

SkillsUSA Texas 2022 District Contest Substitution / Add Form

1. Make sure the substituted student is a joined member-deadline to join as member Feb 1st
2. Complete the substitution form. If student is being substituted for more than one contest, one form per contest please.
3. Save a copy of this completed form with your contest invoice.
4. The substitution is not valid until you receive confirmation from your District Planner/Manager. Save this response for your records.
5. Forms should be submitted prior to the contest. Note that substitutions on the Conference date may not be able to be processed.

- **Today's Date:**
- **Contest:**
- **Name of Student being added:**
- **Added Student's email:**
- **Added student joined as member?**
- **Added student eligible to compete?**
- **Chapter Number:**
- **School Name:**
- **Advisor Name:**
- **Advisor Email and Cell phone:**
- **Student's first and last name being dropped:**
- **Reason for substitution:**

6. **Is the student being added registered as a competitor already in another contest?**
7. **Do we need to cancel the registration of the student being dropped?**
8. **Invoice Number affected by substitution:**

**Completed forms should be emailed to
your District Planner/Manager.**