2. **Written Test,** 100 points

## Standards and Competencies

TCOLE Basic Peace Officer Course Instructor Guide, Patrol Operations/Consular Notification Section 24.5.2

**Judging Scale:**

5= Outstanding. Took appropriate action, made proper decision, extremely professional
4= Performed very well, no more than a minor mistake, very professional
3= Acceptable performance, 2 or more minor mistakes, professional
2= Marginal performance, mistakes, indecisive, less than professional
1= Poor performance, wrong or no decision, not professional
0= Did not attempt skill or shows no understanding of the skill

| FELONY TRAFFIC STOP Rating Sheet | Team Member A | Team Member B |
|---|---|---|
| **Contestant #** | **Scale 0-5 points** | **Scale 0-5 points** |
| **Initial Contact (20 points)** | | |
| Contestant advises dispatcher of location, and gives vehicle and occupant description. | | |
| Contestant draws weapon to cover suspect(s). | | |
| Contestant properly utilizes available cover | | |
| Contestant communicates property with partner | | |
| **Removal of Suspect(s) from vehicle (50 points)** | | |
| Contestant uses proper verbal commands to stabilize suspect(s) in vehicle (show hands, no movement, etc.…). | | |
| Contestant ensures driver window down before proceeding to next stage. | | |
| Contestant orders driver to turn off ignition, drop keys out window. | | |
| Contestant orders driver to reach out window and open door from outside, exiting vehicle with hands in air. | | |
| Contestant orders suspect to raise shirt, turn 360° returning to original face forward position. If a weapon is viewed, the contestant issues appropriate verbal commands. | | |
| Contestant orders suspect to slowly walk backwards to the patrol car, giving directions (one step right, etc.…) as needed. | | |
| When suspect reaches appropriate place, contestant orders him/her to Safe Handcuffing position and not to move further. | | |
| Secondary officer takes proper cover position, ensuring no crossfire situation or putting other officer in line of fire. | | |
| Contestant orders other occupants from vehicle, even though none are seen. | | |
| Lead officer makes safe approach to suspect vehicle and properly clears interior, showing awareness of trunk. | | |
| **Arrest of Suspect (20 points)** | | |
| Contestant gives verbal description of frisk/search of suspect using proper techniques. | | |
| Contestant verbalizes how to locates and properly secures any weapon(s) | | |
| Contestant verbalizes how to utilize safe, effective arrest techniques to secure suspect in handcuffs. | | |
| Contestant advises dispatch of suspect in custody | | |
| **Evaluation of Contestants' Professionalism (20 points)** | | |
| Professional bearing and demeanor | | |
| Appearance (uniform, footwear, grooming, equipment) | | |
| Verbal skills and command presence | | |
| Overall knowledge of proper procedures and techniques | | |
| **Penalties** | | |
| Clothing violation per contestant (-50 per contestant) | | |
| Resume per contestant (-10 per contestant) | | |
| **Professional Development Test Score** | | |
| **Written Test Scores (100 points)** | | |
| **TOTAL Team Score Averaged (1200 Max)** | | |

# Forensic Science Team - Texas Only

**Purpose**

To evaluate a team of three contestants' knowledge of scientific principles needed to conduct forensic-based laboratory analysis within the law enforcement field. Skilled and Technical Sciences category.

**Eligibility**

- Open to team of three active SkillsUSA members enrolled in career technical programs with a curriculum that includes forensic science. Students may not compete in any other Criminal Justice Competition. Team members must be from same school.
- 1st district winners compete.

**Clothing Requirement**

White polo type shirt, black slacks or skirt. Shoes need to be black or brown leather work shoes with nude or black stockings or socks. No jewelry. This includes earrings, watches, piercings, rings, necklaces, etc. For hair that is below the collarbone, it should be pulled back and securely fastened. Safety glasses with side shields or goggles (prescription glasses may be used only if they are equipped with side shields. If not, they must be covered with goggles).

**Equipment and Materials**

- Supplied by the technical committee:
  a. tables, chairs, contest area, electrical,
  b. Items supplied will be posted prior to district and state contest
- Supplied by the contestant:
  a. Items required will be posted prior to district and state contest
  b. Resume

**Scope of the Contest**

The contest will require contestants to perform forensic laboratory analysis following §130.339. Forensic Science (TEKS). This means all modules covered under this section are subject to being in the Forensic Science State-level competition. All members are responsible for knowing the information held within the TEKS modules.

**Knowledge Performance**

There is a written knowledge test required for this contest. The test may include fill in the blank, multiple choice, list, and true/false questions. The content of the Forensic Science Mastery Knowledge Test includes the pre-requisite courses for §130.339. Forensic Science (TEKS) include Biology and Chemistry. As this is the laboratory competition, students should know basic biology and chemistry topics to support their knowledge of forensic science. This test will be given to each member of the team and the score averaged.

**Contest Guidelines**

- The Forensic Science competition follows §130.339. Forensic Science (TEKS). This means all modules covered under this section are subject to being in the Forensic Science State-level competition. All members are responsible for knowing the information held within the TEKS modules.
  - It should also be noted that the pre-requisite courses for §130.339. Forensic Science (TEKS) include Biology and Chemistry. As this is the laboratory competition, students should know basic biology and chemistry topics to support their knowledge of forensic science.
- During the contest, teams will work without assistance from judges, instructors, advisors, other contestants, observers, and outside electronic devices. (Calculators and timers will be provided by the Technical Chair of the contest if necessary for the activity.)
  - Contestants will work as a team to complete a laboratory-based scenario which may include preparing an experiment, obtaining results, and/or drawing conclusions.
  - Each team member will also be required to complete a "Forensic Science Mastery Knowledge Test" individually as part of the contest.

**Orientation**

- Mandatory, in uniform

# Forensic Science Team – page 2

**Contest**

**Skills Contest Project**

- Contest total 1200 points for team, 400 per team member
- Deductions taken for penalties for each team member.

**Written Technical Skill Test 100 points**

**Contest Resources**

130.339. Forensic Science (TEKS) including pre-requisite courses for Biology and Chemistry.
Resource Materials:

- Ross Gardner, Practical Crime Scene Processing and In, 3rd edition
- Christine Ramirez, Practical Crime Scene Processing and Inv Workbook, 2nd edition
- Jay Siegel, Forensic Science, The Basics, 3rd edition
- Ashraf Mazayani, Forensic Science Management: From the Crime Scene to the Courtroom, 1st edition, 2018

**Forensic Science Team – Scoring Rubric**

**Contestant Number: _____**

ORAL EXAMINATION – 50 points

Each team member must answer at least one question. The judges will determine which contestant answers which question. Questions will not be released prior to contest.

*Scoring Values*

5 – Answer given was completely correct with no errors
3 – Answer was mostly correct, with one or two minor errors
0 – Answer given was incorrect, or had major errors

| **ORAL EXAM QUESTIONS** | **Score** |
|---|---|
| Question 1 | |
| Question 2 | |
| Question 3 | |
| Question 4 | |
| Question 5 | |
| Question 6 | |
| Question 7 | |
| Question 8 | |
| Question 9 | |
| Question 10 | |
| **ORAL EXAMINATION TOTAL** | |

**Judges Notes:**

Go to Page 2 to continue

**Forensic Science Team – Scoring Rubric Page 2**

**Contestant Number: _____**

ANALYSIS – 130 points

Judges will present your contest upon entering the room. Each team member must participate in the analysis process.

*Scoring Values*

10 – Everything was done properly, and the correct result was obtained
8 – Some things were done improperly, but the correct result was obtained
5 – Several things were done improperly, or the team had to perform the test twice, but the correct result was obtained
3 – Everything seemed to be done properly but the incorrect result was obtained
0 – Correct result was not obtained

| **Analysis Process** | **Score** |
|---|---|
| Test 1 – Sample A | |
| Test 1 – Sample B | |
| Test 1 – Sample C | |
| Test 1 – Sample D | |
| Test 1 – Sample E | |
| Test 2 – Sample A | |
| Test 2 – Sample B | |
| Test 2 – Sample C | |
| Test 2 – Sample D | |
| Test 2 – Sample E | |
| 0 – Sample identified incorrectly 5 – Sample identified correctly | |
| 0 – Exemplar identified incorrectly 25 – Exemplar identified correctly | |
| **ANALYSIS TOTAL** | |
| **Oral Exam Total from Page 1** | |
| **Resume** | |
| **Written Test Score** | |
| **Professional Development Test Score** | |
| Penalty: Improper PPE usage (per person) (0-10 points) | |
| Penalty: Improper procedure penalty (per person) (0-10 points) | |
| **TOTAL TEAM SCORE** | |

# Land Surveying Contest – Texas Only

Began 2007-Revised 2014

**Purpose**

Team of Three will use fundamental surveying skills to solve problem(s) using field measurements and mathematical calculations. Their ability to document to industry standards and plan field exercises will also be tested. Students' theoretical knowledge will be determined using the Certified Surveying Technician, Level 1 examination. Skilled and Technical Sciences category.

**Clothing Requirement**

Official khaki work shirt and pants, black or brown leather work shoes, and safety glasses with side shields or goggles. (Prescription glasses can be used if they are equipped with side shields. If not, they must be covered with goggles.)

**Eligibility**

In order to advance to the State Conference, a team of three members must meet the following criteria:

1. Compete in a District Competition judged by a Registered Professional Land Surveyor (RPLS) or a member of the Texas Society of Professional Surveyors (TSPS)
2. All team members must be active members of SkillsUSA at the local, state, and national level in accordance with state and national guidelines for membership. They must be enrolled in a career & technology program that teaches land surveying as a part of their curriculum.
3. 1st, 2nd, and 3rd, place district teams will advance to the state level.

**Equipment and Materials**

Supplied by the technical committee:

a. Technical written test
b. Course lay out
c. Transit, level, tripod, or instruments
d. Survey measuring tape
e. Specifications for final work product

Supplied by contestant:

a. Pencils
a. C Basic non-programmable scientific calculators
b. Plastic hard hats
c. ANSI 2 Survey Safety Vest
d. Other materials as required by Texas Society of Professional Surveyors
e. Resume

**Scope of Contest**

Teams will be given a **surveying field exercise** that must be completed to given specifications. Each team will use sound surveying concepts and problem-solving processes, to develop, document, present, and execute a plan of action.

a. Contestants will prepare a plan of action that will include order of work, theory/math concepts, description of work product, and safety concerns. The contestant teams will present orally with supporting documentation, to the judges their plan of action for approval. No actual surveying will begin until the team's plan of action has been approved.
b. This portion of the contest will be overseen by an advisory committee composed of industry representatives approved by TSPS.

Course layout: The course layout will consist of an on-the-ground surveying task designed to address horizontal angle measurements, distance measurement and elevation determinations based on the instrumentation provided to the teams at the contest event. The course will involve at least three different instrument set-ups on different stations and require closure either upon itself or into a predetermined control monument. Teams will be graded on their approach to the problem, procedures used to make the appropriate measurements with accuracy and precision.

## Land Surveying Contest – Texas Only Page 2

Final Product: The final product will involve basic trigonometric calculations of the collected field data and the results will be plotted in map form with the required values displayed. The maps will be graded on scaled accuracy, neatness, and clarity of displayed values. The answers will be graded against values predetermined by the advisory committee.

The problems will involve basic issues such as: determining the bearing and distance of an unobservable line through an object; the angular relationship between unobservable lines; the distance of an object in relation to an unobservable line; the difference in elevation between non-intervisible objects; the height of a remote object; the area of a parcel; or a combination of similar surveying problems.

A **written theory test** will be given to each team member to take individually. The score of each individual member test grade will be averaged together for the team score. Subject areas to be covered include:

A. Surveying Principles
B. Measurement
C. Unit Conversion
D. Various surveying math problems that are algebra/trigonometry based
E. Basic safety concepts
F. Basic surveying terms and definitions
G. Various laws of physics

Students who score individually a 70 or more will be notified at the time of testing that they are eligible to take the CST Level 1 certification test free of charge.

Each team member will present a resume to the judging committee. The resumes are to be written for any company/corporation that the individual contestant is interested in as related to this contest. Each **resume** will have been one page typed with one paragraph of the job description of the position being applied for plus job title and company name. The average grade of all resumes submitted will be used for the team score.

## Land Surveying Contest – Texas Only Rating Sheet

**Contestant Number: _____**

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| **Project Completion:** | | |
| **Chaining** | 0-75 Points | |
| **Horizontal Angles** | 0-75 Points | |
| **Vertical Angles** | 0-75 Points | |
| **Lavational Differences** | 0-75 Points | |
| **Azimuth & Bearings** | 0-75 Points | |
| **Field Notes:** | | |
| **Cover Sheet** | 0-40 Points | |
| **Legend/Key** | 0-40 Points | |
| **Organization** | 0-40 Points | |
| **Ability for Judges to Recreate Survey** | 0-55 Points | |
| **TEAM WRITTEN KNOWLEDGE TEST** | 0-300 Points | |
| **PROFESSIONAL DEVELOPMENT TEST** | | |
| **TEAM SAFETY PRACTICES** | 0-150 Points | |
| **PENALTIES** | | |
| **TEAMS RESUME SCORE, 10 points per student** | Max -30 Points | |
| **TEAMS CLOTHING PENALTY, 50 points per student** | Max -150 Points | |
| **TOTAL SCORE** | 1000 | |

| Comments |
|---|
| |
| |
| |
| |
| |
| |
| |

# Mechanical Drafting Contest – Texas Only

Began – 2002

**Purpose:** To evaluate each contestant's preparation for employment and to recognize outstanding students for excellence and professionalism in the field of mechanical drafting. Skilled and Technical Sciences category.

**Clothing Requirement:**
White polo type shirt with black dress slacks, black dress skirt (knee-length), and black socks or black or skin-tone seamless hose, black leather dress shoes

**Eligibility:** Open to active SkillsUSA– members enrolled in programs with technical/mechanical drafting as the occupational objective.

**Equipment:**

Supplied by the technical committee:

- The technical drafting workstation will be equipped with a flat table (approximately 24"x72"), a second table with space for a personal drafting equipment and a chair.
- Drafting paper/vellum
- All necessary information and furnishings for judges and technical committees

Supplied by the contestant:

Typical personal drafting equipment and supplies desired for traditional drafting and a copy of resume.

**Notes**:

1. The setup, and the removal of all drafting equipment used in the contest will be the responsibility of the contestant.
2. Students may bring published drafting reference books, manuals, published technical drafting reference books, tables and calculators. Reference materials may not take up more than 1 cubic foot of space and may not be shared by contestants.

**Scope of the Contest:**

1. The contest will focus on the solution of the given problems by applying appropriate mechanical drafting skills to solve visualization and presentation problems of a mechanical nature. The contestants will be required to solve industry-developed problems.

2. Contestants will demonstrate their ability to perform mechanical drafting skills selected from the following list of competencies as determined by the Texas SkillsUSA Texas Championships and Conference mechanical drafting committee.
    a. Scale Usage
    b. Sketching
    c. Orthographic views
    d. Auxiliary views
    e. Sectional views
    f. Dimensioning and tolerances including geometric dimensioning and tolerances
    g. Detail and assembly drawings
    h. Fasteners and hardware
    i. Presentation/pictorial drawings
    j. Materials and specifications
    k. Manufacturing processes
    l. Power transmission
    m. Sheet metal developments
    n. Use of reference materials
    o. Calculation of mass properties (volume, density, etc.)
3. During the contest, the contestants will work independently. No assistance will be given by other contestants, instructors or observers.

## Mechanical Drafting Contest – Texas Only Score Sheet

| | | |
|---|---|---|
| Contestant Number: | | |
| Judge No: | | |
| | | |
| Solution to the Problem: | | |
| Items Evaluated: | Possible Points | Awarded Points |
| Sheet 1 | 100 | |
| Sheet 2 | 100 | |
| Total | 200 | |
| | | |
| Annotated the Problem using ANSI Dimensioning and Tolerance Standards: | | |
| Sheet 1 | 50 | |
| Sheet 2 | 50 | |
| Total | 100 | |
| | | |
| Followed Directions: | | |
| Sheet 1 | 100 | |
| Sheet 2 | 100 | |
| Total | 200 | |
| | | |
| If Time Permits: | | |
| Items Evaluated | Possible Points | Awarded Points |
| Permits B (Assembly) | 100 | |
| Total | 100 | |
| | | |
| **PENTALTIES** | | |
| Items Evaluated | Possible Penalty | Deductions |
| Resume Penalty | - 10 | |
| Clothing Penalty | - 50 | |
| Total | - 60 | |
| | | |
| **Professional Development Test** | | |
| | **TOTAL POINTS** | |
| | **TOTAL PENALTIES** | |
| | **TOTAL SCORE** | |

Comments:

# Nail Art - Texas Only Contest

**Purpose**
To evaluate a contestant's mastery of entry-level job skills and to recognize outstanding students for excellence and professionalism in the field of nail artistry. Skilled and Technical Sciences category.

**Eligibility**
- Open to active SkillsUSA members enrolled in career technical programs with cosmetology/nail care as the occupational objective.
- 1st & 2nd district winners compete.

**Clothing Requirement**
White polo type shirt with black dress slacks or black dress skirt (knee-length), and black socks or black or skin-tone seamless hose, black leather dress shoes and white lab jacket.

## Safety Requirement
Students should follow current school and local government guidelines. All implements must be clean and sanitized. Contestant must sanitize his or her hands before beginning procedures. Disposes of soiled material using infection control procedures. Practices infection control procedures safely throughout competition. Maintains work in a safe and organized manner throughout competition.

## Equipment and Materials
Provided by technical committee:
- Table and two chairs

Provided by contestant:
- 1 practice hand of any kind, prepared prior to contest with wearable acrylic base for application and tools, supplies and equipment needed to complete the theme of the decoration.
- 1 practice hand of any kind, prepared prior to contest displaying the final design illustrated in the notebook. This hand will be displayed at the contestant's station during the contest. The contestant's number should be visibly labeled on the display hand.

## Submission at Orientation
Each contestant must submit a notebook to the technical committee to include:
a. Cover Sheet
b. Table of Contents
c. A specific description of the theme, in paragraph form, written by the student
d. A written list created by the student of the steps followed to complete the art design
e. Photographs that clearly show the steps throughout the process of the student completing the work
f. Citation Page (copyright approval)
g. Resume

## Application
All artwork must be done during the contest on one hand only. Acrylic paints or nail polish are acceptable.
The following items are allowed: Gems, Skins, Feathers, Rhinestones, Glitters, Threads, Fabrics, Foils, Beads, Tapes, and Jewelry.
The following items are NOT allowed: crystals, transfer foils, stamping plates, 3D medium art, air brushing, decals/stencils, cast moldings, gel polish or light cured polish

**Color Coordination:**
Colors must work together harmoniously or with the theme.

**Theme Continuity:**
**Must utilize the National Esthetics theme for competition year.**
Artistic flow from one finger to another

# Nail Art – Texas Only Page 2

**Summary/Overall, result workmanship:**

1. Execution of skill
2. Precision and Professionalism throughout the contest
3. Cleanliness and organization of the working environment
4. Sanitation and safety procedures throughout the contest
5. Perception and interpretation of written and verbal directives
6. Communication and listening skill

**Creativity**

1. Must have a specific theme
2. Clarity of design
3. Level of uniqueness

### Knowledge Performance

There is a written knowledge test required for this contest. The test may include fill in the blank, multiple choice, and true/false questions. The content of the test on general nail care knowledge will come from the Milady Textbook of Cosmetology. There is a 30-minute time limit for this test.

### Skills Performance

The contest requires the contestants to recreate the displayed practice nail hand, following the notebook procedures submitted at Orientation. There is a 2-hour limit to achieve these objectives.

## Orientation

- Mandatory, in uniform with kit

## Contest

1. **Skilled Contest**
   - Contest total – 300 points
     - Notebook 40 points
     - Creativity 30 points
     - Color 30 points
     - Design 30 points
     - Theme 30 points
     - Professionalism 25 points
     - Safety/Sanitation 40 points
     - Base Application 15 points
     - Organization 30 points
     - Execution 30 points
   - Deductions taken for penalties
2. **Written Test, 100 points**

## Contest Resources

Milady Textbook of Cosmetology

## Nail Art –Texas Only Judges Sheet

| Contestant Number: | Score | Comments |
|---|---|---|
| **Total 0-300 Points** | | |
| Base Application Max 15 Points | | |
| Theme Continuity Max 30 Points | | |
| Clarity of Design Max 30 Points | | |
| Level of Creativity Max 30 Points | | |
| Color Coordination Max 30 Points | | |
| Execution of Skill Max 30 Points | | |
| Organization Max 30 Points | | |
| Notebook Max 40 Points | | |
| Professionalism Max 25 points | | |
| Sanitation/Safety Max 40 Points | | |
| TOTAL POINTS: Max 300 Points | | |
| **Penalties** | | |
| Uniform Penalty -50 Points | | |
| Resume Penalty -10 Points | | |
| TOTAL PENALTY: Max -60 Points | | |
| **Total Score** | | |
| Professional Development Test | | |
| Written Score 100 points | | |
| TOTAL SCORE: 400 points Max | | |

Judges remarks:

# National Electrical Code Contest – Texas Only

Written Assessment Contest
Began - 2009

**Purpose:**

To evaluate each contestant's knowledge of the National Electrical Code and recognize their efforts for excellence and professionalism in the field of electrical trades and technology. Skilled and Technical Sciences category.

**Eligibility**:

Open to active SkillsUSA student members who are currently enrolled in a program in which the occupational objective is electrical trades and technology.

## Clothing Requirement:

White polo type shirt with black dress slacks, black dress skirt (knee-length), and black socks or black or skin-tone seamless hose, black leather dress shoes.

**Equipment:**

1. Supplied by the technical committee:
    - Desk or table and chair for taking the exam
    - Blank scratch paper to be used for calculations
    - All necessary information and furnishings for judges and technical committees
2. Supplied by the contestant:
    - Latest edition of the National Electrical Code NFPA 70
    - A four (4) function calculator (cannot have any electrical programming functions)
    - Two (2) #2 pencils
    - Resume

**Scope of the Contest:**

The contest will focus on the solution of the given problems by applying and/or referencing the appropriate National Electrical Code chapters, articles and calculations.

**Scoring**:

A deduction of -50 points for clothing violation and -10 for resume will be calculated in final score.

**Contest advancement:**

A district contest must be held in order for students to advance to state. The top two students at the district level will advance to state.

*Developed by Joseph Luna, proposed by TOETTIPS – Teachers of Electrical Trades/ Technology in Public Schools September 12, 2009*

# Precision Machining Technology Contest - Texas Only

Began in 2015

**PURPOSE**

To evaluate each contestant's preparation for employment and to recognize outstanding students for excellence and professionalism in the field of precision machining technology. Skilled and Technical Sciences category.

**CLOTHING REQUIREMENT**

Official SkillsUSA khaki work shirt and pants, black or brown leather work shoes, and safety glasses with side shields or goggles. (Prescription glasses can be used only if they are equipped with side shields. If not, they must be covered with goggles.) A -50-point deduction will be taken for clothing violation.
Note: Contestants must wear their official contest clothing to the contest orientation meeting.

**ELIGIBILITY**

Open to active SkillsUSA members enrolled in programs with precision machining technology as the occupational objective.

**EQUIPMENT AND MATERIALS**

Supplied by the technical committee:

- All necessary machines, work holding devices and work-piece materials
- All necessary hand tools and precision measuring instruments needed by contestants and/or judges
- All necessary personal computers and software for offline part programming
- All necessary reference material, charts and work instructions to be used by contestants and/or judges

Supplied by the contestant:

- Calculators are not required, but are allowed. Note: Contestants are not to bring any tools or reference materials to the contest
- All competitors must create a one-page résumé and submit a hard copy to the technical committee chair at orientation. Failure to do so will result in a 10-point penalty.
- Note: Your contest may also require a hard copy of your résumé as part of the actual contest.

**SCOPE OF THE CONTEST**

Competencies to be tested are determined by the SkillsUSA Championships technical committee.

***Knowledge Performance***

The contest will include written knowledge assessments that require the understanding of precision machining technology-related knowledge (theory).
Wherever the words "demonstrate knowledge of" are used in the contest standards and competencies, the technical committee could include any of that subject matter in the written theory test that is administered prior to the hands-on skill competition.

***Skill Performance***

The contest will include a hands-on skill competition. Each contestant in the SkillsUSA Texas Championships is expected to demonstrate competency in manual machining performance skills. This includes: applying fundamental computational skills; interpreting engineering drawings, technical data and other graphics; applying physical science principles; setup and operation of manual metalworking machines; industrial safety and hygiene requirements; use of a PC and keyboarding skills; using offline CNC programming software; and having the ability to program, set up and operate basic CNC machines.

***Contest Guidelines***
It should be understood that some of the standards and competencies beginning with the statement "demonstrate knowledge of" are also a normal part of the hands-on portion, such as reading engineering drawings, making calculations, etc. Each year, the technical committee will conduct an interview with each contestant as part of the contest.
Actual CNC machine setup and operation is not a requirement in the Precision Machining Technology competition. This section is covered in a separate NIMS Level II CNC contest area and is not part of precision machining technology.

**Contest Scoring**

1. **Technical Skill Contest Project**
    - **a.** Deductions taken for penalties
2. **Written Test**
3. **Professional Development Test**

# SkillsUSA Texas Memorial Scholarship Contest - Texas Only

(Texas Student Officers) - Began – pre-2002

**Purpose:** To recognize SkillsUSA students, who have promoted, publicized and stimulated growth of SkillsUSA and Trade and Industrial Education. Leadership Development category.

**Eligibility: District, State, and National SkillsUSA officers**.

**State Competition:** Student notebooks should be completed and brought with them to the conference, do not mail them to the State Office.

**How to Enter:**

- Complete the application form.
- Obtain nomination letter outlining reason for candidate's nomination. This letter should be endorsed by the local chapter advisor.
- Obtain letter or letters of recommendation stating candidate's outstanding qualities.
- Prepare supporting evidence
  - Recommendations by local school, superintendent, principal, counselor, teachers, student council, school organizations, etc.
  - Recommendations by outside school organizations or individuals, civic organizations, fellow employees, employers.
  - Materials by news media, local, school, or state newspaper, pictures or articles, magazines, radio stations or TV stations.
- Prepare an **official** SkillsUSA notebook containing all prepared items in the following order.
  - Title Page with;
    - name of occupation
    - student's name
    - chapter number
  - Introductory Statement
  - Table of Contents
  - Copy of Completed Application
  - Letter of Nomination
  - Letter(s) of Recommendation, Supporting Evidence
    - Local Chapter Activities
    - District Activities
    - State Activities
    - National Activities
    - Other School Organizations
    - Outside School Organizations
    - Occupational & Educational Standing

# SKILLSUSA TEXAS MEMORIAL STUDENT SCHOLARSHIP APPLICATION

**Directions:** Students will submit the following directly to the state office: contests@skillsusatx.org

Acceptance is based on student's résumé, description of school, community, church and family involvement, notebook, letters of recommendation, positive public relations materials, along with 300-word essay.

Submitted attachments must be typed, error free and complete. If the submission is submitted electronically it must be in one PDF File. No other will be accepted.

If an oral interview is to be conducted the student will be notified by the appropriate official.

Student Name: _____

District: _____ SkillsUSA Texas Chapter Number _____

Advisors Name: _____

Advisors email address: _____

Advisor's mobile number: _____

**Deadline to submit is March 15th**

School:

_____

School Address: _____ City:_____State:_Zip:_____

School Phone: (  )_____

Student's Home Address: _____ City:_____State:___Zip:_____

Home Phone: (  )_____Email:_____

Student's Mobile Phone : _____

Name of Parents or Guardian: _____

# SKILLSUSA TEXAS MEMORIAL STUDENT SCHOLARSHIP
## Application Page 2

Students should prepare a notebook that includes the following:

All information is to be typed in the following order:

Title Page
Student Name
School
CTE Training Program
District Number
Student's résumé.

Bulleted compilation of student's leadership development experiences to date. To include:

Experiences in other school organizations
Experiences in organizations outside the school
Experiences in your community
Experiences in your school
Experiences in your district
Experiences in the state
Experiences at the national level

A student-written narrative (300 words or less) stating why he or she should be considered for this scholarship. Narrative should focus on how the student plans to implement the knowledge and skills gained from participating in SkillsUSA to strengthen their SkillsUSA chapter or their success in a career following graduation.

Letters of recommendation: (2)

One letter from representative from your local school, superintendent, principal, counselor, teacher
One letter from: by outside school organizations or individuals, civic organizations, fellow employees, employers.

Materials by news media, local, school or state newspaper, pictures or articles, magazines, radio stations or TV stations.

The application along with all supporting documentation is to be submitted by March 15th of the competition year to **contests@skillsusatx.org**. The submission should read "SkillsUSA Texas Memorial Scholarship" in the subject line.

Bring your notebook to the state competition. Check the contest schedule to determine when and where the notebooks are to be delivered. There will be no interview at the state level unless the technical committee determines there is a need. If this should occur, you will be notified.

## SkillsUSA Texas Memorial Scholarship Contest – Texas Only
**NOTEBOOK RATING SHEET – Interview Portion eliminated in 2020**

**Contestant Number: _____**

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| **Application** | | |
| Application completed | 0-10 Points | |
| **Local Chapter Activities** | 0-25 Points | |
| Social and Recreational<br>Civic and Service<br>Promotional<br>Officer | | |
| **District Activities** | 0-25 Points | |
| District Leadership Conference<br>District Contest Participation<br>SkillsUSA Promotion<br>District Officer Candidate | | |
| **State Activities** | 0-10 Points | |
| State Skill Olympics Participation<br>SkillsUSA Promotion<br>State Officer Candidate | | |
| **National Activities** | 0-5 Points | |
| National Skill Olympics Participation<br>National Officer Candidate | | |
| **Other School Organizations** | 0-5 Points | |
| Leadership Demonstrated | | |
| **Outside School Organizations** | 0-5 Points | |
| Leadership Demonstrated | | |
| **Occupational and Educational Standing** | | |
| Classroom | 0-5 Points | |
| Occupational Skills | 0-5 Points | |
| Grades | 0-5 Points | |
| **TOTAL POINTS** | **100** | |

Judges' Comments:

# SkillsUSA Texas Outstanding Member Contest - Texas Only

Began – pre-2002

**Purpose:** To recognize SkillsUSA students, who have promoted, publicized and stimulate growth of SkillsUSA and Trade and Industrial Education. Leadership Development category.

**Eligibility:** Outstanding SkillsUSA Member: Any SkillsUSA member, other than District, State, and National SkillsUSA officers.

**District Competition:** Each chapter is to make their nomination of one Outstanding SkillsUSA member to the district chairperson as outlined in each District's registration information. Each District will select one member to represent them in the Outstanding SkillsUSA Member contest.

**State Competition:** One member will represent each District for the Outstanding SkillsUSA award; Notebooks are to ***be completed and brought to the conference, do not mail them to the State Office.***

**How to Enter:**

A. Complete the application form.
B. Obtain nomination letter outlining reason for candidate's nomination. This letter should be endorsed by the local chapter advisor.
C. Obtain letter or letters of recommendation stating candidate's outstanding qualities.
D. Prepare supporting evidence
    1. Recommendations by local school, superintendent, principal, counselor, teachers, student council, school organizations, etc.
    2. Recommendations by outside school organizations or individuals, civic organizations, fellow employees, employers.
    3. Materials by news media, local, school, or state newspaper, pictures or articles, magazines, radio stations or TV stations.
E. Prepare an **official** SkillsUSA notebook containing all prepared items in the following order.

**Judging:** Judges will review each application with the supporting evidence as submitted in an official notebook, which will be evaluated according to the criteria on the notebook-rating sheet.

**Awards at State**

Winner will receive a trophy, medal or plaque and scholarship as deemed appropriate by the SkillsUSA Board of Directors. Amount announced each year following the regularly scheduled Fall Board of Directors Meeting.

# SKILLSUSA TEXAS OUTSTANDING STUDENT SCHOLARSHIP APPLICATION Page 1

**Directions:** Students will submit the following to the state office. The committee will then select one submission from each district to advance to the state level. contests@skillssuatx.org

Acceptance is based on student's résumé, description of school, community, church and family involvement, notebook, letters of recommendation, positive public relations materials, along with 300-word essay.

Submitted attachments must be typed, error free and complete. If the submission is submitted electronically it must be in one PDF File. No other will be accepted.

If an oral interview is to be conducted the student will be notified by the appropriate official.

Student Name: _____

District: _____ SkillsUSA Texas Chapter Number _____

Advisor Name:_____

Advisor email address: _____

Advisor mobile number: _____

**Deadline to submit is March 15th**

School:_____

School Address: _____ City:_____State:_____Zip:_____

School Phone: (  )_____

Student's Home Address: _____ City:_____State:_Zip:___

Home Phone: (  )_____Email:_____

Student's Mobile Phone : _____

Name of Parents or Guardian: _____

# SKILLSUSA TEXAS OUTSTANDING STUDENT SCHOLARSHIP APPLICATION Page 2

Students should prepare a notebook that includes the following:

All information is to be typed in the following order:

- Title Page
- Student Name
- School
- CTE Training Program
- District Number
- Student's résumé

Bulleted compilation of student's leadership development experiences to date. To include:

- Experiences in other school organizations
- Experiences in organizations outside the school
- Experiences in your community
- Experiences in your school
- Experiences in your district
- Experiences in the state
- Experiences at the national level

A student-written narrative (300 words or less) stating why he or she should be considered for this scholarship. Narrative should focus on how the student plans to implement the knowledge and skills gained from participating in SkillsUSA to strengthen their SkillsUSA chapter or their success in a career following graduation.

Letters of recommendation: (2)

One letter from representative from your local school, superintendent, principal, counselor, teacher
One letter from: by outside school organizations or individuals, civic organizations, fellow employees, employers.

Materials by news media, local, school or state newspaper, pictures or articles, magazines, radio stations or TV stations.

At your district competition:
Send this application form and required attachments in one PDF file to your district director. Bring your notebook to the competition. Check the contest schedule for your district for further instructions.

At the State Level:
Once you've been selected by your district committee the application along with all supporting documentation is to be submitted by March 15th of the competition year to **contests@skillsusatx.org**. The submission should read "SkillsUSA Texas Outstanding Scholarship" in the subject line.

Bring your notebook to the state competition. Check the contest schedule to determine when and where the notebooks are to be delivered. There will be no interview at the state level unless the technical committee determines there is a need. If this should occur, you will be notified.

## SkillsUSA Texas Outstanding Member Contest – Texas Only
### NOTEBOOK RATING SHEET – Interview Portion Eliminated for 2020

**Contestant Number: _____**

| Judging Criteria | Points Allowed | Points Awarded |
|---|---|---|
| **Application** | | |
| Application completed | 0-10 Points | |
| **Local Chapter Activities** | 0-25 Points | |
| Social and Recreational<br>Civic and Service<br>Promotional<br>Officer | | |
| **District Activities** | 0-25 Points | |
| District Leadership Conference<br>District Contest Participation<br>SkillsUSA Promotion<br>District Officer Candidate | | |
| **State Activities** | 0-10 Points | |
| State Skill Olympics Participation<br>SkillsUSA Promotion<br>State Officer Candidate | | |
| **National Activities** | 0-5 Points | |
| National Skill Olympics Participation<br>National Officer Candidate | | |
| **Other School Organizations** | 0-5 Points | |
| Leadership Demonstrated | | |
| **Outside School Organizations** | 0-5 Points | |
| Leadership Demonstrated | | |
| **Occupational and Educational Standing** | | |
| Classroom | 0-5 Points | |
| Occupational Skills | 0-5 Points | |
| Grades | 0-5 Points | |
| **TOTAL POINTS** | **100** | |

Judges' Comments:

# Welding I Contest – Texas Only

Began 2016

**Purpose**

To evaluate each contestant's preparation for employment and to recognize outstanding students for excellence and professionalism in the field of structural metal applications. Skilled and Technical Sciences category.

**Clothing Requirements**

As prescribe in the national standards for the welding skill events. **Or** Students may where jeans with work boots and cotton shirt.

## All Students must wear a welding apron or welding jacket

**Eligibility**

Open to active SkillsUSA members enrolled in year one of a program where welding is the main objective.

**Equipment and Materials**

1. Supplied by the technical Committee:
    a. All instructions and procedure sheets with drawings
    b. All necessary information and furnishings for judges and technical committee
2. Supplied by contestant
    - All necessary welding equipment and safety gear.
    - Hearing and/or ear protection
    - Pocket calculator
    - Lead pencil or ball point pen
    - Soap stone with holder
    - Spare spatter and filter lens/plates for welding helmet and oxyacetylene goggles
    - Scribe with magnet
    - Combination square set
    - 10-foot steel tape measure
    - Fillet weld gauge
    - 16-ounce ball peen hammer
    - Welding helmet with appropriate #10/#12 filter plate/lens and protective cover plate/lens in a flip or side front
    - Welding helmet/face shield/goggles with appropriate #5/#7 filter plate/lens and protective cover plate/lens for ODC, PAC
    - Center punch
    - 10-inch vise grips
    - Chipping hammer
    - Wire brush
    - Electric angle grinder
    - Flint striker
    - Framing Square
    - Torpedo level
    - Diagonal pliers
    - Resume

### Specific Rules for Contest Participants

1. Contestants must correctly use the welding equipment during the contest. The contest chairperson or contest coordinator may stop a contestant at any section of the contest if they deem a contestant's manner to be Hazardous to either themselves or others. Such stoppage shall disqualify the participant for that section of the contest. If the contestant is warned second time, he/she will be disqualified as a contest participant.
2. Contestant will be assigned a contest number for use during the contest. The contest judges will know the contestants by their assigned number only
3. While the contest is in progress, there shall be no communication between the contestant or between the contestants and anyone else except as directed by the judge, contest coordinator or contest chairperson.
4. The welding contest will be of a performance nature
5. All terms and definitions and welding symbols will be in accordance with the current addition of ANSI/AWS A3.0 (Terms & Definitions) and ASNU/A2.4
6. Time limits will be established on the contest procedures sheets for all segments of the test.
7. Evaluation of the completed project will be judge visually. Nondestructive and/or destructive tests may be used to complete the project evaluation
8. Welding and cutting operation instructions will be specified in drawing and procedure

# Welding I Contest – Texas Only Page 2

**Scope of the Contest**

Contestants will demonstrate their ability to perform a job and skills selected which demonstrates a mastery of SMAW, GMAW oxy-fuel cutting, use of measuring tools, and understanding of the structural fitting and welding process.

1. **Safety**
    a. Demonstrate personal safety.
    **b.** Demonstrate general shop safety
    c. Demonstrate gas, electrical and chemical safety.
    d. Demonstrate knowledge of proper actions to be taken in an emergency.
2. **Measurements**
    a. Identify basic metal working tools used
    b. Use visual measuring tools to accuracy of 1/32 of an inch.
    c. Employ the components of a combination square set.
    d. Use layout and marking tools.
3. **Blueprint Reading**
    a. Use information found in the block of the drawing.
    b. Read and understand three dimensional drawings.
    c. Identify the basic views used in blueprints including assembly detail and fit- up drawings.
    d. Identify command types of line, abbreviations and symbols in accordance with the national standards ANSI
    e. Identify basic welding symbols and components of a symbol (such as arrow, reference line, size of length) in accordance with the national welding Symbol standard AWS.
4. **Shielded Metal Arc Welding (SMAW)**
    a. Demonstrate safety procedure for SMAW
    b. Demonstrate ability to correctly set up SMAW power source, related welding equipment and do basic process and equipment troubleshooting.
    c. Correctly identify base metal prior to welding.
    d. Set up and shut down equipment for welding of carbon steel.
    e. Select correct type of filler metal size of electrode based on carbon steel (1/4" to ½" thickness).
    f. Prepare carbon steel for welding
    g. Start, stop and restart stringer beads on carbon steel in the flat, horizontal vertical up and down and overhead Positions.
5. **Gas Metal Arc Welding (GMAW)**
    a. Demonstrate safety procedures for GMAW
    b. Demonstrate ability to correctly set up GMAW power source, related welding equipment and do basic process and equipment troubleshooting.
    c. Correctly identify base metal prior to welding.
    d. Select correct type of filler metal size of electrode based on carbon steel (1/4" ½" thickness).
    e. Prepare carbon steel stainless steel and/or aluminum for welding
    f. Start, stop and restart stringer beads on Carbon steel in the flat, horizontal, vertical up and down and overhead positions.
    g. Weld a lap joint with a Multiple pass fillet weld on carbon steel.
6. ***Knowledge Performance***
    a. The contest will include written knowledge assessments that require the understanding of welding knowledge (theory). Wherever the words "demonstrate knowledge of" are used in the contest standards and competencies, the technical committee could include any of that subject matter in the written theory test that is administered prior to the hands-on skill competition.

## Contest Scoring

1. **Technical Skill Contest Project**
    - Deductions taken for penalties
2. **Written test**
3. **Technical Skill Test**

## Welding I Contest – Texas Only Score Sheet

| Item Evaluated | Possible Points | Contestant Numbers | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 300 | | | | | | | | | | |
| Safety - gear | 25 | | | | | | | | | | |
| Safety – work habit | 25 | | | | | | | | | | |
| Oxy Fuel Operations | 50 | | | | | | | | | | |
| SMAW Operations | 50 | | | | | | | | | | |
| GMAW Operations | 50 | | | | | | | | | | |
| Completed Weldment | 50 | | | | | | | | | | |
| **Total Points** | 250 | | | | | | | | | | |
| **Written Test** | 50 | | | | | | | | | | |
| **Professional Development Test** | | | | | | | | | | | |
| **Clothing Penalty** | -50 | | | | | | | | | | |
| **Resume Penalty** | -10 | | | | | | | | | | |
| **Final Score** | | | | | | | | | | | |

**Notes:**

***Clothing:***

- *As prescribed in the clothing requirements section.*

***Safety:***

- *Does the student exhibit safe working habits?*
- *Safety glasses, personal protective equipment and group safety.*

***Oxy Fuel Operations:***

- *Does the student exhibit proper start up and shut down practices?*
- *Are cuts produced by the student clean and free of slag?*
- *Are the parts cut ready to be welded?*

***SMAW Operations:***

- *Does the student exhibit proper equipment set up?*
- *Welding appearance and penetration.*
- *Did the student clean the welds?*

***GMAW Operations:***

- *Does the student exhibit proper equipment setup?*
- *Welding appearance and penetration.*

***Completed Weldment:***

- *Is the Weldment square?*
- *Do the joints fit properly?*
- *Does the finish size conform to the drawing?*

# Welding Application Contest - Texas Only

Began 2010

**Purpose**

To evaluate each contestant's preparation for employment and to recognize outstanding students for excellence and professionalism in the field of structural metal applications. Skilled and Technical Sciences category.

**Clothing Requirements**

1. As prescribe in the national standards for the welding skill events. **Or**
2. Students may where jeans with work boots and cotton shirt. NO FRAYED EDGES or HOLES IN SHIRT OR JEANS

## All Students must wear a welding apron or welding jacket

**Eligibility**

Open to active SkillsUSA members enrolled or previously enrolled in programs in which welding is **NOT** the main objective and are not currently enrolled or previously enrolled in a program where welding is or was the main objective. Examples of those courses would include, but not limited to; Small Engine Repair, Auto Collision and any Introduction to Metal Manufacturing.

**Equipment and Materials**

1. Supplied by the technical Committee:
    a. All instructions and procedure sheets with drawings
    b. All necessary information and furnishings for judges and technical committee
2. Supplied by contestant

a. All Welding Equipment and safety gear.
b. Hearing and/or ear protection
c. Welding helmet with appropriate #10/#12 filter plate/lens and protective cover plate/lens in a flip or side front
d. Welding helmet/face shield/goggles with appropriate #5/#7 filter plate/lens and Protective cover plate/lens for ODC, PACS
e. Pocket calculator
f. Lead pencil or ball point pen
g. Soap stone with holder
h. Spare spatter and filter lens/plates for welding helmet and oxyacetylene goggles
i. Scribe with magnet
j. Combination square set
k. 10-foot steel tape measure
l. Fillet weld gauge
m. 16-ounce ball peen hammer
n. Center punch
o. 10-inch vise grips
p. Chipping hammer
q. Wire brush
r. Electric angle grinder
s. Flint striker
t. Framing Square
u. Torpedo level
v. Diagonal pliers
w. Resume

**Specific Rules for Contest Participants**

1. Contestants must correctly use the welding equipment during the contest. The contest chairperson or contest coordinator may stop a contestant at any section of the contest if they deem a contestant's manner to be Hazardous to either themselves or others. Such stoppage shall disqualify the participant for that section of the contest. If the contestant is warned second time, he/she will be disqualified as a contest participant.
2. Contestant will be assigned a contest number for use during the contest. The contest judges will know the contestants by their assigned number only
3. While the contest is in progress, there shall be no communication between the contestant or between the contestants and anyone else except as directed by the judge, contest coordinator or contest chairperson.
4. . The welding contest will be of a performance nature
5. All terms and definitions and welding symbols will be in accordance with the current addition of ANSI/AWS A3.0 (Terms & Definitions) and ASNU/A2.4
6. Time limits will be established on the contest procedures sheets for all segments of the test.
7. Evaluation of the completed project will be judge visually. Nondestructive and/or destructive tests may be used to complete the project evaluation
8. Welding and cutting operation instructions will be specified in drawing and procedure

# Welding Application Contest - Texas Only Page 2

**Scope of the Contest**

Contestants will demonstrate their ability to perform a job and skills selected which demonstrates a mastery of SMAW, GMAW oxy-fuel cutting, use of measuring tools, and understanding of the structural fitting and welding process.

1. **Safety**
    a. Demonstrate personal safety.
    b. Demonstrate general shop safety
    c. Demonstrate gas, electrical and chemical safety.
    d. Demonstrate knowledge of proper actions to be taken in an emergency.
2. **Measurements**
    a. Identify basic metal working tools used
    b. Use visual measuring tools to accuracy of 1/32 of an inch.
    c. Employ the components of a combination square set.
    d. Use layout and marking tools.
3. **Blueprint Reading**
    a. Use information found in the block of the drawing.
    b. Read and understand three-dimensional drawings.
    c. Identify the basic views used in blueprints including assembly detail and fit- up drawings.
    d. Identify command types of line, abbreviations and symbols in accordance with the national standards ANSI
    e. Identify basic welding symbols and components of a symbol (such as arrow, reference line, size of length) in accordance with the national welding Symbol standard AWS.
4. **Shielded Metal Arc Welding (SMAW)**
    a. Demonstrate safety procedure for SMAW
    b. Demonstrate ability to correctly set up SMAW power source, related welding equipment and do basic process and equipment troubleshooting.
    c. Correctly identify base metal prior to welding.
    d. Set up and shut down equipment for welding of carbon steel.
    e. Select correct type of filler metal size of electrode based on carbon steel (1/4" to ½" thickness).
    f. Prepare carbon steel for welding
    g. Start, stop and restart stringer beads on carbon steel in the flat, horizontal vertical up and down and overhead Positions.
5. **Gas Metal Arc Welding (GMAW)**
    a. Demonstrate safety procedures for GMAW
    b. Demonstrate ability to correctly set up GMAW power source, related welding equipment and do basic process and equipment troubleshooting.
    c. Correctly identify base metal prior to welding.
    d. Select correct type of filler metal size of electrode based on carbon steel (1/4" ½" thickness).
    e. Prepare carbon steel stainless steel and/or aluminum for welding
    f. Start, stop and restart stringer beads on Carbon steel in the flat, horizontal, vertical up and down and overhead positions.
    g. Weld a lap joint with a Multiple pass fillet weld on carbon steel.
6. ***Knowledge Performance***
    a. The contest will include written knowledge assessments that require the understanding of welding knowledge (theory). Wherever the words "demonstrate knowledge of" are used in the contest standards and competencies, the technical committee could include any of that subject matter in the written theory test that is administered prior to the hands-on skill competition.

**Contest Scoring**

**Technical Skill Contest Project:** Deductions taken for penalties

**Written test**
**Professional Development Test**

## Welding Application Contest – Texas Only Score Sheet

| Item Evaluated | Possible Points | Contestant Numbers | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 300 | | | | | | | | | | |
| Safety - gear | 25 | | | | | | | | | | |
| Safety – work habit | 25 | | | | | | | | | | |
| Oxy Fuel Operations | 50 | | | | | | | | | | |
| SMAW Operations | 50 | | | | | | | | | | |
| GMAW Operations | 50 | | | | | | | | | | |
| Completed Weldment | 50 | | | | | | | | | | |
| **Total Points** | 250 | | | | | | | | | | |
| **Written Test** | 50 | | | | | | | | | | |
| **Professional Development Test** | | | | | | | | | | | |
| **Clothing Penalty** | -50 | | | | | | | | | | |
| **Resume Penalty** | -10 | | | | | | | | | | |
| **Final Score** | | | | | | | | | | | |

**Notes:**

***Clothing:***
- *As prescribed in the clothing requirements section.*

***Safety:***
- *Does the student exhibit safe working habits?*
- *Safety glasses, personal protective equipment and group safety.*

***Oxy Fuel Operations:***
- *Does the student exhibit proper start up and shut down practices?*
- *Are cuts produced by the student clean and free of slag?*
- *Are the parts cut ready to be welded?*

***SMAW Operations:***
- *Does the student exhibit proper equipment set up?*
- *Welding appearance and penetration.*
- *Did the student clean the welds?*

***GMAW Operations:***
- *Does the student exhibit proper equipment setup?*
- *Welding appearance and penetration.*

***Completed Weldment:***
- *Is the Weldment square?*
- *Do the joints fit properly?*
- *Does the finish size conform to the drawing?*

# Occupational Quiz Bowls

## *Texas Only*

**These Quiz Bowls compete at district and state level only:**

**Audio Visual Production Quiz Bowl**

**Automotive Service Quiz Bowl**

**Cosmetology Quiz Bowl**

**Criminal Justice Quiz Bowl**

**Culinary Arts Quiz Bowl**

**Information Technology Quiz Bowl**

First, download and review the General Regulations

# Audio – Video Production Quiz Bowl – Texas Only

Began 2011

**Purpose**

To test the knowledge of selected team members on various aspects of audio – video production knowledge, professional development and current events.

**Eligibility**

Open to 5-7 active SkillsUSA members **currently** enrolled in audio – video production instructional programs.

**Clothing Requirement**

White polo type shirt with black dress slacks or black dress skirt (knee-length), and black socks or black or skin-tone seamless hose, black leather dress shoes or official SkillsUSA dress.
*Alternative*: Students may wear competition clothing for the skilled and technical competition related to the quiz bowl purpose. **The team uniforms must be consistent throughout the entire team but not necessarily identical.**
Violations result in a 50-point clothing penalty per team member.

**Equipment and Materials**

1. Supplied by the technical committee:
   - One table for each team plus a table for the apparatus and scorekeepers and sufficient tables for the judges
   - Chairs for all participants, committee and judges
   - Podium and public-address system
   - Quiz Bowl online buzzer
   - Audience chairs
   - Sufficient score sheets and pencils for the judges
   - Paper for the team members
   - Calculators for contest officials
2. Supplied by the contestants:
   All competitors must create a one-page resume and submit a hard copy to the technical committee at orientation. Failure to do so will result in a 10-point penalty.
   Cell Phone for online buzzer
3. Personnel required:
   - Moderator
   - Operator for the Quiz Bowl apparatus/timekeeper
   - Judges who will serve as scorekeepers

**Contest Resources**

1. AVP Technical Knowledge will include cybercollege.com on-line Television Production Course Modules.
2. There will be no study guide prepared for the quiz bowl competitions.
3. 100% of questions for the written test are Professional Development questions may be drawn from any of the following sources;
   - *SkillsUSA Leadership Handbook*
   - SkillsUSA and SkillsUSA Texas website
   - CareerSafe
   - Career Essentials Suite
   - *SkillsUSA Champions* magazine
   - OSHA's Teen Worker site (www.osha.gov/SLTC/teenworkers.html
   - *Robert's Rules of Order, Newly Revised* (current edition)
4. 30% of questions for active rounds are current events from CNN and Fox News. Items will be taken from these sources published no more than 90 days prior to the date of the contest. Sources can be print or online versions.

**Contest Guidelines**

1. A district may enter one high-school team comprised of five registered members each. The team may perform with four members without penalty in the event that a member fails to show up or is forced to withdraw within five days of the competition, as long as five members were originally registered and verified with the State Office. (See General Regulations.)
2. A team may register up to two alternates (in addition to the five team members). The alternates are required to attend orientation and take the written test. The alternate scores will be included in the team average. Registered alternates who take the test may then be allowed to participate in active rounds, as described in # 7.

## Audio – Video Production Quiz Bowl – Texas Only (cont.)

3. The moderator will ask questions, and teams will have five seconds to respond. Responding shall be accomplished by activating the buzzer.
4. Points are determined on the basis of 10 points awarded for a correct response and ten points deducted for an incorrect response.
5. A preliminary round shall be defined as 25 questions; a final round shall be 50 questions with no time limit.
6. If 5 or less teams there will be no preliminary round.
7. A match shall be defined as two rounds, which includes a preliminary round and the final round.
8. A break will be taken after every 10 questions. Contest officials will verify scores at every break. Substitutions of registered alternates may be made only at these breaks, after notifying the moderator.
9. During the pre-contest orientation session, the contest chair will administer a written test to all team members. All team members, including registered alternates, must take the written test to be eligible to participate with their team in the active rounds. Participants are responsible to bring a No. 2 pencil to use for the written test.
10. The written test shall be 100 % SkillsUSA Knowledge or Professional Development questions. Once scored, the individual scores of all team members, including alternates, will be averaged to create a team score.
11. 80 percent of the final score will come from active rounds of technical skill questions, 20 percent will come from an average score of the team for the written test.
12. Each team will be assigned a table location at the beginning of the event by the contest chair or moderator.
13. The moderator will read a question, and the team that presses the buzzer first will be recognized to answer the question. If a wrong response is given, the team cannot give a second answer and the opposing team(s) will be given an opportunity to buzz in and answer the question.
14. A team may buzz in as soon as it feels it knows the answer. However, the moderator will stop reading the question, and the team must answer based upon what has been read to that point. Some questions may require multiple answers.
15. Once a team buzzes in, it must wait to be identified by the moderator. Any team that responds to the question before being recognized by the moderator will be scored with an incorrect answer.
16. Once recognized, the team members may confer among themselves but must respond within five seconds. In the event that a team misses an answer, unless another team buzzes before the moderator can begin or finish the question, the moderator will begin re-reading the question following the procedure outlined above for the other teams. A question will not be re-read during actual play except upon the request of a judge.
17. Only the first answer given will be considered. If it is a wrong response, the team cannot give another answer, and another team is to have an opportunity to respond to the question. If the moderator inadvertently gives the answer away, the question is voided.
18. Any team member may give the team's answer.
19. If the answer is incomplete, the moderator may ask the team member to be more specific. For example, if the correct answer given is Roosevelt, the moderator may ask which one, or for more information.
20. The moderator will give the correct response in the event no team gives the correct answer.
21. Teams may not use notes, reference materials, calculators or any type of electronic communication. Blank paper will be provided by the officials and taken up at the end of each round. Participants will supply their own pens or pencils to use during the rounds.
22. The judges will make the final ruling on correct or incorrect responses.
23. The timekeeper judge will maintain the official time, which is used only for responding to questions. The time-readout *will not* be visible to the teams.
24. There will be no true/false or multiple-choice questions in the active rounds.
25. In the event that a team believes that an incorrect answer was accepted or a correct answer was not accepted, it may offer a challenge. Only team members may make challenges, and only at the point at which they occur. Challenges may not be made once the next question is read.
26. In the event that the audience gives away an answer, the moderator may void the question with no penalty for any team. The audience member in violation may be removed from the room by the judge.
27. Observer rules determined by the technical chair.

# Automotive Quiz Bowl – Texas Only

Began 2009

**Purpose**

To test the knowledge of selected team members on various aspects of Automotive knowledge, professional development and current events.

**Eligibility**

Open to a group of 5-7 active SkillsUSA members **currently** enrolled in an automotive instructional program.

**Clothing Requirement**

White polo type shirt with black dress slacks or black dress skirt (knee-length), and black socks or black or skin-tone seamless hose, black leather dress shoes or official SkillsUSA dress.
*Alternative*: Students may wear competition clothing for the skilled and technical competition related to the quiz bowl purpose. **The team uniforms must be consistent throughout the entire team but not necessarily identical.** Violations result in a 50-point clothing penalty per team member.

**Equipment and Materials**

1. Supplied by the technical committee:
   - One table for each team plus a table for the apparatus and scorekeepers and sufficient tables for the judges
   - Chairs for all participants, committee and judges
   - Podium and public-address system
   - Quiz Bowl online buzzer
   - Audience chairs
   - Sufficient score sheets and pencils for the judges
   - Paper for the team members
   - Calculators for contest officials
2. Supplied by the contestants:
   All competitors must create a one-page resume and submit a hard copy to the technical committee at orientation. Failure to do so will result in a 10-point penalty.
   Cell phone for online buzzer
3. Personnel required:
   - Moderator
   - Operator for the Quiz Bowl apparatus/timekeeper
   - Judges who will serve as scorekeepers

**Contest Resources**

1. ASE style questions will be used, taken from the technical information test question banks.
2. There will be no study guide prepared for the quiz bowl competitions.
3. 100% of questions for the written test are Professional Development questions may be drawn from any of the following sources;
   - *SkillsUSA Leadership Handbook*
   - SkillsUSA and SkillsUSA Texas website
   - CareerSafe
   - Career Essentials Suite
   - *SkillsUSA Champions* magazine
   - *Robert's Rules of Order, Newly Revised* (current edition)
   - OSHA's Teen Worker site (www.osha.gov/SLTC/teenworkers.html)
4. 30% of questions for active rounds are current events from CNN and Fox News. Items will be taken from these sources published no more than 90 days prior to the date of the contest. Sources can be print or online versions.

**Contest Guidelines**

1. A district may enter one high-school team comprised of five registered members each. The team may perform with four members without penalty in the event that a member fails to show up or is forced to withdraw within five days of the competition, as long as five members were originally registered and verified with the State Office. (See General Regulations.)
2. A team may register up to two alternates (in addition to the five team members). The alternates are required to attend orientation and take the written test. The alternate scores will be included in the team average. Registered alternates who take the test may then be allowed to participate in active rounds, as described in # 7.

## Automotive Quiz Bowl – Texas Only (cont.)

3. The moderator will ask questions, and teams will have five seconds to respond. Responding shall be accomplished by activating the buzzer.
4. Points are determined on the basis of 10 points awarded for a correct response and ten points deducted for an incorrect response.
5. A preliminary round shall be defined as 25 questions; a final round shall be 50 questions with no time limit.
6. If 5 or less teams there will be no preliminary round.
7. A match shall be defined as two rounds, which includes a preliminary round and the final round.
8. A break will be taken after every 10 questions. Contest officials will verify scores at every break. Substitutions of registered alternates may be made only at these breaks, after notifying the moderator.
9. During the pre-contest orientation session, the contest chair will administer a written test to all team members. All team members, including registered alternates, must take the written test to be eligible to participate with their team in the active rounds. Participants are responsible to bring a No. 2 pencil to use for the written test.
10. The written test shall be 100 % SkillsUSA Knowledge or Professional Development questions. Once scored, the individual scores of all team members, including alternates, will be averaged to create a team score.
11. 80 percent of the final score will come from active rounds of technical skill questions, 20 percent will come from an average score of the team for the written test.
12. Each team will be assigned a table location at the beginning of the event by the contest chair or moderator.
13. The moderator will read a question, and the team that presses the buzzer first will be recognized to answer the question. If a wrong response is given, the team cannot give a second answer and the opposing team(s) will be given an opportunity to buzz in and answer the question.
14. A team may buzz in as soon as it feels it knows the answer. However, the moderator will stop reading the question, and the team must answer based upon what has been read to that point. Some questions may require multiple answers.
15. Once a team buzzes in, it must wait to be identified by the moderator. Any team that responds to the question before being recognized by the moderator will be scored with an incorrect answer.
16. Once recognized, the team members may confer among themselves but must respond within five seconds. In the event that a team misses an answer, unless another team buzzes before the moderator can begin or finish the question, the moderator will begin re-reading the question following the procedure outlined above for the other teams. A question will not be re-read during actual play except upon the request of a judge.
17. Only the first answer given will be considered. If it is a wrong response, the team cannot give another answer, and another team is to have an opportunity to respond to the question. If the moderator inadvertently gives the answer away, the question is voided.
18. Any team member may give the team's answer.
19. If the answer is incomplete, the moderator may ask the team member to be more specific. For example, if the correct answer given is Roosevelt, the moderator may ask which one, or for more information.
20. The moderator will give the correct response in the event no team gives the correct answer.
21. Teams may not use notes, reference materials, calculators or any type of electronic communication. Blank paper will be provided by the officials and taken up at the end of each round. Participants will supply their own pens or pencils to use during the rounds.
22. The judges will make the final ruling on correct or incorrect responses.
23. The timekeeper judge will maintain the official time, which is used only for responding to questions. The time-readout *will not* be visible to the teams.
24. There will be no true/false or multiple-choice questions in the active rounds.
25. In the event that a team believes that an incorrect answer was accepted or a correct answer was not accepted, it may offer a challenge. Only team members may make challenges, and only at the point at which they occur. Challenges may not be made once the next question is read.
26. In the event that the audience gives away an answer, the moderator may void the question with no penalty for any team. The audience member in violation may be removed from the room by the judge.
27. Observer rules determined by the technical chair.

# Cosmetology Quiz Bowl – Texas Only

Began 2005

**Purpose**
To test the knowledge of selected team members on various aspects of Cosmetology knowledge, professional development and current events.

**Eligibility**
Open to a group of 5-7 active SkillsUSA members **currently** enrolled in cosmetology instructional programs.

**Clothing Requirement**
White polo type shirt with black dress slacks or black dress skirt (knee-length), and black socks or black or skin-tone seamless hose, black leather dress shoes or official SkillsUSA dress.
*Alternative*: Students may wear competition clothing for the skilled and technical competition related to the quiz bowl purpose. **The team uniforms must be consistent throughout the entire team but not necessarily identical.**
Violations result in a 50-point clothing penalty per team member.

**Equipment and Materials**

1. Supplied by the technical committee:
   - One table for each team plus a table for the apparatus and scorekeepers and sufficient tables for the judges
   - Chairs for all participants, committee and judges
   - Podium and public-address system
   - Quiz Bowl online buzzer
   - Audience chairs
   - Sufficient score sheets and pencils for the judges
   - Paper for the team members
   - Calculators for contest officials
2. Supplied by the contestants:
   All competitors must create a one-page resume and submit a hard copy to the technical committee at orientation. Failure to do so will result in a 10-point penalty.
   Cell phone for online buzzer
3. Personnel required:
   - Moderator
   - Operator for the Quiz Bowl apparatus/timekeeper
   - Judges who will serve as scorekeepers

**Contest Resources**

1. Questions will consist of materials from: Milady standard 2016 – Milady black book
2. There will be no study guide prepared for the quiz bowl competitions.
3. 100% of questions for the written test are Professional Development questions may be drawn from any of the following sources;
   - *SkillsUSA Leadership Handbook*
   - SkillsUSA and SkillsUSA Texas website
   - CareerSafe
   - OSHA's Teen Worker site (www.osha.gov/SLTC/teenworkers.html
   - Career Essentials Suite
   - *SkillsUSA Champions* magazine
   - *Robert's Rules of Order, Newly Revised* (current edition)
4. 30% of questions for active rounds are current events from CNN and Fox News. Items will be taken from these sources published no more than 90 days prior to the date of the contest. Sources can be print or online versions.

**Contest Guidelines**

1. A district may enter one high-school team comprised of five registered members each. The team may perform with four members without penalty in the event that a member fails to show up or is forced to withdraw within five days of the competition, as long as five members were originally registered and verified with the State Office. (See General Regulations.)
2. A team may register up to two alternates (in addition to the five team members). The alternates are required to attend orientation and take the written test. The alternate scores will be included in the team average. Registered alternates who take the test may then be allowed to participate in active rounds, as described in # 7.
3. The moderator will ask questions, and teams will have five seconds to respond. Responding shall be accomplished by activating the buzzer.

## Cosmetology Quiz Bowl – Texas Only (cont.)

4. Points are determined on the basis of 10 points awarded for a correct response and ten points deducted for an incorrect response.
5. A preliminary round shall be defined as 25 questions; a final round shall be 50 questions with no time limit.
6. If 5 or less teams there will be no preliminary round.
7. A match shall be defined as two rounds, which includes a preliminary round and the final round.
8. A break will be taken after every 10 questions. Contest officials will verify scores at every break. Substitutions of registered alternates may be made only at these breaks, after notifying the moderator.
9. During the pre-contest orientation session, the contest chair will administer a written test to all team members. All team members, including registered alternates, must take the written test to be eligible to participate with their team in the active rounds. Participants are responsible to bring a No. 2 pencil to use for the written test.
10. The written test shall be 100 % SkillsUSA Knowledge or Professional Development questions. Once scored, the individual scores of all team members, including alternates, will be averaged to create a team score.
11. 80 percent of the final score will come from active rounds of technical skill questions, 20 percent will come from an average score of the team for the written test.
12. Each team will be assigned a table location at the beginning of the event by the contest chair or moderator.
13. The moderator will read a question, and the team that presses the buzzer first will be recognized to answer the question. If a wrong response is given, the team cannot give a second answer and the opposing team(s) will be given an opportunity to buzz in and answer the question.
14. A team may buzz in as soon as it feels it knows the answer. However, the moderator will stop reading the question, and the team must answer based upon what has been read to that point. Some questions may require multiple answers.
15. Once a team buzzes in, it must wait to be identified by the moderator. Any team that responds to the question before being recognized by the moderator will be scored with an incorrect answer.
16. Once recognized, the team members may confer among themselves but must respond within five seconds. In the event that a team misses an answer, unless another team buzzes before the moderator can begin or finish the question, the moderator will begin re-reading the question following the procedure outlined above for the other teams. A question will not be re-read during actual play except upon the request of a judge.
17. Only the first answer given will be considered. If it is a wrong response, the team cannot give another answer, and another team is to have an opportunity to respond to the question. If the moderator inadvertently gives the answer away, the question is voided.
18. Any team member may give the team's answer.
19. If the answer is incomplete, the moderator may ask the team member to be more specific. For example, if the correct answer given is Roosevelt, the moderator may ask which one, or for more information.
20. The moderator will give the correct response in the event no team gives the correct answer.
21. Teams may not use notes, reference materials, calculators or any type of electronic communication. Blank paper will be provided by the officials and taken up at the end of each round. Participants will supply their own pens or pencils to use during the rounds.
22. The judges will make the final ruling on correct or incorrect responses.
23. The timekeeper judge will maintain the official time, which is used only for responding to questions. The time-readout *will not* be visible to the teams.
24. There will be no true/false or multiple-choice questions in the active rounds.
25. In the event that a team believes that an incorrect answer was accepted or a correct answer was not accepted, it may offer a challenge. Only team members may make challenges, and only at the point at which they occur. Challenges may not be made once the next question is read.
26. In the event that the audience gives away an answer, the moderator may void the question with no penalty for any team. The audience member in violation may be removed from the room by the judge.
27. Observer rules determined by the technical chair.

# Criminal Justice Quiz Bowl – Texas Only

Began 2008

**Purpose**

To test the knowledge of selected team members on various aspects of criminal justice knowledge, professional development and current events.

**Eligibility**

Open to a group of 5-7 active SkillsUSA members **currently** enrolled in criminal justice instructional programs.

**Clothing Requirement**

White polo type shirt with black dress slacks or black dress skirt (knee-length), and black socks or black or skin-tone seamless hose, black leather dress shoes or official SkillsUSA dress.
*Alternative*: Students may wear competition clothing for the skilled and technical competition related to the quiz bowl purpose. **The team uniforms must be consistent throughout the entire team but not necessarily identical.**
Violations result in a 50-point clothing penalty per team member.

**Equipment and Materials**

1. Supplied by the technical committee:
   - One table for each team plus a table for the apparatus and scorekeepers and sufficient tables for the judges
   - Chairs for all participants, committee and judges
   - Podium and public-address system
   - Quiz Bowl online buzzer
   - Audience chairs
   - Sufficient score sheets and pencils for the judges
   - Paper for the team members
   - Calculators for contest officials
2. Supplied by the contestants:
   All competitors must create a one-page resume and submit a hard copy to the technical committee at orientation. Failure to do so will result in a 10-point penalty.
   Cell phone for online buzzer
3. Personnel required:
   - Moderator
   - Operator for the Quiz Bowl apparatus/timekeeper
   - Judges who will serve as scorekeepers

**Contest Resources**

1. Topics for the Criminal Justice questions shall be a) Law/Legal; b) Law Enforcement; and c) Corrections.
2. There will be no study guide prepared for the quiz bowl competitions.
3. 100% of questions for the written test are Professional Development questions may be drawn from any of the following sources;
   - *SkillsUSA Leadership Handbook*
   - SkillsUSA and SkillsUSA Texas website
   - CareerSafe
   - OSHA's Teen Worker site (www.osha.gov/SLTC/teenworkers.html
   - Career Essentials Suite
   - *SkillsUSA Champions* magazine
   - *Robert's Rules of Order, Newly Revised* (current edition)
4. 30% of questions for active rounds are current events from CNN and Fox News. Items will be taken from these sources published no more than 90 days prior to the date of the contest. Sources can be print or online versions.

**Contest Guidelines**

1. A district may enter one high-school team comprised of five registered members each. The team may perform with four members without penalty in the event that a member fails to show up or is forced to withdraw within five days of the competition, as long as five members were originally registered and verified with the State Office. (See General Regulations.)
2. A team may register up to two alternates (in addition to the five team members). The alternates are required to attend orientation and take the written test. The alternate scores will be included in the team average. Registered alternates who take the test may then be allowed to participate in active rounds, as described in # 7.
3. The moderator will ask questions, and teams will have five seconds to respond. Responding shall be accomplished by activating the buzzer.

## Criminal Justice Quiz Bowl – Texas Only (cont.)

4. Points are determined on the basis of 10 points awarded for a correct response and ten points deducted for an incorrect response.
5. A preliminary round shall be defined as 25 questions; a final round shall be 50 questions with no time limit.
6. If 5 or less teams there will be no preliminary round.
7. A match shall be defined as two rounds, which includes a preliminary round and the final round.
8. A break will be taken after every 10 questions. Contest officials will verify scores at every break. Substitutions of registered alternates may be made only at these breaks, after notifying the moderator.
9. During the pre-contest orientation session, the contest chair will administer a written test to all team members. All team members, including registered alternates, must take the written test to be eligible to participate with their team in the active rounds. Participants are responsible to bring a No. 2 pencil to use for the written test.
10. The written test shall be 100 % SkillsUSA Knowledge or Professional Development questions. Once scored, the individual scores of all team members, including alternates, will be averaged to create a team score.
11. 80 percent of the final score will come from active rounds of technical skill questions, 20 percent will come from an average score of the team for the written test.
12. Each team will be assigned a table location at the beginning of the event by the contest chair or moderator.
13. The moderator will read a question, and the team that presses the buzzer first will be recognized to answer the question. If a wrong response is given, the team cannot give a second answer and the opposing team(s) will be given an opportunity to buzz in and answer the question.
14. A team may buzz in as soon as it feels it knows the answer. However, the moderator will stop reading the question, and the team must answer based upon what has been read to that point. Some questions may require multiple answers.
15. Once a team buzzes in, it must wait to be identified by the moderator. Any team that responds to the question before being recognized by the moderator will be scored with an incorrect answer.
16. Once recognized, the team members may confer among themselves but must respond within five seconds. In the event that a team misses an answer, unless another team buzzes before the moderator can begin or finish the question, the moderator will begin re-reading the question following the procedure outlined above for the other teams. A question will not be re-read during actual play except upon the request of a judge.
17. Only the first answer given will be considered. If it is a wrong response, the team cannot give another answer, and another team is to have an opportunity to respond to the question. If the moderator inadvertently gives the answer away, the question is voided.
18. Any team member may give the team's answer.
19. If the answer is incomplete, the moderator may ask the team member to be more specific. For example, if the correct answer given is Roosevelt, the moderator may ask which one, or for more information.
20. The moderator will give the correct response in the event no team gives the correct answer.
21. Teams may not use notes, reference materials, calculators or any type of electronic communication. Blank paper will be provided by the officials and taken up at the end of each round. Participants will supply their own pens or pencils to use during the rounds.
22. The judges will make the final ruling on correct or incorrect responses.
23. The timekeeper judge will maintain the official time, which is used only for responding to questions. The time-readout *will not* be visible to the teams.
24. There will be no true/false or multiple-choice questions in the active rounds.
25. In the event that a team believes that an incorrect answer was accepted or a correct answer was not accepted, it may offer a challenge. Only team members may make challenges, and only at the point at which they occur. Challenges may not be made once the next question is read.
26. In the event that the audience gives away an answer, the moderator may void the question with no penalty for any team. The audience member in violation may be removed from the room by the judge.
27. Observer rules determined by the technical chair.

# Culinary Quiz Bowl – Texas Only

Began 2014

**Purpose**

To test the knowledge of selected team members on various aspects of culinary knowledge, professional development and current events.

**Eligibility**

Open to group of 5-7 active SkillsUSA members **currently** enrolled in culinary instructional programs.

**Clothing Requirement**

White polo type shirt with black dress slacks or black dress skirt (knee-length), and black socks or black or skin-tone seamless hose, black leather dress shoes or official SkillsUSA dress.
*Alternative*: Students may wear competition clothing for the skilled and technical competition related to the quiz bowl purpose. **The team uniforms must be consistent throughout the entire team but not necessarily identical.** Violations result in a 50-point clothing penalty per team member.

**Equipment and Materials**

1. Supplied by the technical committee:
   - One table for each team plus a table for the apparatus and scorekeepers and sufficient tables for the judges
   - Chairs for all participants, committee and judges
   - Podium and public-address system
   - Quiz Bowl online buzzer
   - Audience chairs
   - Sufficient score sheets and pencils for the judges
   - Paper for the team members
   - Calculators for contest officials
2. Supplied by the contestants:
   All competitors must create a one-page resume and submit a hard copy to the technical committee at orientation. Failure to do so will result in a 10-point penalty.
   Cell phone for online buzzer
3. Personnel required:
   - Moderator
   - Operator for the Quiz Bowl apparatus/timekeeper
   - Judges who will serve as scorekeepers

**Contest Resources**

1. Questions are sourced from On Cooking and On Baking, ServSafe – Food Handler
2. There will be no study guide prepared for the quiz bowl competitions.
3. 100% of questions for the written test are Professional Development questions may be drawn from any of the following sources;
   - *SkillsUSA Leadership Handbook*
   - SkillsUSA and SkillsUSA Texas website
   - CareerSafe
   - OSHA's Teen Worker site (www.osha.gov/SLTC/teenworkers.html
   - Career Essentials Suite
   - *SkillsUSA Champions* magazine
   - *Robert's Rules of Order, Newly Revised* (current edition)
4. 30% of the questions for active rounds are current events questions from *Food and Wine Magazine,* and *Bon Appétit* Items will be taken from these sources published no more than 90 days prior to the date of the contest. Sources can be print or online versions.

**Contest Guidelines**

1. A district may enter one high-school team comprised of five registered members each. The team may perform with four members without penalty in the event that a member fails to show up or is forced to withdraw within five days of the competition, as long as five members were originally registered and verified with the State Office. (See General Regulations.)
2. A team may register up to two alternates (in addition to the five team members). The alternates are required to attend orientation and take the written test. The alternate scores will be included in the team average. Registered alternates who take the test may then be allowed to participate in active rounds, as described in # 7.

## Culinary Quiz Bowl – Texas Only (cont.)

3. The moderator will ask questions, and teams will have five seconds to respond. Responding shall be accomplished by activating the buzzer.
4. Points are determined on the basis of 10 points awarded for a correct response and ten points deducted for an incorrect response.
5. A preliminary round shall be defined as 25 questions; a final round shall be 50 questions with no time limit.
6. If 5 or less teams there will be no preliminary round.
7. A match shall be defined as two rounds, which includes a preliminary round and the final round.
8. A break will be taken after every 10 questions. Contest officials will verify scores at every break. Substitutions of registered alternates may be made only at these breaks, after notifying the moderator.
9. During the pre-contest orientation session, the contest chair will administer a written test to all team members. All team members, including registered alternates, must take the written test to be eligible to participate with their team in the active rounds. Participants are responsible to bring a No. 2 pencil to use for the written test.
10. The written test shall be 100 % SkillsUSA Knowledge or Professional Development questions. Once scored, the individual scores of all team members, including alternates, will be averaged to create a team score.
11. 80 percent of the final score will come from active rounds of technical skill questions, 20 percent will come from an average score of the team for the written test.
12. Each team will be assigned a table location at the beginning of the event by the contest chair or moderator.
13. The moderator will read a question, and the team that presses the buzzer first will be recognized to answer the question. If a wrong response is given, the team cannot give a second answer and the opposing team(s) will be given an opportunity to buzz in and answer the question.
14. A team may buzz in as soon as it feels it knows the answer. However, the moderator will stop reading the question, and the team must answer based upon what has been read to that point. Some questions may require multiple answers.
15. Once a team buzzes in, it must wait to be identified by the moderator. Any team that responds to the question before being recognized by the moderator will be scored with an incorrect answer.
16. Once recognized, the team members may confer among themselves but must respond within five seconds. In the event that a team misses an answer, unless another team buzzes before the moderator can begin or finish the question, the moderator will begin re-reading the question following the procedure outlined above for the other teams. A question will not be re-read during actual play except upon the request of a judge.
17. Only the first answer given will be considered. If it is a wrong response, the team cannot give another answer, and another team is to have an opportunity to respond to the question. If the moderator inadvertently gives the answer away, the question is voided.
18. Any team member may give the team's answer.
19. If the answer is incomplete, the moderator may ask the team member to be more specific. For example, if the correct answer given is Roosevelt, the moderator may ask which one, or for more information.
20. The moderator will give the correct response in the event no team gives the correct answer.
21. Teams may not use notes, reference materials, calculators or any type of electronic communication. Blank paper will be provided by the officials and taken up at the end of each round. Participants will supply their own pens or pencils to use during the rounds.
22. The judges will make the final ruling on correct or incorrect responses.
23. The timekeeper judge will maintain the official time, which is used only for responding to questions. The time-readout *will not* be visible to the teams.
24. There will be no true/false or multiple-choice questions in the active rounds.
25. In the event that a team believes that an incorrect answer was accepted or a correct answer was not accepted, it may offer a challenge. Only team members may make challenges, and only at the point at which they occur. Challenges may not be made once the next question is read.
26. In the event that the audience gives away an answer, the moderator may void the question with no penalty for any team. The audience member in violation may be removed from the room by the judge.
27. Observer rules determined by the technical chair.

# Information Technology Quiz Bowl - Texas Only

Began 2018

**Purpose**

To test the knowledge of selected team members on various aspects of Information Technology knowledge, professional development and current events.

**Eligibility** Open to a group of 5-7 active SkillsUSA members **currently** enrolled in Information Technology Instructional programs.

**Clothing Requirement**

White polo type shirt with black dress slacks or black dress skirt (knee-length), and black socks or black or skin-tone seamless hose, black leather dress shoes or official SkillsUSA dress.
*Alternative*: Students may wear competition clothing for the skilled and technical competition related to the quiz bowl purpose. **The team uniforms must be consistent throughout the entire team but not necessarily identical.** Violations result in a 50-point clothing penalty per team member.

**Equipment and Materials**

1. Supplied by the technical committee:
   - One table for each team plus a table for the apparatus and scorekeepers and sufficient tables for the judges
   - Chairs for all participants, committee and judges
   - Podium and public-address system
   - Quiz Bowl online buzzer
   - Audience chairs
   - Sufficient score sheets and pencils for the judges
   - Paper for the team members
   - Calculators for contest officials
2. Supplied by the contestants:
   All competitors must create a one-page resume and submit a hard copy to the technical committee at orientation. Failure to do so will result in a 10-point penalty.
   Cell phone for online buzzer
3. Personnel required:
   - Moderator
   - Operator for the Quiz Bowl apparatus/timekeeper
   - Judges who will serve as scorekeepers

**Contest Resources**

1. Questions from**: CompTIA A+ and Network+** study material to include **TestOut PC Pro** and **TestOut Networking Pro**.
2. There will be no study guide prepared for the quiz bowl competitions.
3. 100% of questions for the written test are Professional Development questions may be drawn from any of the following sources;
   - *SkillsUSA Leadership Handbook*
   - SkillsUSA and SkillsUSA Texas website
   - CareerSafe
   - OSHA's Teen Worker site (www.osha.gov/SLTC/teenworkers.html
   - Career Essentials Suite
   - *SkillsUSA Champions* magazine
   - *Robert's Rules of Order, Newly Revised* (current edition)
5. 30% of questions for active rounds are current events from CNN and Fox News. Items will be taken from these sources published no more than 90 days prior to the date of the contest. Sources can be print or online versions.

**Contest Guidelines**

1. A district may enter one high-school team comprised of five registered members each. The team may perform with four members without penalty in the event that a member fails to show up or is forced to withdraw within five days of the competition, as long as five members were originally registered and verified with the State Office. (See General Regulations.)
2. A team may register up to two alternates (in addition to the five team members). The alternates are required to attend orientation and take the written test. The alternate scores will be included in the team average. Registered alternates who take the test may then be allowed to participate in active rounds, as described in # 7.

3. The moderator will ask questions, and teams will have five seconds to respond. Responding shall be accomplished by activating the buzzer.
4. Points are determined on the basis of 10 points awarded for a correct response and ten points deducted for an incorrect response.
5. A preliminary round shall be defined as 25 questions; a final round shall be 50 questions with no time limit.
6. If 5 or less teams there will be no preliminary round.
7. A match shall be defined as two rounds, which includes a preliminary round and the final round.
8. A break will be taken after every 10 questions. Contest officials will verify scores at every break. Substitutions of registered alternates may be made only at these breaks, after notifying the moderator.
9. During the pre-contest orientation session, the contest chair will administer a written test to all team members. All team members, including registered alternates, must take the written test to be eligible to participate with their team in the active rounds. Participants are responsible to bring a No. 2 pencil to use for the written test.
10. The written test shall be 100 % SkillsUSA Knowledge or Professional Development questions. Once scored, the individual scores of all team members, including alternates, will be averaged to create a team score.
11. 80 percent of the final score will come from active rounds of technical skill questions, 20 percent will come from an average score of the team for the written test.
12. Each team will be assigned a table location at the beginning of the event by the contest chair or moderator.
13. The moderator will read a question, and the team that presses the buzzer first will be recognized to answer the question. If a wrong response is given, the team cannot give a second answer and the opposing team(s) will be given an opportunity to buzz in and answer the question.
14. A team may buzz in as soon as it feels it knows the answer. However, the moderator will stop reading the question, and the team must answer based upon what has been read to that point. Some questions may require multiple answers.
15. Once a team buzzes in, it must wait to be identified by the moderator. Any team that responds to the question before being recognized by the moderator will be scored with an incorrect answer.
16. Once recognized, the team members may confer among themselves but must respond within five seconds. In the event that a team misses an answer, unless another team buzzes before the moderator can begin or finish the question, the moderator will begin re-reading the question following the procedure outlined above for the other teams. A question will not be re-read during actual play except upon the request of a judge.
17. Only the first answer given will be considered. If it is a wrong response, the team cannot give another answer, and another team is to have an opportunity to respond to the question. If the moderator inadvertently gives the answer away, the question is voided.
18. Any team member may give the team's answer.
19. If the answer is incomplete, the moderator may ask the team member to be more specific. For example, if the correct answer given is Roosevelt, the moderator may ask which one, or for more information.
20. The moderator will give the correct response in the event no team gives the correct answer.
21. Teams may not use notes, reference materials, calculators or any type of electronic communication. Blank paper will be provided by the officials and taken up at the end of each round. Participants will supply their own pens or pencils to use during the rounds.
22. The judges will make the final ruling on correct or incorrect responses.
23. The timekeeper judge will maintain the official time, which is used only for responding to questions. The time-readout *will not* be visible to the teams.
24. There will be no true/false or multiple-choice questions in the active rounds.
25. In the event that a team believes that an incorrect answer was accepted or a correct answer was not accepted, it may offer a challenge. Only team members may make challenges, and only at the point at which they occur. Challenges may not be made once the next question is read.
26. In the event that the audience gives away an answer, the moderator may void the question with no penalty for any team. The audience member in violation may be removed from the room by the judge.
27. Observer rules determined by the technical chair.

# Appendix A

## Elimination of Contests

There must be at least 5 contestants/teams from 2 districts in each official contest for the contest to be held. (Exceptions are Chapter Display, Occupational Health and Safety, Outstanding Chapter, Promotional Bulletin Board and health occupations contests.) In the event that fewer than 5 contestants participate for two years, the contest may be discontinued pending a decision by the SkillsUSA Texas board of directors.

## New Competitions

There are many requests for the establishment of new contests in the SkillsUSA Texas Championships program. The SkillsUSA Texas Program Committee will apply the following principles as a test of need:

**1.** Application submitted between June 1 –August 1 of that year to be considered for the following State Conference. example: July 1, 2014, would be for 2015 State Conference; Sept. 13, 2014, would fall to 2016 State Conference.

**2.** All applications submitted within the enrollment period will be reviewed and placed before the Programs Committee at their Fall meeting for recommendations to the Board of Director.

**3.** The Board of Directors would then accept, decline or recommend revisions to the contest.

**4.** The executive director would then notify the district directors and post the new competition in the revised Texas Regulations.

**Some of the criteria to consider:**

- Are there a significant number of members in SkillsUSA Texas and/or SkillsUSA who want to compete in the contest?
- Are there jobs in the occupation and an industry that is significant?
- Special attention should be given to areas of new and changing technology as driven by industry.
- Leadership contests will be added based upon solid proposals from the membership that indicate value to students in relationship to future employment.

**The following areas will be considered before a new contest can be approved:**

**1.** A minimum of 3 SkillsUSA Texas districts must commit to conducting the contest at the district level for a contest to be seriously considered.

**2.** A SkillsUSA Texas technical committee representing at least one companies or professional organization must be established to develop contest rules and establish the necessary support for personnel, contest equipment and prizes to introduce the contest. There will also be a need to establish financial support help cover the cost of the contest. The financial commitment will be handled dependent upon the type of contest, i.e., Leadership, Occupationally Related or Skilled and Technical Sciences and the potential number of consumables needed.

**3.** Preliminary contest rules will be printed and distributed to all district directors to invite each to conduct the contest and participate in the state demonstration.

**4.** New contests introduced at the state conference are given “demonstration” status. The contest is then reviewed to continue to qualify for a state competition.

**5.** Contest operation and participation regulations will be reviewed by the program committee to determine feasibility of official inclusion of the contest in the SkillsUSA Texas competitions.

**6.** Official inclusion of new SkillsUSA Championships contests will be approved by the SkillsUSA board of directors. Industries may conduct technology demonstrations to solicit support from the members for a demonstration contest the following year.

# Application for Demonstration (New) Contest

1. **Proposed Name** of contest:
2. **Purpose** of the contest (50 words or less):
3. **Skills/competencies** to be tested by the contest (list 5 to 10):
4. What is the employment **market demand** for these skills?
5. What are the **titles** of the entry-level jobs appropriate to these skills?
6. What are the prospects for **industry growth** in demand for these skills?
7. What **academic skills** would be expected of competitors in this contest?
8. Is this an individual student ____ or a team ____ (check one) contest? If a team contest, how many students on a team? ____
9. Which occupational titles in SkillsUSA membership directly or closely relate to the competencies expected of competitors in this contest? (A list of "OE codes" from SkillsUSA is attached.)
10. What companies/organizations are **presently committed** to providing volunteers and equipment to conduct a demonstration contest at the national SkillsUSA Championships?
11. What companies/organizations should be approached in the near future to provide volunteers and/or contest equipment and/or place winner prizes for a demonstration contest at the national SkillsUSA Championships?
12. Where can SkillsUSA district directors procure volunteers/contest equipment/prizes for a **state-level contest**?
13. Assuming 13 contestants/teams, approximately how much **square footage** will be required to conduct the contest? _____
14. What are the likely utility **needs** (electrical/water) needs of this contest?
15. What contest equipment/tools will be provided (loaned or donated) by member companies serving on the contest's technical committee and by allied partners?
16. What equipment/tools will competitors be required to bring to the contest?
17. Which schools have expressed interest in this proposal?
18. What if any are the expected consumables needed for this contest? *
19. Are there any known costs for materials that the schools need to invest in?
20. If so what is the approximate cost?
21. Other appropriate information, if any:

Name of person completing form:
Title:
Organization:
Phone
Cell Phone
E-mail address
Send completed form to: contests@skillsusatx.org

# Procedure for Filing a Grievance/Resolution

1. Advisor completes written report **prior to completion of the competition.**
   a) All grievance reports and suggestions for improvements properly filed will be reviewed by the SkillsUSA Texas Grievance Committee or assigned representatives.
   b) In order to present to the SkillsUSA Texas Grievance Committee a petition for grievance, a teacher must complete and present to the Committee member a SkillsUSA Texas Suggestion and Resolution Report.
   c) The advisor must submit on the form the rule from the National Technical Standard or the Texas Regulations that was not followed.
   d) Submission of the Resolution Report will be made in a timely manner during specified times at the registration booth or designated appointee for off-site competitions.

2. Advisor completes report to be summited to:
   a) Grievance Committee

3. Grievance Member presents
   a) to Committee

4. Grievance Committee evaluates and recommends action
   a) Action will then be considered for improvement or resolution properly presented to the SkillsUSA Texas Grievance Committee. (See procedures for proposed SkillsUSA Changes or Resolutions)
   b) Results of grievance or resolution will be posted at the registration booth or in tabulation.

5. Grievance Committee Member reports grievance or change to
   a) Executive Director or State Conference Director
   b) Technical Chair if appropriate
   c) Upon evaluation of the grievance report, the SkillsUSA Texas Grievance Committee will notify the teacher filing the report of the actions taken.

6. Recommendations for changes are submitted to
   a) SkillsUSA Texas Executive Director for changes approval/disapproval

7. If recommendations are approved, changes are
   a) Implemented.
   b) If disapproved, no action is taken.

# RESOLUTION REPORT FORM - FRONT
## SkillsUSA TEXAS SKILL & LEADERSHIP CHAMPIONSHIP

| | | | |
|---|---|---|---|
| **Time Submitted** | | **Contest Location** | |
| **District Number** | | **Chapter Number** | |
| **Name of Contest** | | | |
| **Contestant Name** | | **Contestant/Team Number** | |
| **Person Filing Resolution** | | **Cell Number:** | |

Please describe the incident in question and the **SkillsUSA Texas Skill Championship Regulation(s)** or the **SkillsUSA Standard** regulation(s) you feel were not followed. Please be specific. Give page and rule number.

_____

_____

_____

_____

_____

**Signature - Chapter Advisor**

---

**Suggestive Correction Action**
Please give your suggestions for corrective action. Please be specific.

_____

_____

_____

_____

_____

_____ _____
Signature - Chapter Advisor School Name

_____ _____
Chapter Number School Address

_____ _____
Advisors Cell Phone Number Advisor's Email Address

# RESOLUTION REPORT FORM - BACK
# SkillsUSA TEXAS SKILL & LEADERSHIP CHAMPIONSHIP

***Action Taken by Advisory Committee***

_____ _____

**Signature - Teacher Advisory** **Signature- Executive Director**

**Committee Representative**

# Forming a SkillsUSA Texas Chapter

## ***School Campus WITHOUT a SkillsUSA National Charter***

*(If you are unsure call 800-444-2297 to verify)*

Campus is new to SkillsUSA, does not have any Texas chapters or a SkillsUSA National Charter:

**Documents needed:**

- **Application for Chapter Charter (included in this document)**
- **Local Bylaws (template follows)**

1. Complete the Application for Chapter Charter. (ONE per SCHOOL) Must have 10 joined members for the local chapter/school.
2. Complete the Bylaws for the local chapter/charter. (ONE per SCHOOL) Be sure to complete the blanks in template and customize for your school.
    a. Students should be part of this process and a vote should be taken to accept this document. Minutes should be taken during your first meeting to establish the SkillsUSA chapter at your school and to adopt the Bylaws. Be sure to save your meeting minutes and all documentation in a safe place.
3. Send the application for charter as one PDF and the bylaws as one PDF: email to amy@skillsusatx.org or fax to 903-887-7981.
    a. These documents will be on file at the state office. These may be needed when schools are audited.

## ***School Campus WITH a SkillsUSA National Charter, adding a SkillsUSA Texas Chapter***

Campus has a SkillsUSA National Charter, an advisor of a CTE program that has never had a SkillsUSA Texas chapter is looking for section/program to have own Texas Chapter Number:

**Documents needed:**

- **Petition for Texas Chapter (template follows)**

1. Add your training program to the national database at www.skillsusa-register.org or edit the program already listed if you have taken the position of previous advisor.
2. Enter and submit your student membership.
    a. Log into www.skillsusa-register.org and go to Membership.
    b. Under your school and your training program enter yourself as a professional member (one advisor per Texas Chapter must join) and enter your students.
        a. Make sure this information is complete and accurate as it will be linked to documents throughout the year for event registrations. Membership must be joined before we are able to process your Petition for Texas Chapter.
        b. You can leave your members “not joined” until you are ready for an invoice. Be aware of deadlines and requirements for competition and your school policies about requesting an invoice. The system will indicate the joined date when you have completed the registration process to the right of each member.
    c. When you click “**join now**” you will receive an invoice that starts with “**M**” to pay *annual* membership fees to: SkillsUSA, 14001 SkillsUSA Way, Leesburg, VA 20176
        a. Event registration invoices (due per event) will start with an “S” and are due to the State office. “S” invoice payments cannot be combined with “M” invoices. Texas state office cannot except payment for “M” invoices.
        b. Make sure the billing information for your school is accurate.
        c. Once membership is joined the invoice cannot be changed.

d. Do not send the state office your joined membership, we will verify online. Email amy@skillsusatx.org when you have joined your chapter members. If all the paperwork is in order you will be assigned a new chapter number that will also be added to the national data base.

4. Complete Petition for Texas Chapter. (Must have 7 members per chapter). Be sure to complete the blanks in template and customize for your school.
3. Send completed petition/application for Texas chapter as one PDF: email to amy@skillsusatx.org or fax to 903-887-7981.

Perhaps your school has once been affiliated with SkillsUSA Texas and has a charter and possibly a chapter, but has been inactive or you've lost the information, contact amy@skillsusatx.org and let us check it out for you. We may be able to help you be re-instated with minimal paperwork. As per our SkillsUSA Texas Constitution, Texas chapter numbers **cannot** be moved or follow an advisor to a new campus. Chapter numbers can be transferred to a different teacher at the same campus or to a different program if one has become inactive. SkillsUSA National Charter numbers will remain with the campus. There is no charge to start a chapter. Please contact us if your campus changed names or locations, or you have moved to a different school.

**Questions or Need Help? Call: 903-887-4013 extension 6**

# Know the lingo!

**SkillsUSA Local Chapter:** The national organization, SkillsUSA, considers the Local Chapter the entire school campus. A campus charter requires 10 joined members. Once a Chapter Charter has been assigned to the campus, you will find your national ID number on the registration site: www.skillsusa-register.org

**SkillsUSA Texas Chapter Number:** The Texas association uses SkillsUSA Texas Chapters for bookkeeping purposes. Each CTE program may apply for individual SkillsUSA Texas Chapters or the entire school may be assigned one SkillsUSA Texas Chapter for the entire school. This all depends on your preferences. Your school business office may prefer one Texas Chapter Number for the campus (all sections/programs) or a Texas Chapter Number for each program. It's all about the budget and how your school wants to handle payments for CTSO events.

**Local Chapter Bylaws**: The bylaws are for the SkillsUSA National Local Chapter (Charter). This document covers all sections/programs on the campus. A new bylaw in **not** required per Texas Chapter for that campus.

**Petition for Texas Chapter**: Each section/program at a campus with an active SkillsUSA charter, with a minimum of 7 joined members requires a completed petition/application for a Texas Chapter number.

**Texas District Number:** There is a map by county located on our website to verify which Texas district your chapter will be joined under. The number of voting delegates and the number of students that compete in contest is linked to chapter numbers and district number. More detail can be found in Texas Regulations also on our website: www.skillsusatx.org.

**TEA approved CTE programs**: the most current list can be found here: https://tea.texas.gov/academics/college-career-and-military-prep/career-and-technical-education/approved-cte-programs-of-study

Form 9 Revised 7/12

# APPLICATION FOR CHAPTER CHARTER*

The _____ Chapter hereby applies for Charter
*(School Name-as appears with TEA)*
by the SkillsUSA Texas Secondary Association of SkillsUSA, Inc. We certify that students supporting this Charter are enrolled in bona-fide technical, skilled and service occupations education classes, which may include health occupations, meeting the requirements of the State Plan for Career and Technical Education. It is requested that a Certificate of Charter evidencing affiliation be issued to the above-named school. As required by SkillsUSA, we hereby submit a copy of our bylaws.

| | |
|---|---|
| Chapter Advisor (name printed) | School Administrator (name printed) |
| Advisor Signature | Administrator Signature |
| School Name | School Address |
| City State ZIP | Date Submitted |
| Advisor Email Address (print clearly) | Advisor phone |
| School District Name | School County |

INSTRUCTIONS:
Send one copy of this application (saved as pdf) along with one copy of your charter bylaws (saved as single pdf) to: amy@skillsusatx.org or fax 903-887-7981

* Submission of this application represents an official request by the local Board of Education for educational services to be provided by the State Board of Career and Technical Education in cooperation with SkillsUSA Inc.

**FOR STATE USE ONLY**

District Number: _____

RECEIVED: _____

APPROVED: _____

*State Association Director or Corporate Member, SkillsUSA Inc.*

DATE: _____

# SkillsUSA Local Chapter Bylaws

Bylaws of the _____ SkillsUSA TEXAS Association.
*(School Name-as appears with TEA)*

**Article 1—Name**

The official name of this organization shall be "_____ SkillsUSA Chapter."
*(School Name-as appears with TEA)*

**Article II—Purposes**

The Purposes of this organization are:

- To assist local SkillsUSA members in their growth and development
- To unite in a common bond without regard to race, sex, religion, creed or national origin full- time students enrolled in classes with vocational trade and industrial, technical and health occupations education objectives
- To develop leadership abilities through participation in educational, vocational, civic, recreational and social activities
- To foster a deep respect for the dignity of work
- To assist students in establishing realistic vocational goals
- To help students attain a purposeful life
- To create enthusiasm for learning
- To promote high standards in all phases of occupational endeavor including trade ethics, workmanship, scholarship and safety
- To develop the ability of students to plan together, organize and carry out worthy activities and projects through the use of the democratic process
- To foster a wholesome understanding of the functions of labor and management organizations, and a recognition of their mutual interdependence
- To create among students, faculty members, patrons of the school and persons in industry a sincere interest in and esteem for trade, industrial, technical and health occupations education
- To develop patriotism through a knowledge of our nation's heritage and the practice of democracy
- To emphasize the importance of continuous education consistent to the needs of the individual and the requirements of his or her chosen occupation

**Article III—Organization**

**Section 1**. The _____ *(School Name-as appears with TEA)* SkillsUSA Chapter shall be affiliated with the Texas Association of SkillsUSA. The chapter shall operate in accordance with its charter granted by the Texas association.

*Choose Only One of the Section 2's: (depending on your organization structure delete those that do not apply)*
**Section 2.** The _____ *(School Name-as appears with TEA)* local chapter shall be organized into occupational sections or programs known as the SkillsUSA Texas Chapter. Each section shall complete the Petition for Texas Chapter and submit it to the state office. The section or program is defined as 7 or more members in a single career and technology education class; whose teacher or appointee serves as the section advisor; having an elected set of section officers; and having planned a calendar of activities for the Texas Chapter. (multiple Texas chapters under one school charter)
**OR**
**Section 2**. The _____ (*School Name-as appears with TEA)* local chapter will operate as one unit or Texas Chapter. This local chapter shall complete the Petition for Texas chapter and submit it to the state office. The Texas chapter is defined as 10 or more student members and at least one advisor having an elected set of officers and having planned a local chapter calendar of activities. (one Texas chapter for the school charter)

**Section 3.** Section and chapter activities shall be coordinated by appropriate executive councils.

**Section 4.** A section advisory council composed of community leaders from education, management and labor shall be appointed by the appropriate school administrator upon recommendation of the section executive council. The advisory council shall provide counsel, advice, and assistance to the section in carrying out section's functions. Equal representation shall be given management and labor. The advisory council shall assist in the administration of the Professional Development Program.

**Section 5.** All section advisors shall be members of a Section Advisor's Committee. They shall meet periodically to discuss SkillsUSA as it relates to the instructional program. Their advice and counsel shall be transmitted to the section executive council(s) through the section advisor.

## Article IV—Membership

**Section 1.** Membership in the chapter shall be open to students enrolled in secondary Career and Technical Education courses or in a coherent sequence of courses to a CTE program in _____ *(School Name)*

**Section 2.** Chapter membership shall be open to all students regardless of race, sex, religion, creed, national origin or disabilities, as defined by the Americans with Disabilities Act.

**Section 3.** State and national membership shall be permitted only through the chapter, and all members of the local chapter must be members of the state and national organization.

**Section 4.** Classes of membership that will be recognized are:

A. **Active Membership**—Students enrolled in a coherent sequence of courses or career major that prepares the student for further education and/or employment related to technology, the health industry, trades or industry and is earning credit toward a high school diploma/certificate or its equivalent.
B. **Alumni Membership**—Former active members who are no longer enrolled in vocational-technical education. Although alumni members pay dues and may participate at the national level through the Youth Development Foundation of SkillsUSA Inc., they are not eligible to serve as national voting delegates, hold national office or otherwise represent the State Active Association membership in SkillsUSA. Charters may be issued for local and state alumni associations. The Board of Directors approves appointments to the National Alumni Coordinating Committee, which oversees contributions to the SkillsUSA National Alumni Fund, a fund that supports a variety of worthwhile projects for active SkillsUSA members.
C. **Professional Membership** (High School only)—Persons associated with or participating in the professional development of SkillsUSA as approved by a state association. Such members shall include chapter advisors, teacher educators and supervisors. Professional members will pay dues as established by SkillsUSA, but members will be ineligible to serve as national voting delegates, hold national office or otherwise represent the state association in SkillsUSA.
D. **Honorary Life Membership**—Individuals who have made significant contributions to the development of SkillsUSA and vocational trade, industrial, technical and health occupations education whose membership has been approved by the chapter executive council upon the recommendation of the chapter. The chapter shall provide membership services.

**Section 5**. A membership year shall be from September 1 through August 31.

## Article V—Executive Councils

**Section 1.** There shall be an executive council for each local chapter (the entire school) consisting of president, vice president, secretary, treasurer, parliamentarian, and the president of each organized section.

**Section 2**. There shall be an executive council for each organized section with no less than three officers deemed appropriate by section members.

**Section 3**. The chapter and section officers of (school) SkillsUSA shall be nominated and elected by ballot at the first regular business session or chapter meeting of each school year. A majority vote of the active members shall be necessary to elect an officer.

**Section 4.** The presidents and vice presidents of the sections and the chapter advisor shall be the chapter executive council and shall coordinate overall chapter activities. They shall elect their own officers.

**Article VI— Chapter Meetings**

**Section 1**. Regular section meetings shall be held during the school year.

**Section 2.** Several section and chapter meetings shall be held during the school year.

**Section 3.** The appropriate executive council shall meet in advance of every section or chapter meeting.

**Section 4.** Parliamentary procedure of all meetings will be governed by Robert's Rules of Order, Newly Revised.

**Article VII—Finances**

**Section 1.** The chapter will be responsible for collecting and paying state and national SkillsUSA dues, according to the number of individual members claimed in each membership classification.

**Section 2.** The chapter advisor and the section advisor shall be responsible for the finances and will upon request furnish an annual audit to the state SkillsUSA director and the membership.

**Article VIII—Voting**

**Section 1.** SkillsUSA members shall exercise their franchise through voting delegates at district and state conferences. Each organized local chapter (school) shall elect one delegate and one alternate to the SkillsUSA Texas House of Delegates and an additional voting delegate for each ten or any fraction thereof, members who have paid their state and national dues.

**Section 2**. Each active member in good standing shall have the right to cast his or her vote concerning all section and chapter business and election of officers.

**Article IX — Logo, emblem and colors**

The logo, ceremonial emblem and colors of SkillsUSA shall be that of the national organization. The wearing or use of the logo, emblem and colors will be governed by the national organization.

**Article X—Amendments**

The chapter bylaws shall be amended as follows:

A. All proposed amendments to these bylaws shall be submitted in writing to the local chapter's (school) Executive Council.
B. If the Executive Council passes the proposed amendment or an amended form of the proposed amendment by a majority vote, and the membership votes by two-thirds majority for the amendment, it shall be effective.

**Article XI—Rules, regulations and bylaws**

**Section 1**. Such rules, regulations and bylaws as are deemed necessary for the proper conduct of this organization shall be adopted.

**Section 2.** No rules, regulations or bylaws shall be adopted that are contrary to these Bylaws.

Submitted by (print): _____ Date: _____ to amy@skillsusatx.org or fax 903-887-7981

# SkillsUSA Petition for a Texas Chapter

_____
(Submission Date)

We the undersigned members of the _____, a Career &
TEA recognized program or section
Technical Education (CTE) Program, at _____,
legal name of school
in the _____ school district, in the city of _____ found in

the Texas county of _____, do hereby petition to be issue a SkillsUSA Texas Association

Secondary Division, Inc. State Chapter Number. We understand SkillsUSA Texas chapter numbers will be issued to CTE programs approved for participation by SkillsUSA Texas. Active membership is offered to students currently enrolled and for those that have previously been enrolled in an approved CTE program offered by a secondary school. We are returning this petition after our membership roster has been submitted on-line to the national office at www.skillsusa- register.org. We ask that a SkillsUSA Texas Chapter Number be assigned and its active paid members duly noted as SkillsUSA members.

| | **Please Print Names** | **Signatures** |
|---|---|---|
| President | | |
| Vice President | | |
| Secretary | | |
| Treasurer | | |
| Reporter | | |
| Parliamentarian | | |
| Optional Officer | | |
| Advisor | | |
| Administrator | | |
| School Name | | |
| School Address | | |
| City/State/Zip | | School Phone: |
| Advisor Email: | | Advisor Phone: |
| Complete and send as PDF via email to: amy@skillsusatx.org<br>Additional information may be found at www.skillsusatx.org, click on "New Chapter" button. | | SkillsUSA, Texas Association<br>P. O. Box 1388<br>Mabank, TX 75147-1388<br>**Questions call: 903-887-4013 x 6** |
| SkillsUSA Texas District Number: | | National Charter Number: |

Texas Chapter Application revised July 2021

# SkillsUSA Texas Travel Release with COVID – 19 Waiver

Please read ALL information on this form. If you understand and agree to the conditions, please fill out the form below and sign. Please type or print clearly.

| | | |
|---|---|---|
| Participants Full Name, First Middle and Last | | |
| Participant's School Name and Address | | |
| Age | Birthdate | SkillsUSA Texas Advisor |
| Participant's Home Address, City, State and Zip Code | | |
| Student's Cell Phone Number | | Student's Home Phone Number |
| Parent's Name | | Parent's Cell Phone Number |

COVID-19 Safety Liability Waiver

While participating in events for SkillsUSA Texas, I agree to adhere to the most current Centers for Disease Control (CDC) guidelines in order to reduce the risks of exposure to COVID-19. Because COVID-19 is contagious and is spread mainly from person-to-person contact, SkillsUSA Texas has put in place preventative measures to reduce the spread of COVID-19. However, SkillsUSA Texas cannot guarantee that its participants, volunteers, partners or others will not become infected with COVID-19. While participating in events held by SkillsUSA Texas, coordinated through SkillsUSA Texas or arranged by myself for the benefit of SkillsUSA, I certify that:

• I willingly and voluntarily engage in this SkillsUSA Texas activity.

• I release all liability and claims against SkillsUSA Texas and its partners or vendors to the fullest extent permissible by law including to damages or losses caused by the negligence, fault or conduct of any party that might arise from my participation in any SkillsUSA activity or event.

• I will not attend the event if in the 14 days prior to the event I have I experienced any symptoms associated with COVID-19 including fever, illness, cough or shortness of breath.

• I will not travel in the 14 days prior to a SkillsUSA event, internationally or to a community in the U.S. that has experienced or is experiencing sustaining community spread of COVID-19.

• I have not knowingly been exposed to a confirmed or suspected case of COVID-19.

• I have not been diagnosed with COVID-19 by any state or local public health authorities or by my local health care provider.

• I agree to self-monitor and contact SkillsUSA Texas if I experience symptoms of COVID-19 within 14 days of participating in any SkillsUSA-related event.

• I understand that participation in any in-person SkillsUSA Texas -related activity could present a risk to myself that includes possible exposure to infectious diseases, including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness does exist

**I have read and understand this entire agreement, including all of the COVID-19 provisions, and I do herby agree to abide by this agreement in its entirety and completely release SkillsUSA Inc. and SkillsUSA Texas Association, Secondary Division, Inc. from any liability.**

| | |
|---|---|
| Participants Signature | Date |
| Parent Signature | Date |

Temperature upon arrival: _____

# Texas Regulations Updates and Changes since October 2020

Changes since posted in October 2020

| Date | Contest Effected | Change |
|---|---|---|
| 9/28/2020 | All | Virtual |
| 10/22/2020 | District Guidelines section 1i | Removed the word 02 in leadership competitions eligibility |
| 10/22/2020 | Criminal Justice Display Panel | Removed the following: "and is not entered in any other district or state level competition" |
| 11/012020 | All Contests and Job Exhibits | Changed Naming configuration |
| 11/5/2020 | Action Skills, Community Action Project, Building Maintenance, Employment Application | There is no written test for these competitions. At the District level, students will present via Zoom knowledge of the SkillsUSA Framework and the duties of one of the officers found in the handbook (student's choice). Question to be asked will be similar to: How has SkillsUSA helped prepare you for post-secondary life? |
| 11/5/2020 | All District Competitions | Updated list of competitions with testing sources and type of test. This will be updated often to complete. |
| 11/5/2020 | Technical Information testing | Removed TECLOSE and changed to TCOLE |
| 11/17/2020 | All Contests | Eligibility for competitions both state and district, substitution policy |
| 11/17/2020 | All Contests | Substitution Policies in the Guidelines for State and District |
| 12/1/2020 | District General Guidelines | Correct three categories for contests. |
| 12/3/2020 | Several Competitions, be sure to check your competition | Clothing Options |
| 12/11/2020 | Pin and T-shirt Design | Entry Deadline |
| 7/6/2021 | All Contests | Updates for in person contest |
| 7/8/2021 | New Chapter Charter outline | Updated |
| 8/19/21 | Photography, Culinary, Cosmo job exhibits | Guidelines rating sheets updated |
| 8/19/21 | Added 2 IT, 1 Health, 1 CJ, 1 Culinary JE | |
| 8/19/21 | Professional Development Test scores added | All TX only contests |
| 8/30/21 | Added more specific grading sheets and descriptions | Job Exhibits |
| 8/31/21 | Added COVID Release | |
| 9/28/21 | **one team** in each team contest-Page 18 | this may be adjusted at district director's digressions. |
| 9/30/21 | Technical Information Testing | Added High School Only |
| 10/19/2021 | Felony Traffic Stop | Changed student eligibility |

| | | |
|---|---|---|
| 10/19/2021 | Building Search | Student eligibility. |
| 10/25/2021 | District Regulations Item 2b | Changed to match 1j |
| 10/27/2021 | District Regulations | Clarified ind/team by chapter |
| 10/27/21 | Theme utilization | Added for Nail Art, 3D nail and commercial baking |
| 11/15/21 | Video Production Job Exhibit | Time changed to max 3 min |
| 11/15/21 | Restaurant. Crime Scene and Salon Model Job Exhibits | Added 2 story option |
| 1/12/22 | Technical Drafting job exhibit | Updated description |